

CHILDREN MINISTRIES COORDINATOR **River Life Covenant Church**



Do you love children and want to help them become all that God created them to be? River Life Covenant Church is seeking a Children Ministries Coordinator!

Collaborating with River Life leadership, the Children Ministries Coordinator will provide servant-leadership to our children ministries. She or he will be a reliable leader with a strong blend of relational, communication, and administrative skills. This is an excellent opportunity for people who are looking to grow into their ministry calling and gift set.

This role is at-will and part time at 5-7 hours per week with a pay range of \$18-22 per hour. Sunday hours of 9:00am to 11:15am are on site. Remaining hours are flexible in time and location.

Every Sunday, River Life offers nursery care for babies and toddlers, and Sunday school for 4-year-olds to 5th graders. Both rooms are staffed by two background-checked volunteers. Two to three times per month, the Children Ministry Coordinator will likely serve in nursery or Sunday School, with the remaining Sundays spent in “big church” with adults.

Key Responsibilities:

- Create and maintain a safe environment for children
- Collaborate with volunteers and communicate with parents
- Cultivate and purchase resources for Christian education
- Engage River Life children as a teacher and mentor
- Attend weekly Sunday services
- Share leadership of annual Fall Fest (October)

Collaboration with River Life Leadership:

- Reports to lead pastor
- Weekly meeting with River Life staff
- Coordinate activities within the church calendar

Qualifications:

- A growing personal relationship with Jesus Christ
- An engaging presence with strong interpersonal skills
- Passionate about the spiritual formation of children
- Education and/or experience with children is preferred but not required
- Commitment to the mission and ministry of River Life Covenant Church
- Ability to lift up to 25 pounds, use office equipment, and move throughout church facilities

Please contact Pastor Ted Burrows at ted@riverlife.org to inquire or apply (cover letter & résumé; two-page max, total). Visit us at www.riverlife.org. 4401 A St. Sacramento, CA, 95819. (Updated 12/2025)