

# Donation Application

## Charitable contributions and sponsorship policy

Synergy Cooperative's social responsibility is to support local, nonprofit community organizations by providing financial contributions, in-kind services, and volunteer support. In keeping with our corporate vision, we aim to be a leader in providing value to our communities.

The Charitable Contributions and Sponsorship Policy ensures that all Synergy Cooperative donations, sponsorships, company volunteer activities, and in-kind services are coordinated and aligned with our company's business goals, maximize opportunity for company visibility, foster long-term business relationships, and are within our budget and resource limitations.

All incoming and outgoing request for charitable contributions/sponsorships, in-kind services or support, and/or company volunteer support will be coordinated and administered by Synergy's Marketing and Special Projects Specialist or appointee.

The following guidelines will be used in reviewing request for charitable contributions and sponsorships and company volunteer initiatives:

- All charitable contributions, sponsorships, and in-kind services will promote our business goals, create positive visibility, and demonstrate social responsibility
- The major focuses of our contributions will be:
  - **Rural Youth Leadership Development**- Support of established organizations that promote youth leadership development such as FFA, 4-H, Boys and Girls Club, and Ag in the Classroom. We support target programs that promote development through educational programs.
  - **Serving Our Communities**- Synergy takes pride in partnering with our communities in programs that supports our overall membership. The program looks to build relationships with our local community through volunteering, fundraising, safety, education, and leadership.
  - **Promoting Agriculture**- Synergy provides support to those members, communities, and organizations that seek to promote a positive image of the agricultural industry. Examples include Dairy Breakfasts, County Fairs, and Farm Tours.
- If the contribution is going to a non-profit organization, the organization **MUST** provide Synergy Cooperative with their 501(c)(3) tax-exempt status and valid Tax-Exempt ID number

- Contributions cannot be made to the same organization more than 3 times a year.

The following **exclusions** apply:

- Synergy Cooperative will not support organizations that discriminate on the basis of age, sex, race, religion, national origin, sexual orientation, or disability with respect to employment, volunteer participation, or the provision of services.
- Contributions will be made only to the qualifying nonprofit agency. Contributions will not be made to organizations conducting fundraising (third party giving) on behalf of nonprofit agencies.
- Requests that solicit financial support for political candidates, and political campaigns, or entities that are not nonprofit organizations, will not be considered.
- Financial request for capital campaigns will not be considered.
- Requests that solicit financial support for individuals will be considered on a case by case basis that show support to Synergy's values.

# **Applicant information**

## **Application Date:**

Date:

Organization Name:

## **Address:**

Street Address:

Address Line 2:

City:

State:

Zip Code:

## **Contact Name:**

First:

Last:

## **Telephone Number:**

Phone number:

## **Fax Number:**

Fax Number:

## **Email:**

Email:

## **Is your organization an IRS 501 (c)(3) non-profit?**

Yes

No

## **Briefly describe the mission of this organization:**

# Donation Request information

**Program/Event Title:**

Program/Event Title:

**Date of Program/Event:**

Date:

**Program/Event Location:**

Location:

**Which Synergy Cooperative Donation Category are you applying under?**

Rural Youth Leadership Development – Support of established organizations that promote youth leadership development such as FFA, 4-H, Boys and Girls Club, and Ag in the Classroom. We support target programs that promote development through educational programs.

Serving our Communities- Synergy takes pride in partnering with our communities in programs that supports our overall membership. The program looks to build relationships with our local community through volunteering, fundraising, safety, education, and leadership.

Promoting Agriculture- Seeking to promote a positive image of the agricultural industry. Examples include Dairy Breakfasts, County Fairs, and Farm Tours.

**Briefly describe how this program/event fulfills the chosen category's description?**

**Request amount or product:**

Request:

**Payment Deadline:**

Date:

**Briefly Describe how the donation from Synergy will be used:**

**What form(s) of recognition or promotional opportunities will Synergy receive?**

**Undersigned certifies that they are authorized to represent the organization applying and that the information contained in this application is accurate.**

First:

Last:

Date: