

Board Meeting Minutes
Unity Spiritual Center in the Rockies
Board of Trustees Meeting
May 17, 2023

Attending: Louana Turner, President, Patricia Yeager, Vice-President, Steve Smith, Treasurer, Beth Brickell, Secretary, River Hansen and Beth Pettit-Willis, Members at Large

Zoom: Dr. David Goldberg, Minister, Guests: Linda Day, Vern Vobejda

Meeting opening 6:00pm

Opening Prayer: Dr David Goldberg

April board minutes approved.

Open time for comments from Members and Guests

Linda Day gave a report on the Volunteer Fair. She gathered the results from 38 potential teams and made phone calls to find people willing to be coordinators for the teams. She combined names that Vern had from the polls he had taken for the small group surveys. Dr David, River and Linda will meet and sort lists, combining overlapping type duties and will post on a bulletin board. River will then make a platform announcement.

Vern Vobejda asked the board to consider: How can we improve communication with the community to let people know what's going on? The response from the board: We have announcements at services, people can look at the eblast and on the website. Perhaps future considerations are to have a Q&A with the board or a town hall.

Votes between Meetings - None

New Business.

Saturday, May 20, 9AM Prep day for Yard sale Jun 3. Requested volunteers for pricing and planning. People can bring large items to sell and there are items from clean-up day, and contents of sheds. Kayla is getting Square and I-pad ready for taking credit card sales. Dr. David will send an email.

Saturday, June 3rd, 9AM – 1PM, Set up & Sale. Most board members agreed to be “on duty” for prep. & sale. River is making signs and Steve will assist posting. Set up at 7am, check request issued for petty cash, cash box available.

Steve made a motion to tear down **Unity's old shed**. It has been determined that it is in disrepair. We will consider a large dumpster or large bags and gradually fill our dumpster. Beth B 2nd the motion and all were in favor.

Counting and signing checks Procedure – Lou went over the process for the new board members and is sending written procedure. Counting the contributions is with Trudy, the bookkeeper. Two people are required to always handle funds for transparency.

Bookstore – Patricia presented a deeply researched report on the history and processes of the bookstore. The bookstore was profitable when there were two services and many other activities to support it. Amazon has greatly influenced the face of retail as well. After much investigation and discussion, a heartfelt recommendation was made by Dr. David, Lou and Patricia to close the bookstore for now, also citing the need for space for kids and energy into growing the church. There will be a conversation with Brenda & John. Steve made the motion to start the process of closing the bookstore, Patricia second the motion and all were in favor. Dr. David, Lou and Patricia will work on the process.

Order of Service (OOS) survey – River presented results from the survey and had around 38 responses with feedback and praise. Marlee, River and Dr. David went over some changes, shelved some ideas and some changes have already been implemented. There were requests to have Rev. Christian Ahlen as guest speaker and Dr. David reached out to her. We will see her this summer and fall. Meditation will be at 9:20 starting June 4th. Pray in will be after meditation. All comments and suggestions are reviewed and taken seriously.

Marketing SWC & Unity – Lou reported on the Sacred Women's Circle. They were brainstorming on ways to sell the cookbook and need volunteers to assist. Some ideas are to set up a table in front of stores as well as Farmer's Market. Farmer's Markets are expensive, SWC will need marketing material about Unity, as well as the ability to take credit cards and make change. They still have around 100 cookbooks to sell. River will talk to Yo'Lauder about selling on June 3 as well as the date of the Pet Blessing.

Security Cameras – Beth P-W has been investigating the condition of the current system which is outdated and looking for cameras with more area coverage. She has three companies lined up for bids in June and considered BBB, local, independent, warranty and flexibility. Appointments are set up for May 30, June 1. Will need about 16 cameras and there may be wiring issues.

Church Mutual - Lou contacted Church Mutual and requested a risk investigation. Church mutual said it was done in 1985. Lou will work with Dr. David on filling out the forms for this.

Sprinkler system repairs and turn on system – Steve reported he had received a past due bill. Trudy thinks it was paid. He will investigate further, and sprinkler systems will be turned on at the end of May.

Minister's office – repairs & paint completed. Cost \$1,117. Ceiling was repaired from water damage and walls painted.

Thanking United Providers with gifts. United Providers provides cleaning services to us at no charge. It is a program they provide to train their employees. We are grateful to have them and plan to acknowledge them on holidays with small gifts. Funds previously came from the benevolence fund. We will use "Facilities Coordinator-Inside" budget line item to pay for future gifts.

Repairs for consideration. Rev Ahrianna met with Dr. David and did a building walkabout. She advised the floors are due for stripping & waxing to maintain the 3-year warranty. There is something about our windows that require professional cleaning. There is \$2000 set aside in the

budget. We plan to do these chores in July after the kitchen is cleaned up and discard unneeded items.

Septic System: The topic of the septic system was discussed, and the question came up about whether we are doing all we can to maintain it with the correct products such as toilet paper, soap, etc. Beth P-W will look further into this. Steve said the septic was pumped last summer. Beth P-W also suggests starting to sock some money away for the \$90,000 price tag on the roof in six years.

Pat Christianson. updated some **drain connectors** to the dishwasher. The **water heater** was found to be leaking by the cleaning people and Pat C fixed with a replacement copper water heater connector.

It was suggested that it would be nice to have **drawer pulls** in the kitchen. Patricia will investigate options.

Front doors need professionally sanded and stained. Getting estimates.

Sexton Book is in Kayla's office, to be updated with any septic info added if needed

HPCUU – copier + stuff they donated. The copier is a 2019, was leased, now owned. Dr. David asked Kayla to investigate service contract options, supply costs and to find a manual. The copier is wireless. Lou will make a list of all the donations and thank Robin, Board President and HPCUU.

Bingo lunch was well attended to thank the Bingo team for their time and talents being shared weekly. Fun was had by all.

Donations - \$2000 was received from a doner and an I Pad was donated by a donor to be set up for taking credit cards. Thank you! Card signed and will be sent to Darlene Blazek and a thank you to Kay Turner will be signed by Dr. David.

Updating the outside sign will be needed. Jeff C was contacted

Laminated bookmarks. Melissa Vertosic-Harry sent out 3 versions and there was discussion about how it might be most visually accessible to people who have limitations and changing some of the wording shown on the 5 principles.

Masonic Lodge **possible rental of FH** – Steve took a call from a group that would like to use fellowship hall monthly on Saturdays. More to come.

Unfinished Business

Audit of processes of financials is still in consideration. Patricia mentioned doing a RFP and asked Dr. David to find out from other communities.

Sign: Smile you're on Video Camera - for the SE corner of the building; on the wooden fence near RECYLING. Has this been ordered? Dr. David will check with Kayla again.

11/27/22 Video of Sunday Service. Christina Ahlen is okay to leave this recording off the website. The item is now closed.

Treasurer's Report

Treasurer's Report as of 4/30/23

Income	\$13,605
Expenses	\$20,191
Net Income	- 6,586
Operating Account	\$31,297
Reserve Account	\$23,241

Certificate of Deposit \$50,000

Minister's Report

Labyrinth class concluded with a canvas Labyrinth on site. It was also available on World Labyrinth Day Saturday as well as at Sunday Service. 50-60 people experienced the Labyrinth and Dr. David will contact class participants to create a vision team and continue the conversation.

Patricia suggested the Board first do visioning at retreat then do it with the community.

Executive Session – No executive session was called

Next Board Meeting: June 21, 6 PM – 8 PM

Closing Prayer: Dr. David Goldberg

Adjourn 8:30pm

Notes submitted by Beth Brickell