

Board Meeting Minutes
Unity Spiritual Center in the Rockies
January 18, 2023

Attending: Louana Turner, President, River Hansen, Vice President, Steve Smith, Treasurer, James Harry, Secretary (Zoom), Dr. David Goldberg, Minister (Zoom)

River Hansen acted as Secretary

Acknowledgement of Staff and Guests Present: Vern Vobejda, Don Turner, Pat Christensen, Jackie Bourg, Linda Day, Donna Grant, Marly Millner (ZOOM)

Meeting Opening: 6:05 p.m.

Opening Prayer: Dr. David Goldberg

December Minutes approved

No votes between meetings

Open time for comments from Members and Guests

1) Donna Great and Jackie Bourg spoke about transitioning the food at Fellowship from snacks to meals with themes and a sign up each week to promote not only fellowship and community but abundance.

- Action Item: Eblast announcement with start date, guidelines, and sign-up.

2) Vern Vobejda spoke about the Small Group Ministry such as special interest study groups.

- Action Item; Vern - Data gathering process, a survey.

What does he need from the Board? Agreement to move ahead

Steve suggested hiking and yoga

River suggested a spiritual movie night

Louana suggested a zoom book study group

- Action Item – Dr. David will take on the Book Group

3) Pat Christianson – New Board Members Nominating Team – Information about this committee will continue to be in the Eblast. There will be announcements on Sundays. An application has already been received. Applications will be made available on the website and on the bulletin board.

Who will remain on the board? Louana, River; Steve as well as James will think about it. Steve offered to serve on the nominating committee. Marlene offered as well. Don will serve on the committee too.

A video link from UWM explains Board service. This is on the updated board application.

4) Linda Day – History Team – Linda reported that the “History Project” started February of 2022 with volunteers: Tiffany Paisley, Rhett, Susan Q, and Linda Day. In September they met

with the board to announce that they were unable to meet the publishing deadlines after extensive research and design. Linda suggested that we tap into fresh insights from the congregation.

- Action Item: Promote on the Unity FB page, the Eblast, and from the Platform for volunteers with skills to assist.

Dr David will coordinate with Linda Day. Richard Anthony is interested as well. Stephanie Moon has offered to donate the artwork for the cover.

- Action Item: Linda Day will email the 2 art pieces that Stephanie has designed thus far.
- Action Item: Linda Day and Dr. David will continue the conversation .
- Linda Day and Tiffany Pailsey will coordinate a new committee.

Scott Flora might be a good consultant since he is in the publishing business.

Dr. David has a publishing background and will work with the committee looking at various options such as digital.

Votes between Meetings

On 12/17/22 Per Dr. David, I received this proposed list of new members from Linda Anthony. In accordance with our bylaws, I move that we accept them for membership.

Lou: I second and vote Aye.

All members voted Aye.

New Business

- 1) **1/9/23** Some additional New Members names per Linda Anthony:

Robert Bartholomew
Jackie Bourg
Dianne Bridges
Susan Clonts
Cynthia Gomez
Susan Jones
Kathi Nimz
Sandi Sorrells

Returning Members

Jan Capiello
Brenda Rogers
John Rogers

Coming from other Unity Centers

Judith Hurley Prosser
Charlotte Wilson

Dr David moved to accept all new members and returning members. Steve seconded the motion. All voted "aye". Passed unanimously.

- Action Item: David ~~to get with Kayla and~~ will draft a letter and a certificate for each new member.
- 2) Board member volunteer to serve on Nominating Committee? Steve volunteered.
 - 3) Board appointment of an additional member to serve on the Nominating Committee?
Don Turner and Marley volunteered.
 - 4) Current Board members running for the Board 2023/2024 term?
Steve & James will decide by end of month. Lou plans to run.
 - 5) Annual Meeting Date – how about March 19, 2023? - Yes
According to By Laws
After service. Power point presentation.
Presenting the new board members, the budget
 - 6) Suggested By-Law Amendment:

Section 7.03 Board of Trustees – Vacancy and Replacement

Possible language (needs refinement):

Added (5) If a current Board member filled a vacancy and served the remainder of the term of a departed member, and that member is elected for the following term, the member will serve a one-year term instead of a two-year term.

- 7) Website corrections & update

- Action Item: Dave and Kayla will be working on these corrections this week

- 8) 90-day temporary bingo membership:

Louana moved to approve **Patty Lee for a 90-day temporary bingo membership.**
Steve seconded. All "aye". Approved unanimously.

- 9) Hire a sexton/temple keeper

Trudy will share a possible recommendation. Communication has already begun. David said she is interested and he will meet with her.

- **Action Item: Dr David will meet with the interested person for this position.**
- **Action Item: Louana will send the budget information for that.**

Don has a Temple Keeper book on and for that position. It is a PT paid position. Duties will include lawn mowing, coordinating for repairs, snow shoveling

10) AV Project

We have a consultant named Ethan Fang who met with David at the campus. Who can we reach out to be trained? Mark will be going on an extensive vacation to Europe. AV integration into the Sanctuary. Zoom will work. The Sanctuary feed in to Fellowship will need a special piece. Mark is working on it. We may start running our announcement in Fellowship.

\$2000 for a new camera? This needs more analysis.

11) Security Cameras: Don Defore and Mark met yesterday. We need new security cameras in the back. Robert cannot see the back of the building. This is priority. Estimate for this is \$1500.00

James reported that we need a new system and we need additional parts to connect it.

- Action Item: Steve and James will go up on the roof and assess the situation.

12) HPCUU contract

- Action Item: Louana will update it.

Louana reported that HPCUU will stay through June 2023 and then possibly rent month-to-month. Unity or HPCUU can terminate the agreement with 30 days' notice. They are considering merging with All Souls Unitarian downtown.

13) Bookstore – River reported that she met with Brenda Rogers. Brenda and John Rogers agreed to get the bookstore up and running but would not be able to manage it after that.

- Action Item: Louana to contact Trudy about the CSL bookstore.
- BodhiMind carts in the way. River suggests move into Sanctuary.

We will need a manager as well as volunteers.

We will also need to figure out a place to move the Bodhi Mind carts that are currently stored there. River suggested the winged chairs into the library area and onto a rug for a reading “room”.

14) Reserving the Sanctuary and Fellowship Hall – Do we charge and fill out an application if they are an active member? Non-Members – Yes. David commented that letting active members use it without cost would be a “Thank You”. A love offering would be appreciated. There needs to be written guidelines on the clean-up.

- Action Item: David, Kayla, and Louana will work on updating the guidelines and application and all other paperwork for this.

15) Active/Inactive members list – postcard process; we need to identify who wants to remain “active”. Members on the list that we do not see in person or on zoom and/or haven't donated.

A letter will be sent with a prepaid postcard to mail back with something like:

Yes, I do want to remain on the members list
No, Please remove me from the members list

James commented that only active members can vote.

Unfinished Business:

11/27/2022 Service video – needs to be edited and then reposted. River thinks it's on about the 36th minute in...

- Action Item: James will get with Kayla and edit. Kayla will repost on all the platforms (ie FB, Website, You Tube)

James: Copper finish or some other method to preserve 100th Anniversary letter from UWM - James is looking into different options

Pledge Drive Status and Text to Give - Trudy to keep track of pledges. Louana doesn't know the status at this point. Was it taken off the Eblast? David talked to Kayla and she doesn't have the information on it.

- Action Item: David and Lou to have a conversation with Kayla and will decide to keep it on or take it off.

Text to Give – Steve reported that one texts a number and gets a prompt for a weekly or a one time to give.

- Action Item: Steve will do a small tutorial or a small print-up on Eblast. Kayla has the information.
- Dr David suggests tutorial at Annual Meeting on Text to Give

Welcome Table – Bookmarks with Unity Information. River suggested that whoever created the bookmark for the SWC cookbooks be asked to do the bookmarks for the welcome table. Melissa Harry? Yo'Lauder?

- Action Item: River will check.

Treasurer's Report

Treasurer's Report as of 12/31/22:

Income	\$20,456
Expenses	\$15,675
Net Income	\$ 4,782
Operating Account	\$33,948
Reserve Account	\$73,241
Bingo deposit	\$ 5,000 (included in Income)

Minister's Report:

New Order of Service rehearsal Sat Feb 4 from 10 – noon.

Kayla will place the 3 questions on the Fellowship tables for the February talks.

David met with Marcia Orr and she offered to lead small groups as well as the “Cirquet” meditation on Wednesday mornings.

David met with Ruby regarding the music for the February talks. Ruby may be moving to California but will give us 30 days notice. Connie and Paul will sub.

Colorado Gives – a program in CO for 20 years. Open to non-profits. People give money. Pam Goff is willing to get us going if we choose to participate.

Office hours on-sight; Sunday and Wednesdays. Otherwise he is available via phone and zoom.

Volunteer Recognition Fair

Kayla asked about going full-time.

Executive Session: None

Next Board Meeting: February 15, 2023, 6 PM – 8 PM

Closing Prayer

Adjournment 8:07