

NOTICE OF MEETING & AGENDA

Pursuant to the Massachusetts Open Meeting Law, G.L. c. 30A, §§ 18-25, notice is hereby given of a meeting of the Massachusetts Convention Center Authority. The meeting will utilize remote technology and will take place:

November 20, 2025 – 10:00 a.m.

**Massachusetts Convention Center Authority Board Meeting
Menino Convention & Exhibition Center Meeting Room -Board Room 201
and**

VIA MICROSOFT TEAMS MEETING

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OR DIAL-IN: [1-857-702-2232](tel:1-857-702-2232) - Phone Conference ID 800 771 280#

Please only use dial-in or computer and not both as feedback will distort meeting.

AGENDA

- I. Roll Call (Emme Handy – 1 minute)
- II. Review and Adoption of Minutes of October 23, 2025 (Emme Handy - 1 minute)
- III. Chief Executive Officer's Update (Marcel Vernon – 5 minutes)
- IV. Strategic Plan Update (John Towle – 5 minutes)
- V. Department Updates (15 minutes)
- VI. Boston Convention Marketing Center Performance Report (Milt Herbert – 5 minutes)
- VII. MassMutual Center/MGM Springfield Sales and Marketing Update (Sean Dolan – 5 minutes)
- VIII. Report of AF& P – Khushbu Webber will introduce:
 1. FY25 Audit (Bradley McMillin & Auditors CliftonLarsonAllen – 30 mins)
 - (i) Final Exit Presentation [Jennifer Cook – 10 minutes]
 - (ii) FY25 Audit Results and Financial Highlights [Bradley McMillin - 10 VOTE]
 2. September 2025 YTD budget to actual income statement (Bradley McMillin – 5 mins).
 3. Internal Audit Charter [discussion] (Claudia Russell – 15 mins).

IX. Report of the Development and Construction Committee – Meg Mainzer-Cohen will introduce.

1. Low-Slopped Membrane Roof Replacement [VOTE] (John Donahue)

2. Juniper Support Maintenance Agreement [VOTE] (Rob Noonan)

X. Old Business

XI. New Business

XII. Adjournment

On this date, November 18, 2025 at or before 10:00 a.m., this Notice was posted as Notice of Meeting – Massachusetts Convention Center Authority Meeting at www.massconvention.com and e-mailed to: regs@sec.state.ma.us, contactanf@mass.gov

Date Posted to Website: November 18, 2025