



Division of Business and Professional Studies

Certificate in Accounting

The accounting certificate is appropriate for students interested in changing careers, uncommitted students exploring a new field of study, by entrepreneurs interested in keeping their own records, and by existing accountants reentering the workforce after a long duration of time. The certificate students are qualified to find entry level and/or higher level positions depending on their other academic qualifications in accounts receivable, accounts payable, payroll, bookkeeping, and as accountants and auditors.

Successful graduates of the program will be able to:

1. Apply general principles of ethics to solve problems in the accounting business environment;
2. Analyze financial information to solve accounting problems using appropriate critical thinking skills;
3. Apply managerial cost accounting concepts and differential analysis to the management decision making process;
4. Prepare financial statements based on the knowledge of generally accepted accounting principles;
5. Explain tax concepts for various forms of business entities, and understand the role of taxation in the business decision-making process;
6. Communicate accounting information effectively, both orally and in writing, and apply information technology to the analysis and evaluation of financial data.