

APPLICATION FOR EMPLOYMENT
with Dakota Plains Ag Center, LLC
41055 282nd St, Parkston SD 57366 • 30668 436th Ave, Yankton SD 57078

Please read before filling out this application for employment

Dakota Plains does not discriminate in hiring or employment on the basis of race, color, religion, national origin, sex, marital status, ancestry, physical disability, or age. No such question on this application is intended to secure information to be used for such discrimination. This application will be given every consideration, but its receipt does not imply that the applicant will be employed.

Please answer every question. Use ink. Please print.

Date _____

(First)

(Middle)

(Last)

(Social Security Number)

Address _____

(Number)

(Street)

(Home Telephone Number)

(City)

(State)

(Zip)

(Office Telephone Number)

Have you ever applied to Dakota Plains before? ____ Yes ____ No

Have you been employed by Dakota Plains previously? ____ Yes ____ No

If yes, explain when and where _____

WORK PREFERENCE

Position desired _____

Salary Expectations _____

Applying for: Full-time _____

Part-time _____

Seasonal Only _____

How were you referred to us? _____

Date available for work _____

Location Applying for: Beardsley _____ Napa _____

Do you have any geographic requirements? Yes _____ No _____ If yes, please explain _____

Are you at least 18 years of age? Yes _____ No _____

EDUCATION

List school activities/honors _____

Are you currently in school? Yes ____ No ____ If so, anticipated date of completion _____

Do you plan to pursue further studies? Yes ____ No ____ Day ____ Night ____

If so, when, where and what courses: _____

List honors received including scholastic and honorary organizations to which you were elected or appointed: _____

List extracurricular activities in which you actively participated. Please indicate any offices held: _____

While attending college or vocational school, how many hours per week, on the average, were you employed during the school year?

Name	City	State	Work or Subject	Circle Last Year Comp.	Did You Graduate?	Degree
High School				1 2 3 4		
Business School				1 2 3 4		
College				1 2 3 4		
Graduate Work						
Technical School						

OTHER QUALIFICATIONS

Please list skills/qualifications you have related to the position you are applying. (ex: typing wpm, shorthand/speedwriting wpm, computer and software skills, applicator's license, CDL license, etc.) _____

SUPERVISORY EXPERIENCE

Have you ever supervised people? _____ Yes _____ No

Describe your experience as a supervisor _____

Do you feel you have good communication skills? _____ Yes _____ No

Explain: _____

OTHER TRAINING & EXPERIENCE

Describe any training, experience or qualifications (no previously covered) that might be of interest to the Dakota Plains organization: _____

WORK EXPERIENCE

Company Name _____ Job Title _____
 Address _____ Telephone _____
 City _____ State _____ Zip _____
 Supervisor's Name _____
 Reason for Leaving _____
 Starting Salary _____ Ending/Current Salary _____
 May we contact this employer? _____ Yes, immediately _____ Yes, at a later date _____ No, do not contact
 Dates employed: From _____ to _____
 Describe your work: _____

Company Name _____ Job Title _____
 Address _____ Telephone _____
 City _____ State _____ Zip _____
 Supervisor's Name _____
 Reason for Leaving _____
 Starting Salary _____ Ending/Current Salary _____
 May we contact this employer? _____ Yes, immediately _____ Yes, at a later date _____ No, do not contact
 Dates employed: From _____ to _____
 Describe your work: _____

Company Name _____ Job Title _____
 Address _____ Telephone _____
 City _____ State _____ Zip _____
 Supervisor's Name _____
 Reason for Leaving _____
 Starting Salary _____ Ending/Current Salary _____
 May we contact this employer? _____ Yes, immediately _____ Yes, at a later date _____ No, do not contact
 Dates employed: From _____ to _____
 Describe your work: _____

Have you ever been convicted of a criminal offense involving dishonesty or breach or trust (including, but not limited to robbery, embezzlement, forgery, perjury, tax evasions, etc.)? Conviction of a crime is not an automatic bar to employment. All circumstances will be considered. Please explain the circumstances.

PERSONAL REFERENCES

Give three personal references, two who are not related to you and are not former employers and one former employer.

Name	City & State	Phone Number	Business	Years Acquainted

READ BEFORE SIGNING. If you have any questions regarding the following statements, please ask an employment interviewer for an explanation before signing.

In the event of my employment to a position with Dakota Plains, I will comply with the rules and regulations as set forth in the policy manual and other communications distributed to all employees. All individuals who are hired by Dakota Plains must provide proof of United States citizenship or eligibility for employment.

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. Any falsification of the information could be cause for immediate dismissal if I am hired by the company.

"AT WILL" STATEMENT

I hereby acknowledge that any employment relationship with this company is of an "at will" nature, which means that the Employee may resign at any time, and the employer may terminate Employee at any time, with or without cause. No Dakota Plains' representative is authorized to modify this policy for any employee or to enter into any agreement, oral or written, contrary to this policy.

NOTICE

Dakota Plains reserves the right to conduct inspections of any employee's possessions or working areas or premises when management feels such action is justified and warranted by reasonable cause. Such a search would be supervised by senior management and done with the utmost discretion so as not to publicly embarrass the employee.

I hereby authorize my former employers, educational institutions, and references to furnish any information concerning my application for employment. I further authorize Dakota Plains to contact my former employers, educational institutions and references for the purpose of obtaining such information. I also understand and agree that I may be required to take post-offer pre-employment physical examination and drug & alcohol test(s) as a condition of hiring or continued employment. I agree to consent to take such test(s) at such time as designated by the Company to release the Company, its directors, officers, agents or employees from any claim arising in connection with the use of such test(s).

I certify that all the information submitted by me on this application is true and complete and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

Signature

Date