



OFFICE OF THE REGISTRAR

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Phone (508) 270-4050

E-mail: registrar@massbay.edu

www.massbay.edu/registrar

TTY (781) 239-2513

CONFIDENTIALITY OF DIRECTORY INFORMATION

Students have the right to consent to or deny disclosure of personally identifiable information contained in the student education records, except to the extent that Family Education Rights and Privacy Act of 1974 (FERPA) authorized disclosure without consent.

Massachusetts Bay Community College has designated the following student information as "Directory Information" and as such may be released without your written consent at the discretion of the College.

Check-mark the item(s) you do not wish to be as "Directory Information". However, please consider very carefully the consequences of any decision by you to withhold any "Director Information".

- Student Name, Mailing & Permanent Address, City of Residence, Electronic Mail Address, Telephone Number(s), Date & Place of Birth, Awards including Dean's List, Full/Part Time Status, Major/Program of Study, Semester of Attendance, Currently Enrolled or Not, Photograph, Date of Actual or Expected Graduation, Honors, Degrees, or Certificate Awarded, Participation in Officially Recognized Activities and Sports Sponsored by The College, Weight and Height of Athletic Team members, All of the above

FOR OFFICIAL USE ONLY
Date received in office:
Date recorded in system:
Received by:
Processed by:

The College will honor your request to withhold any of the items listed above but cannot assume responsibility to contact you for subsequent permission to release them.

I have read the above and request that my personal information given to Massachusetts Bay Community College

NOT be released to a third party unless I have given a written and signed release MAY BE disclosed at the discretion of the College

Student Name ID Number

Student Signature Date

Note: Information regarding FERPA rules and regulations can be obtained at The Registrar's Office