

**MINUTES OF THE
MASSACHUSETTS CONVENTION CENTER
DESIGNER SELECTION PANEL MEETING**

**Thomas M. Menino Convention & Exhibition Center
415 Summer Street, Boston, MA 02210
Meeting Room 102 A/B
December 17, 2025
11: 15 a.m.**

The Authority's Designer Selection Panel convened a meeting at 11:15 a.m. at the Thomas M. Menino Convention & Exhibition Center, 415 Summer Street, Boston, MA 02210, Meeting Room 102 A/B.

Members present were: William Christopher, Fayssal Hussein, David Lee and Erin Anderson (as MCCA CEO's designee)

Staff members in attendance were: John Donahue, Sorraia Tavares, Brendan Flynn and Jeannemarie Joyce

Others in attendance included: Katherine O'Malley, Principal-in-Charge; Brian Howland, Project Manager; James Newman, Project Manager and Matt Besette, QA/QC Reviewer.

I. Roll Call

The meeting was called to order at 11:15 a.m. and a quorum was established by a call of the roll.

Roll Call

Erin Anderson	Present
William Christopher	Present
Fayssal Hussein	Present
David Lee	Present

II. Design Firm Interview- HDR

HDR provided an overview of the project team, relevant experience, and approach for supporting the Massachusetts Convention Center Authority with design and engineering services.

HDR highlighted its experienced professionals across architecture, engineering, and project management disciplines, with key personnel experienced in repairs, renovations, and new construction projects. The firm emphasized its local presence, comprehensive expertise, accessible leadership, and global resources. Support teams cover mechanical, electrical, plumbing, structural, and sustainability disciplines.

HDR commits approximately 20% of its fees to Minority Business Enterprise (MBE), Women Business Enterprise (WBE), and Service-Disabled Veteran-Owned Business Enterprise (SDOVV) partners. The firm was recognized by Forbes as one of America's 500 Best Employers for Diversity in 2020.

HDR has served Massachusetts public agencies since 1982, specializing in building codes and accessibility. Their experience includes: roof replacements; building envelope improvements; mechanical, electrical, and plumbing (MEP) upgrades; and security system installations. HDR has contracted with various agencies for House Doctor services. These agencies include the MBTA, DCAMM and Massport, focusing on infrastructure and transit projects such as station improvements, window replacements, and waterfront resiliency planning.

Project examples include: Chelsea Veterans Home, Third Street Courthouse envelope repairs and MCI Framingham Window Replacement.

HDR's approach involves thorough diagnosis of existing conditions and risk assessment to develop maintainable, reliable, and safe solutions aligned with MCCA priorities. Cost management strategies include detailed surveys, effective communication, and affordable design solutions. HDR will apply MCCA-specific processes for cost control, logistics, and resolving design challenges.

III. Q & A With Design Firm Post Interview

HDR explained that when team members are reassigned from a project, it is typically due to their existing workload being at capacity. Team members may temporarily transition to new projects for a few weeks; however, they will remain accessible to answer any questions related to institutional knowledge. HDR emphasized the effectiveness of their internal documentation, which greatly facilitates smooth transitions and knowledge sharing among team members.

IV. Old Business

There was no old business.

V. New Business

There was no new business.

VI. Adjournment

Upon a motion duly made and seconded the panel voted to adjourn the meeting by a roll-call vote.

Roll Call

David Lee	Yes
William Christopher	Yes

Fayssal Hussein	Yes
Erin Anderson	Yes

The meeting concluded at 12:12 p.m.