



SIOUXLAND ENERGY COOPERATIVE
3890 GARFIELD AVE SIOUX CENTER, IA 51250
PHONE (712) 722-4904 FAX (712) 722-3268

EMPLOYMENT APPLICATION

Print in ink or type. The entire form must be completed; a resume will not substitute.
 Keep a copy for your records.

Position Information	Applicant Information		
Job Applied For	NAME		
How did you learn of this opening? ___ Newspaper - _____ ___ Siouxland Personnel ___ Employment Department ___ Posted At Plant	MAILING ADDRESS		
	CITY, STATE, ZIP		
	HOME PHONE	WORK PHONE	CELL PHONE
	ARE YOU LEGALLY AUTHORIZED TO WORK IN THE U.S.? ___Yes ___No		

Education and Formal Training	List enough education and training (college, trades, business or other schools) to meet the requirement in the job announcement.		
Do you have a high school diploma or GED Certificate? ___Yes ___No			
Name and Location of College, Trade School, Business School, etc.	Major	Graduated?	Degree Earned

Criminal History	The disclosure of a criminal record will not necessarily disqualify you for employment. Each conviction will be evaluated on its own merits with respect to time, circumstances seriousness, in relation to the job for which you are applying.
Have you ever been convicted of, or pled guilty to, a crime (other than a minor traffic violation)? ___Yes ___No If yes, please explain the nature of the crime(s), when committed, and all sentences imposed.	

Skill Codes	
This section is to be completed if you are applying for any of the related positions. Check all skills, which you are fully proficient.	
Trade Skills	Computer Skills (please list)
<input type="checkbox"/> Welding <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing Please note any other skills that may qualify you for this position	

Describe enough work experience to meet the qualifications of the job announcement. List each job separately, even within the same organization. Include unpaid and volunteer work related to the job applied for. List your average number of hours worked per week; part-time work is prorated on a 40-hour workweek. You must complete this section; a resume will not substitute. You may make additional copies to attach to your application if necessary.

EMPLOYER	CITY & STATE	YOUR TITLE
FROM (MONTH AND YEAR)	TO (MONTH AND YEAR)	WAGE (HOURLY OR SALARY)
AVERAGE HOURS WORKED PER WEEK	SUPERVISORS NAME	SUPERVISORS PHONE NUMBER
SUPERVISORY/LEADWORK: CHECK THE AREAS YOU WERE RESPONSIBLE FOR. <input type="checkbox"/> Assigning/Reviewing Work <input type="checkbox"/> Rating Work Performance <input type="checkbox"/> Hiring or recommending Hiring		
<input type="checkbox"/> Handling disciplinary problems <input type="checkbox"/> Responding to grievances <input type="checkbox"/> Writing Position Descriptions		
MAJOR DUTIES (BE SPECIFIC)		
EMPLOYER	CITY & STATE	YOUR TITLE
FROM (MONTH AND YEAR)	TO (MONTH AND YEAR)	WAGE (HOURLY OR SALARY)
AVERAGE HOURS WORKED PER WEEK	SUPERVISORS NAME	SUPERVISORS PHONE NUMBER
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MAJOR DUTIES (BE SPECIFIC)		

I certify that all information given in this job application is true and complete to the best of my knowledge. I understand that any statement that is false, fraudulent or misleading may result in the rejection of my application, denial of employment, and dismissal from state service if discovered after employment.

SIGNATURE	DATE
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“The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.”

Ethnicity:

Hispanic or Latino ☐

Not Hispanic or Latino ☐

Race: (Mark one or more)

White ☐ Black or African American ☐

American Indian/Alaska Native ☐ Asian ☐

Native Hawaiian or Other Pacific Islander ☐

Gender: Male ☐ Female ☐

You may mail this resume to:

Siouxland Energy Cooperative

3890 Garfield Ave

Sioux Center, IA 51250

Or Fax:

712-722-4818

Follow Up Can Be Directed To:

hr@siouxlandenergy.com

712-722-4904

Thank you for your interest in our company!