**Business Administration**  
Associate in Science

**DIVISION OF BUSINESS & PROFESSIONAL STUDIES**

The program provides a general overview of accounting, economics, management, marketing, computer technology, and a strong foundation in the liberal arts. This comprehensive degree program is designed to prepare you to transfer to a bachelor’s degree program in Business Administration, Accounting or other business specific programs.

Upon successful completion, the Associate in Science Degree in Business Administration is awarded.

**PROGRAM FOOTNOTES**


**History Sequence:** HS 101 Western Civilization I & HS 102 Western Civilization II, or HS 103 World Civilization I & HS 104 World Civilization II, or HS 105 United States History to 1877 & HS 106 United States History Since 1877

**Literature Sequence:** LI 201 World Literature I & LI 202 World Literature II, or LI 203 American Literature I & LI 204 American Literature II, or LI 205 British Literature I & LI 206 British Literature II

**Humanities Electives:** Art, Communication, English (EN103 or higher), ESL (ES 100 or higher; up to 6 credits), Film, Foreign Language, Humanities, Literature, Music, Oral Communication, Philosophy, Photography, Sign Language, Theater Arts

**Math Electives:** MA 104 Pre-calculus Mathematics or a 200-level course

**Science Electives:** Biology, Chemistry, Contemporary Nutrition (NS 101), Environmental Science, Integrated Science, Physics

**Social Science Electives:** Anthropology, Economics, Geography, Government, History, Law, Psychology, Sociology

Quantitative skills are a MassBay graduation competency for associate degree programs. Prior to graduation, students must demonstrate this competency by completing a 100-level math course (not MAC); or placing into a 200-level mathematics course.

This program qualifies for MassTransfer with select public institutions in Massachusetts. For more information, visit [www.mass.edu/masstransfer](http://www.mass.edu/masstransfer)

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**COURSE** | **COURSE TITLE** | **CREDITS**
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**First Year** | Semester 1 |  
AC 101 | Financial Accounting I | 4  
CS 104 | Microcomputer Applications/Business | 3  
CT 100 | Critical Thinking | 3  
EN 101 | English Composition I | 3  
MG 101 | Principles of Management | 3  
| History Sequence | 3  
| **credits:** | **19**
**Second Year** | Semester 1 |  
AC 206 | Managerial Accounting | 4  
EC 201 | Principles of Macroeconomics | 3  
| Literature Sequence | 3  
| Science Elective | 4  
| Social Science Elective | 3  
| **credits:** | **17**
**First Year** | Semester 2 |  
AC 102 | Financial Accounting II | 4  
EN 102 | English Composition II | 3  
MK 103 | Principles of Marketing | 3  
| History Sequence | 3  
| Math Elective | 4  
| **credits:** | **17**
**Second Year** | Semester 2 |  
EC 202 | Principles of Microeconomics | 3  
| Business Elective | 3/4  
| Humanities Elective | 3  
| Literature Sequence | 3  
| Science Elective | 3/4  
| **credits:** | **15/17**
**Total Credits:** 68-70