



CHRIST THE SAVIOR LUTHERAN CHURCH

Job Description:	Director of Youth Ministry
Reports to:	Associate Pastor
Classification:	Senior Staff
	Salary/Exempt
	Full Time
Ordination:	Not Required
As of:	October 2019

The Director of Youth Ministry is primarily responsible for ministry with young people from grade 5 through young adults. The emphasis is on building relationships with students, young adults and families within the congregation and the broader community. The Director leads ministry teams made up of adults and students who serve in Youth Ministry as volunteers.

Job Summary

The Director of Youth Ministry fosters faith formation by maintaining a healthy balance of relationship building and spiritual instruction for youth and families. The Director:

- casts vision
- leads and disciples others
- involves youth and adults in developing and leading ministry programs/activities
- ensures policies and procedures are understood and followed
- collaborates with the Pastors, the Director of Children's Ministry and key lay leaders to develop programming and ministry opportunities that ensure young people and their families are strengthened in faith, relationship and discipleship

General Areas of Responsibility

- A. Mentor and disciple youth and volunteers through relationship building - guiding, directing and encouraging them on their spiritual journey.
- B. Foster Christian community amongst youth in age specific and in multi-generational settings within and beyond the congregation.
- C. Teach Lutheran (ELCA) theology in practical, relevant ways.
- D. Collaborate with key staff, youth and adult volunteers to develop an overarching vision for the youth program in alignment with Ministry Area Goals and Annual Vision for Ministry.
- E. Pursue mission and service opportunities for students.
- F. Engage with local schools and student serving agencies in the community to gain understanding of student culture and seek opportunities for ministry and connection.
- G. Communicate effectively with students, parents and volunteers.
- H. Model the life of a Christ following disciple.
- I. Offer care and support to the youth and volunteers serving youth ministry.

Meeting Attendance

- Weekly program (department) planning meeting with Associate Pastor and Director of Children's Ministry
- Weekly staff meetings
- Monthly Board of Leaders meeting
- Quarterly Colossians 3 meetings
- Regular meetings with key volunteers

Position Qualifications

- A. Bachelor's Degree in a ministry related field is preferred
- B. Demonstrated leadership experience, ability to manage multiple, complex tasks with attention to details necessary to reach established goals
- C. Three to five years of experience serving in Youth Ministry preferred

- D. Basic understanding of Lutheran (ELCA) theology with aptitude and willingness to effectively teach from this theological perspective.

Personal Characteristics

- A. Spiritually maturing, servant-minded, high degree of integrity
- B. Energetic self-starter who is passionate about leading students, drawing in new students and opening doors for student leadership opportunities.
- C. Able to understand and relate to youth, adults and families, committed to building relationships with youth, parents, and volunteers
- D. Able to establish and communicate clear vision, delegate effectively and equip others for meaningful ministry.

Desired Skills

- A. Teaching – effectively develop and execute an ordered, creative teaching plan that engages students and responds to their questions
- B. Team Builder – willing to foster and work cooperatively with teams of student and adult volunteers
- C. Excellent communicator – of spiritual truth and ministry vision and goals
- D. Visionary – involves others in seeking God’s future and draws others to the vision
- E. Creative problem solver – willing to consider alternatives and innovative approaches

Authority

- Spending is limited to budgetary guidelines (which may be amended as required)
- The Director of Youth Ministry, without approval from the Church Administrator or Church President, may not:
 - Acquire or dispose of any capital asset.
 - Sign any contract obligating Christ the Savior Lutheran Church.

Accountability & Acknowledgment

The Director of Youth Ministry is accountable to the Associate Pastor and subject to guidance from the Lead Pastor.

Because of the nature of the role, this person must have appropriate experience and must be able to properly handle confidential information in a careful and secure manner. Additionally, the willingness to learn new skills, work as a team player, and overall dependability/accessibility are very important.

The position description above is not a contract for hire and is not all-inclusive but rather a sampling of the types of work and responsibilities intended for this position. Additional duties and responsibilities may be added, or duties and responsibilities may be altered, changed or removed.

Please select one option:

☐

I have reviewed the job description above. I can perform all of the functions of the job.

☐

I have reviewed the job description above. I can perform all of the functions of the job with the following reasonable accommodations:

Employee Signature _____

Printed Name _____

Date _____