BOARD MEMBERS PRESENT: Sylvia Beville, Chair; Pamela Lassiter; Tim Clifford (via phone); and Daniel Juliani

STAFF MEMBERS PRESENT: David Podell, President; Lynn Hunter, Vice President of Academic Affairs; Courtney Jackson, Chief Strategic Planning & Institutional Effectiveness Officer; Elizabeth Kinsman-El Khider, Staff Associate to the Vice President of Academic Affairs; and Chris La Barbera, Dean of Humanities; Richard William, Assistant Dean for Student Success

CALL TO ORDER AND INTRODUCTIONS

Establishment of Quorum and Introductions by Trustee Sylvia Beville at 8:38 a.m.

Review and Approval of February 21, 2017 and April 25, 2017 Minutes.

MOTION: Trustee Dan Juliani motioned to approve the February 21, 2017 Minutes and Trustee Pam Lassiter seconded the motion. The motion was approved.

MOTION: Trustee Dan Juliani motioned to approve the April 25, 2017 Minutes and Trustee Pam Lassiter seconded the motion. The motion was approved.

STRATEGIC PLANNING UPDATE

President David Podell discussed the Second Grey Associates Workshop and the data that was presented. The attendees, working in groups, identified possible new programs that would address workforce needs and may enhance enrollment. The groups compared their findings and found agreement in seven possible new programs. These will be examined further in the strategic planning committees.
RETENTION

Richard Williams, Assistant Dean for Student Success, presented on several components of the College Retention Plan. He reviewed our current process for incoming students and the need to improve the process to ease the transition to college.

He discussed ways in which we can give students more guidance by creating pathways/academies, starting with grouping programs so they will make more sense to the students. Richard brought a proposal to the academic divisions for breaking into seven academies. The Committee discussed how to incorporate employers that makes sense for them to want to hire our students. The use of academies would provide Marketing and Admissions with a simpler set of options to present to new students. Orientation could be arranged to benefit students more by allowing them to be grouped with future classmates.

Richard also discussed the need for a first-year course. There is a Faculty Retreat on Friday, June 2, 2017, from 9am to 4 pm at the Babson Executive Conference Center to discuss potential models for such a course.

UPDATES

Chair Beville asked the Committee to come prepared to the June meeting to discuss what it wants to accomplish next academic year.

The next Meeting of the Student Success Committee will be June 20, 2017.

ADJOURNMENT

Trustee Dan Juliani motioned to adjourn the meeting. The motion was seconded by Trustee Pam Lassiter and Chair Sylvia Beville adjourned the meeting at 9:58 a.m.

Sylvia Beville  
Chair  
MassBay Community College