

**MINUTES OF THE
MASSACHUSETTS CONVENTION CENTER
DESIGNER SELECTION PANEL MEETING**

**Thomas M. Menino Convention & Exhibition Center
415 Summer Street, Boston, MA 02210
Meeting Room 102 A/B
December 17, 2025
10:15 a.m.**

The Authority's Designer Selection Panel convened a meeting at 10:18 a.m. at the Thomas M. Menino Convention & Exhibition Center, 415 Summer Street, Boston, MA 02210, Meeting Room 102 A/B.

Members present were: William Christopher, Fayssal Hussein, David Lee and Erin Anderson (as MCCA CEO's designee).

Staff members in attendance were: John Donahue, Sorraia Tavares, Brendan Flynn and Jeannemarie Joyce.

Others in attendance included: Matthew Sherman, P.E., Senior Principal, SGH; Philip Moses, P.E., Associate Principal, SGH; Jennifer Grubb, P.E., Senior Project Manager, SGH; Semoon Oh, P.E. Principal, VAV International, Inc.

I. Roll Call

The meeting was called to order at 10:18 a.m. and a quorum was established by a call of the roll.

Roll Call

Fayssal Hussein	Present
William Christopher	Present
David Lee	Present
Erin Anderson	Present

II. Design Firm Interview- SGH

SGH presented a comprehensive overview of its design services and experience. The team emphasized SGH's commitment to delivering holistic advice for their clients' most complex challenges. SGH has decades of experience and knows the MCCA's facilities and operations. They have a local team that responds to the MCCA's needs and they have extensive on-call experience.

SGH highlighted that it has reconfigured its subconsultant team to better align with their typical project types and opportunities and to expand the scope of their work for their MBE, WBE and SDOV partners. SGH is partnering with the following firms: VAV (MBE- mechanical / HVAC / plumbing and fire protection); MDS (WBE-architecture); Ellana (WBE-construction cost estimating); Mabbett (SDOVB - civil engineering); Kevelle (WBE-construction cost estimating); and Studio 2112 (WBE-landscape architect).

SGH stressed its experience with MCCA facilities over the past twenty years. SGH had eighty-one work orders and amendments with the current MCCA contract. SGH projects at the MCEC include: plaza security bollards; roadway repairs, low-sloped roof replacement; marquee upgrade; expansion joint repair; and loading docks door replacement. SGH projects at the Hynes include: cooling tower replacement; transformer vault assessment; chiller place replacement and upgrade; and plaza waterproofing repairs. SGH projects at the Boston Common Garage include: leakage investigation and waterproofing installation; low roof repair; and roof load analysis. SGH MassMutual Center projects include: building enclosure condition assessment; parking garage condition assessment; and roof assessment.

III. Q &A With Design Firm

SGH highlighted that they dedicate specific team members to support MCCA projects. Each MCCA project will be assigned to multiple staff members to ensure a comprehensive approach. STV also emphasized that they are in the fortunate position of maintaining low staff turnover, which contributes to consistent project continuity and expertise.

SGH developed an internal DEI council with members ranging from junior staff to C-suite employees. The DEI council works with employee resource groups to promote diversity, equity and inclusion.

IV. Old Business

There was no old business.

V. New Business

There was no new business.

VI. Adjournment

Upon a motion duly made and seconded the panel voted to adjourn the meeting by a roll-call vote.

Roll Call

Fayssal Husseini	Yes
William Christopher	Yes
David Lee	Yes

Erin Anderson Yes

The meeting concluded at 11:12 a.m.

