



**Student Success Committee
Board of Trustees
Massachusetts Bay Community College
8:30 – 10:00 a.m.
Minutes of the Monday, February 11, 2019
Wellesley Hills Alumni Room**

Board Members Present: Diane Schmalensee, Chair; Pam Lassiter, Sandy Lish, and Tim Clifford

Staff Members Present: Julie Ginn, Director of Career, Internship & Mentoring; Lynn Hunter, Vice President for Academic Affairs and Provost; Nina Keery, Interim Dean of Humanities & Social Sciences; Chitra Javdekar, Dean of STEM; Elizabeth Kinsman, Executive Assistant to VP of Academic Affairs & Provost; Chris La Barbera, Assistant Provost; Sue Maggioni, Dean of Business & Professional Studies; David Podell, President; Sarah Salerno, Director of Academic & Transfer Advising and Richard Williams, Associate Dean for Student Success

CALL TO ORDER & INTRODUCTIONS

After establishing a quorum, Chair Schmalensee called the meeting to order at 8:30 AM. Trustee Clifford's motion to approve the November 20, 2018 minutes was adopted.

STUDENT ADVISING

Richard Williams, Associate Dean for Student Success, and Sarah Salerno, Director of Academic & Transfer Advising, presented updated data regarding the Probation Pilot program and offered demonstrations of how staff could use the MyMap tool that supports the probation monitoring system. They also discussed how the program is being implemented..

INTERSHIPS

Julie Ginn, Director of Career, Internship & Mentoring, discussed the introduction of updates to the Career Services webpage. She explained how students can discover internships by enrolling in the Blackboard organization "Career and Internship Services". Julie volunteered to present internships to the full Board.

COMPUTER NETWORKING CERTIFICATE

Chitra Javdekar, Dean of STEM, gave a presentation on the Computer Networking Certificate. Chitra reviewed the curriculum for the certificate and discussed the need to offer this option to current and prospective students at MassBay.

Trustee Clifford motioned to approve the curriculum as presented for the proposed Computer Networking Certificate. The motion was seconded by Trustee Lassiter and adopted.

NURSING PROGRAM UPDATE

President Podell gave an update on further developments with the nursing program. The college plans to meet the requirements of BORN and to make the program more affordable. New students will not be admitted to the program until BORN provides approval of the program. There is a report due to BORN in early April and then another in July. Compliance with BORN should not be far off after these reports are issued. There is also an effort to make the Nursing program financially viable, but it is necessary to expand the enrollment in order to do that. Current enrollment in the program is about thirteen students in each cohort. These numbers are small compared to other community colleges offering the same or similar programs.

UPDATES

The next meeting is scheduled for Tuesday, April 2, 2019 at 8:00 a.m.

ADJOURNMENT

The motion to adjourn the meeting by Trustee Lassiter at 9:58 a.m. was approved.

Diane H Schmalensee 4/2/19

Diane Schmalensee
Chair
MassBay Community College

David Podell 4/2/19

David Podell
President
MassBay Community College