

**MINUTES OF THE MEETING OF THE  
MASSACHUSETTS CONVENTION CENTER AUTHORITY  
EXECUTIVE COMMITTEE  
JUNE 12, 2025**

A meeting of the Executive Committee of the Massachusetts Convention Center Authority (“MCCA” or “Authority”) was convened at approximately 9:30 a.m. on June 12, 2025 at the Boston Convention & Exhibition Center Meeting Room 107A, and via Microsoft Teams or phone: Dial-in Number 1-857-702-2232; Conference ID: 683846112#.

Committee Members in attendance at the BCEC or via MICROSOFT TEAMS MEETING were the following: Emme Handy, Sheena Collier, Cindy Brown, Ashley Groffenberger and Khushbu Webber.

Staff Members in attendance at the BCEC or via MICROSOFT TEAMS MEETING were the following: Marcel Vernon, Kevin Scanlon, David Silk, Milt Herbert, Robert Noonan, Christine Pulgini, Joanne Pages and Mark O’Leary.

**I. ROLL CALL**

The meeting was called to order at 9:34 am, and Chair Handy confirmed a quorum for the meeting with a Roll-Call Vote.

Roll-Call Vote:

Emme Handy	Present
Carlos Aramayo	No Answer
Cindy Brown	Present
Sheena Collier	Present
Ashley Groffenberger	Present
Khushbu Webber	Present

**II. MINUTES**

Upon motion duly made and seconded, the minutes of the May 15, 2025 Executive Committee Meeting were unanimously approved by roll call vote.

Roll-Call Vote:

Emme Handy	Yes
Cindy Brown	Yes
Sheena Collier	Yes
Ashley Groffenberger	Yes

Khushbu Webber	Yes
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**III. BYLAW AMENDMENT DISCUSSION**

Chair Handy and members of the Executive Committee had a brief discussion on amending the MCCA Bylaw section 4.15 regarding the contract approval limit. The current amount of \$ 250,000.00, has not been updated in 20 years, the proposal is to increase the contract dollar amount to \$750,000 which Board Members would need to approve. This will be discussed in more detail at a future meeting.

There was a discussion with board members about how these new limits would affect the reporting of projects to the board and the internal controls and sign offs in place. The Chair also stated that raising the threshold would allow the Board to focus more on strategic and long-term planning.

The board wanted a breakdown of projects between \$250K-\$750K for the past fiscal year to get a sense of what type of contracts will be impacted. The board also wanted to know the frequency of reporting supplier diversity goals moving forward. The CEO also discussed how the MCCA is using a data centric approach to projects and how increasing the limit will allow the Board to best use its time help the MCCA with its strategic planning and long-term goals.

There was general agreement that raising the threshold made good practical sense.

#### **IV. OLD BUSINESS**

There was no old business.

#### **V. NEW BUSINESS**

There was no new business.

#### **VI. ADJOURNMENT**

Upon a motion duly made and seconded, Chair Handy conducted a Roll-Call vote to adjourn the meeting.

Roll-Call Vote:

Emme Handy	Yes
Cindy Brown	Yes
Sheena Collier	Yes
Ashley Groffenberger	Yes
Khushbu Webber	Yes

The meeting adjourned at 9:47 am.