

**MINUTES OF THE
MASSACHUSETTS CONVENTION CENTER
DESIGNER SELECTION PANEL MEETING**

**Thomas M. Menino Convention & Exhibition Center
415 Summer Street, Boston, MA 02210
Meeting Room 102 A/B
December 18, 2025
11:15 a.m.**

The Authority's Designer Selection Panel convened a meeting at 11:33 a.m. at the Thomas M. Menino Convention & Exhibition Center, 415 Summer Street, Boston, MA 02210, Meeting Room 102 A/B.

Members present were: William Christopher, Fayssal Hussein, David Lee and Erin Anderson (as MCCA CEO's designee)

Staff members in attendance were: John Donahue, Sorraia Tavares, Brendan Flynn and Jeannemarie Joyce.

Others in attendance included: Michael Crocket, Jim Falvey, Karen McGinely, Kristen Bidwell

I. Roll Call

The meeting was called to order at 11:33 a.m. and a quorum was established by a call of the roll.

Roll Call

David Lee	Present
Fayssal Hussein	Present
William Christopher	Present
Erin Anderson	Present

II. Design Firm Interview- Kleinfelder

The Kleinfelder team delivered a detailed presentation covering their team composition, certifications, experience, and approach to the House Doctor design services for MCCA. The team is composed of diverse certified professionals across multiple disciplines including Mechanical, Electrical, HVAC, Fire Protection, Fire Alarm, and Plumbing (MBE certified). Additional support disciplines include Acoustical, Audiovisual (DBE), Survey (MBE/DBE), Hazardous Materials (WBE), Construction & Cost Estimating (WBE/DBE), and Landscape Architecture (WBE/DBE). Supporting services also encompass Environmental/Building Codes, Sustainability, Roofing, Building Envelope, Vertical Transportation, and others, with varying certification and participation levels across disciplines.

Key Kleinfeld personnel include:

Michael Crockett, Project Manager, leading MCCA projects since 2021, including sound studies and digital display upgrades; Eric Buffington, Principal-in-Charge with 29 years of experience specializing in public projects and Massachusetts codes; Robert Burnham, Lead Architect involved in lighting, loading dock, fire alarm upgrades, and digital displays; Karen McGinty, Structural Engineer with over 35 years' experience managing structural QA/QC; Kristin Bidwell, Audiovisual Lead with 18 years' experience and participation on AV industry boards; and Jim Falvey, MEP Engineer with 39 years' experience leading MEP/FLS/IT design practices.

Kleinfelder and its partner Arora have completed numerous projects for MCCA and similar clients. These include digital display installations at the Massachusetts Convention Center and the Thomas M. Menino Convention Center, improvements to the Lawn on D, audiovisual upgrades, arena public announcement systems, and lighting enhancements. Arora's portfolio extends to projects such as Terminal E modernization, Terminal A to B connector, Massachusetts Army National Guard Armory, Bradley International Airport's CBIS, Logan Express, Flynn Cruiseport, and roadway digital signage.

Kleinfelder has experience with environmentally conscious projects such as the MCCA Cypher Street Greenway in Boston, which exemplifies sustainable design and urban green space development. Other sustainable efforts include coastal resiliency studies and energy modeling, notably the Massport Seaport Boulevard Coastal Resiliency study focusing on energy use optimization and feasibility analysis.

Kleinfelder's strategy to meet SDO (Supplier Diversity Office) goals emphasizes diverse discipline participation and DBE (Disadvantaged Business Enterprise) targets. Historical contract breakdowns from 2015-2020 and 2020-2025 show contributions across MEP, AV, Landscape Architecture, Environmental, Code, Survey, and Cost Estimating disciplines. Proposed DBE participation is 3-4% for most disciplines, aiming for a total of 53% DBE participation. For the MCCA House Doctor FY25-30 A/E Design Services contract, the overall proposed DBE goal is 14%, aligning with contract requirements and including participation from VBE/SDVOBE, MBE, WBE, and other DBE categories

III. Q & A With Design Firm Post Interview

Kleinfelder personnel emphasized with expertise with a restrictive schedule and highlighted their previous experience with the MCCA.

IV. Discussion & Recommendations

The panel considered the following criteria in deciding which firms to recommend to the Board: prior similar experience; past public and private sector performance; financial stability; qualifications of key personnel; qualifications of subconsultants, insurance, and supplier diversity commitment. The panel found that each firm was either advantageous or highly advantageous in each category. After evaluating the responses to the RFPs and interviewing the

eight finalists, the Designer Selection Panel recommended that the Authority enter into contracts with all eight firms

Upon a motion duly made and seconded the Panel voted by roll-call vote to recommend that the Authority enter into contracts with the following firms: Fennick McCredie, Touloukian & Touloukian, Simpson Gumpertz & Hegar, Kleinfelder, STV, KVA Architects, HDR, and Gannett Flemming.

Roll Call

Erin Anderson	Yes
Fayssal Hussein	Yes
David Lee	Yes
Buddy Christopher	Yes

V. Old Business

There was no old business.

VI. New Business

There was no new business.

VII. Adjournment

Upon a motion duly made and seconded the panel voted to adjourn the meeting by a roll-call vote.

Roll Call

Erin Anderson	Yes
David Lee	Yes
William Christopher	Yes
Fayssal Hussein	Yes

The meeting concluded at 2:46 p.m.

