Student Success, Academic Affairs and Facilities
Board of Trustees
Massachusetts Bay Community College
8:30 – 10:00 a.m.
January 31, 2017
Wellesley Hills Alumni Room

Minutes

BOARD MEMBERS PRESENT: Sylvia Beville, Chair; Daniel Juliani; Pam Lassiter; and Diane Schmalensee

STAFF MEMBERS PRESENT: Lynn Hunter, Vice President of Academic Affairs; Chitra Javdekar, Dean of Science, Technology, Engineering & Mathematics; Elizabeth Kinsman, Staff Associate to the Vice President of Academic Affairs; Courtney Jackson, Chief Strategic Planning & Institutional Effectiveness Officer; Susan Maggioni, Dean of Business and Professional Studies and Richard Williams, Director of Retention.

CALL TO ORDER AND INTRODUCTIONS: After establishing a Quorum, Chair Sylvia Beville called the meeting to order at 8:30 AM.
Motion to approve September 13, 2016 and November 29, 2016 Minutes by Diane Schmalensee is approved.

STRATEGIC PLANNING UPDATE - David Podell

- Lynn Hunter and Gary will lead sessions at Professional Development Day to gain insight from our faculty and staff. The sessions will ask attendees: What can we more of? What can we do less of? What can we do better? This data will be collect and reviewed.

PURPOSE AND FUNCTION: STUDENT SUCCESS COMMITTEE

Discussion: Committee reviewed bylaws and discussed what the purpose of the committee is. They revised the bylaws and will review them at the next meeting sending their recommendation to the Full Board of Trustees.

COMMITTEE TO REVIEW NEW PROGRAMS FOR COHORT ANALYSIS - Courtney Jackson

Courtney Jackson reviewed data with the committee. She reminded the committee of the data they already reviewed. First they looked at enrollment and degrees awarded by academic plan. Then they compare completion rates. This data analyzes a cohort who started in 2012 and evaluated where they are now. There are 1093 students that are the focus of the analysis. They are first time degree seeking students. Out of the 1093 students 992 are degree seeking and 101 are completing certificates. It was
asked what trends are seen through the report. It is pointed out that the 2013 cohort has higher graduation rate than any other cohort. It is believed that a coaching model initiative is the reason for this higher graduation rate. It is found that investing in the freshman year increases retention rates.

UPDATES

- Next Meeting, February 21, 2017

ADJOURNMENT

MOTION: The motion to adjourn the meeting by Chair Sylvia Beville at 10:05 am was approved.

_Sylvia Beville_ 4/4/17
Chair
MassBay Community College

_Date_

_David Podell_ 4/4/17
President
MassBay Community College

_Date_