



**CURRENT STUDENT ENROLLMENT  
PACKET**

Enrollment fee, Immunization Records and completed Medical Forms are to be submitted with this form to be considered enrolled in this program.

**CHILD INFORMATION:**

Enrollment for:

Summer 2021

Fall/Spring 2021-2022

Child's Full Name: \_\_\_\_\_

Child's Birthday: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Child's Shirt Size: \_\_\_\_\_

**FALL/SPRING FINANCIAL INFORMATION:**

1. Tuition payments are due the FIRST TUESDAY PDO is in session of the month. Monthly tuition charges are:  
     \$165.00 for first child,  
     \$150.00 for each additional child,  
     \$120.00 for active LCBC members.
2. The annual Fall/Spring enrollment fee of \$90.00 must be paid at the time of enrollment/re-enrollment. This one payment covers both Fall and Spring sessions.
3. **YOU ARE OBLIGATED TO PAY, EVEN WHEN YOUR CHILD IS ABSENT.** PDO reserves the right to adjust tuition as may be required by operational expenses. If your account is not paid in full by the 15<sup>th</sup> of the month, your child may not attend PDO until the account has been **paid in full**. Late accounts must be paid in full by the close of the month, or your child will be dropped from the PDO program. To re-enroll, you will be required to pay a new enrollment fee and all past due amounts. If space is not available, your child will be put on the waiting list.

**FALL/SPRING ENROLLMENT STATUS**

Tuesday/Thursday  
 Early Bird Program

**FALL/SPRING PAYMENT SCHEDULE**

Payment Due on 1<sup>st</sup> Tuesday of each month

**PERMISSION FOR FACEBOOK:**

(please initial)   **YES**, I want my child's pictures to be posted on the LCBC PDO Facebook page.  
 (please initial)   **NO**, I **DO NOT** want my child's pictures to be posted on the LCBC PDO Facebook page.

.....  
**FALL/SPRING PAYMENT AND ENROLLMENT AGREEMENT**

Enrollment and re-enrollment requires a written enrollment form and fees. In order to ensure your child's spot in the LCBC PDO program, the full amount of the enrollment fee is due when the enrollment form is turned in.

If for any reason, LCBC PDO determines, at any time, that it is not the best interest for your child, or for the LCBC PDO program to remain enrolled in the LCBC PDO program, you will receive a 30 day notice to make other arrangements for the care of your child.

**LATE TUITION and INSUFFICIENT FUND FEES**

A late fee of **\$10.00 per child** will be assessed to your account if tuition payments are not made on the FIRST TUESDAY LCBC PDO is in session of that month. A \$12.00 insufficient fund fee will be charged to your account for any insufficient checks written to LCBC PDO.

**LATE PICK UP POLICY**

LCBC PDO closes promptly at 2:15 pm. If you are later than 2:15 pm your child will be sitting up front with the Director or person in charge. A **late fee** will be assessed to your account. There is an initial charge of \$5.00 and then \$1.00 per minute thereafter.

**By signing below, I acknowledge that I have read and understand the LCBC PDO policies and will abide by all policies stated in the LCBC PDO Parent Handbook & Enrollment Packet. I also acknowledge that all information provided is true and accurate. I agree to pay LCBC PDO the first TUESDAY on a MONTHLY BASIS. I understand that late fees will be assessed at the close of the business day of the FIRST TUESDAY of the month LCBC PDO is in session. I understand that if my child's account becomes past due, it may result in dismissal from the LCBC PDO program.**

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Printed Name/Relationship to Child

\_\_\_\_\_  
Date

**SUMMER FINANCIAL INFORMATION:**

1. ONE PAYMENT for the Summer Session is **due in full** on the first day PDO is open in June. Summer tuition charges are:  
     \$275.00 for first child,  
     \$250.00 for each additional child,  
     \$190.00 for active LCBC members.
2. The Summer enrollment fee of \$35.00 must be paid at the time of enrollment/re-enrollment.
3. **YOU ARE OBLIGATED TO PAY, EVEN WHEN YOUR CHILD IS ABSENT.** PDO reserves the right to adjust tuition as may be required by operational expenses. Late accounts must be paid in full by the close of June, or your child will be dropped from the PDO Summer program.

**SUMMER ENROLLMENT STATUS**

- Tuesday/Thursday
- Early Bird program

**PERMISSION FOR FACEBOOK:**

- (please initial) **YES**, I want my child’s pictures to be posted on the LCBC PDO Facebook page.
- (please initial) **NO**, I DO NOT want my child’s pictures to be posted on the LCBC PDO Facebook page.

**PERMISSION FOR WATER ACTIVITIES:**

- (please initial) I GIVE permission for my child to participate in the following water activities:  
     **Sprinkler Play – Splash/Wading Pools – Ride the Water Slide – Water Table Play**
- (please initial) I DO NOT give permission for my child to participate in any of the water activities mentioned above.

**SUMMER PAYMENT AND ENROLLMENT AGREEMENT**

Enrollment and re-enrollment requires a written enrollment form and fees. In order to ensure your child’s spot in the LCBC PDO program, the full amount of the enrollment fee is due when the enrollment form is turned in.

If for any reason, LCBC PDO determines, at any time, that is not the best interest for your child, or for the LCBC PDO program to remain enrolled in the LCBC PDO program, you will receive a 30 day notice to make other arrangements for the care of your child.

**LATE TUITION and INSUFFICIENT FUND FEES**

A late fee of **\$10.00 per child** will be assessed to your account if tuition payments are not made on the FIRST TUESDAY PDO is in session of that month. A \$12.00 insufficient fund fee will be charged to your account for any insufficient checks written to LCBC PDO.

**LATE PICK UP POLICY**

LCBC PDO closes promptly at 2:15 pm. If you are later than 2:15 pm your child will be sitting up front with the Director or person in charge. A **late fee** will be assessed to your account. There is an initial charge of \$5.00 and then \$1.00 per minute thereafter.

**By signing below, I acknowledge that I have read and understand the LCBC PDO policies and will abide by all policies stated in the LCBC PDO Parent Handbook & Enrollment Packet. I also acknowledge that all information provided is true and accurate. I agree to pay LCBC PDO on the first day of SUMMER session. I understand that late fees will be assessed at the close of the business day on the FIRST TUESDAY of the month LCBC PDO is in session. I understand that if my child’s account becomes past due, it may result in dismissal from the LCBC PDO program.**

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Printed Name/Relationship to Child

\_\_\_\_\_  
Date