Board members present: Sylvia Beville, Chair; Daniel Julianni

Staff members present: Lynn Hunter, Vice President of Academic Affairs; Chitra Javdekar, Dean of Science, Technology, Engineering & Mathematics; Elizabeth Kinsman, Staff Associate to the Vice President of Academic Affairs; Courtney Jackson, Chief Strategic Planning & Institutional Effectiveness Officer; Chris La Barbera, Dean of Humanities and Social Science; Susan Maggioni, Dean of Business and Professional Studies; Lynne Davis, Dean of Health Science and Richard Williams, Director of Retention

Chair Sylvia Beville called the meeting to order at 8:33 AM. Minutes will be approved at the next meeting when a quorum is present.

Strategic Planning Update

Dr. Lynn Hunter, Vice President of Academic Affairs, reported that the Board of Higher Education (DHE) has released draft strategic planning guidelines. In response, President Podell has added members to the Strategic Planning Committee to ensure that all six outcomes are met. The Strategic Planning Committee will be divided into sub-committees. A suggestion was made that a trustee professional developed be added. The plan will be submitted to the Board of Trustee’s and the DHE in June.

Lynn Hunter will send the DHE Trustee link to the Full Board.

Course Completion

Courtney Jackson, Chief Strategic Planning and Institutional Effectiveness Officer, gave an overview of the course completion data.

Students are assigned to developmental education courses based on the Accuplacer exam.

The completion rate for English courses is higher than the completion rate for math. The STEM Division is testing various models for the developmental math course.

- When the student completes the highest level (MA98), they can enroll in any college level math course.

- Eliminating the college algebra requirement for students who will not need algebra or pre-calculus to succeed in their major field. A report will be issued, listing the math requirement for each program or certificate.
• Offering Math123, a self-paced combination of MA 90, 95 and 98

The Health Science Program has the highest completion rate, primarily due to selective entry requirements. If a student does not meet the criteria, he/she is advised to pursue another path. Many become general studies students.

Students with limited literacy skills, poor grammar and/or a small vocabulary may be assigned to the developmental English course. The rise in the English completion rate may be due to an accelerated developmental course first offered in Fall 2012. Students can complete College Writing and Freshman English in one semester. Courtney will report on the completion rate prior to 2012. The previous course is still offered because the accelerated course may not meet the needs of all students. Students are given option at SOAR.

Next Meeting

The next Student Success Committee meeting will be held on Tuesday, November 29, 2016

ADJOURNMENT
MOTION: The motion to adjourn the meeting by Chair Sylvia Beville at 10:30 am was approved.

Sylvia Beville  4/4/17
Chair
MassBay Community College

David Poulton  4/4/17
President
MassBay Community College