



Traditional Dual Enrollment & Partner High School Dual Enrollment Program Academic Year 2017-2018

Submit this completed application to admissions@massbay.edu, fax to 781-239-2508 or Office Of Admissions, MassBay Community College 50 Oakland Street, Wellesley Hills MA 02481

Traditional Dual Enrollment at Massachusetts Bay Community College (MassBay) allows qualified high school and home school students to enroll in college courses. Participating students may receive college and (with permission from their local school or district) high school credits for their course work. As a Dual Enrollment student, one may register for a full-time or part-time schedule.

Partner High School Dual Enrollment is a special dual enrollment program offered using Commonwealth Dual Enrollment Program (CDEP) funding for participating high schools and is free for those students who qualify and participate. *For 2016-2107 the partner schools were Natick High School, Keefe Technical High School, and Framingham High School.* If you attend one of these partner schools the college courses are predetermined in consultation with the High School and offered in a cohort delivery method.

REQUIREMENTS:

1. Candidate must be a Massachusetts resident.
2. Candidate must be a currently enrolled in grade 9 - 12 in a Massachusetts public secondary school or non-public school, including home school.
3. Candidate must submit the Dual Enrollment Application and Agreement.
4. Candidate must have at least a 2.5 cumulative GPA on a 4-point scale.
5. Candidate must take MassBay placement tests and place into college level math and/or English courses (100-level math class and EN 101 or higher for English). ***Partner High School Dual Enrollment students, please check with your guidance counselor: not all Partner courses require placement testing.***
6. Candidate must enroll in college-level courses (with course numbers 100 or higher).

ENROLLMENT PROCESS OVERVIEW:

1. Complete and submit MassBay dual enrollment application and agreement by the published deadline
2. Take placement testing at MassBay (required for all Traditional Dual Enrollment students)
3. Make an appointment to meet with Dual Enrollment Coordinator at MassBay
 - Review test scores
 - Select classes (students must meet appropriate course pre-requisites)
 - Register for class(es)
4. Pay Tuition and Fees (***Partner High School Dual Enrollment will be covered by CDEP funding***)
5. Purchase text books
6. Begin Classes (see the College's academic calendar for start dates)
7. Maintain at least a 2.0 GPA at MassBay.
8. Submit grades to your high school at the end of the semester.

COST:

The tuition and fees rate for qualifying Massachusetts residents who participate in the Traditional Dual Enrollment Program will be charged the in-state tuition rate of \$197 per credit (tuition = \$24 in-state rate, all college fee = \$151, technology fee = \$22). To qualify for in-state tuition, students must a) meet state-established US citizenship requirements, b) have lived in Massachusetts for six months or longer and c) be able to provide two documents from a state-proscribed list establishing intent to remain a Massachusetts resident.

Important Note:

Students with medically-documented disabilities are eligible for reasonable accommodations in placement testing and in coursework. Disability support services are available through the College's Disability Resources Office located in the MassBay Academic Achievement Center. It is important to note that academic accommodations available at the college level differ from those available at the high school level. For additional information regarding the services available call 781-239-2234 or email aac@massbay.edu.



Academic Year 2017-2018 Dual Enrollment Application

Please check the semester you wish to start:

Fall Spring Summer

Please check which program you are interested in:

I am applying for the Traditional Dual Enrollment Program at MassBay Community College.

I am applying for the Partner High School Dual Enrollment Program at the following High School:

Natick High School Framingham High School Keefe Technical High School

Student's Biographical Information:

Name: First _____ Middle _____ Last _____

Social Security Number (optional): _____

REQUIRED State Assigned Student Identifier (SASID): _____ *obtain this number from the most recent public school attended*

Address: _____ City: _____ State: _____ Zip _____

E-mail Address: _____ Home Phone: _____

Cell Phone: _____ Date of Birth: _____ Gender: _____

Emergency Contact Person: _____ Relationship to Student: _____

Emergency Contact Person Phone Number: _____

Country of Birth: _____ Country of Citizenship: _____

I am a U.S. Citizen I am a Permanent Resident (USCIS #) _____ Other: _____

Are you of Hispanic or Latino origin? Yes No

Regardless of your answer to the prior question, please select one or more of the following that best describes you:

African American/Black American Indian or Alaskan Native Asian

Native Hawaiian/Pacific Islander White/Caucasian

Is English your first language? Yes No If no, list your Primary Language _____

Did your parents graduate from college? Mother: Yes No Unsure Father: Yes No Unsure

Additional Information:

Current High School: _____ City: _____

I intend to graduate in _____ (month) _____ (year)

After high school graduation, I might be interested in studying one of the following in college:

Business Math or Science Engineering or Technology Health Sciences

Liberal Arts Undecided Other: _____



Dual Enrollment Contract

Student Section:

I _____ understand the requirements for the Dual Enrollment Agreement. I understand that the Dual Enrollment Agreement is not an application to a degree or certificate program. If I am accepted as a Dual Enrollment student, I agree to adhere to the Student Regulations of the college. It is my responsibility to speak with professors as needed if I have questions or need assistance in a class. I understand that each semester I take classes at MassBay, I must make an appointment with the Office of Admissions to select and register in person for classes. I must also maintain a MassBay GPA of 2.0 or higher to continue taking classes at MassBay

I hereby certify that all information stated on this application is complete and accurate, and I understand the falsification or omission of information may result in disqualification or dismissal. I understand this application for admissions will not be complete until all requirements are submitted.

Signature of Applicant: _____ **Date:** _____

Signature of Parent or Guardian: _____ **Date:** _____

(If applicant is under 18)

If student is under the age of 16, an additional consent form will need to be completed and signed

Parent or Guardian Section:

I hereby grant permission for my child to apply to the Dual Enrollment Program at MassBay Community College. Should my child be accepted, I grant permission to enroll in courses at the college. As a participant in the Dual Enrollment Program, my child's academic records, and placement testing results, will be released to his/her high school for inclusion in his/her records.

Parent/Guardian Name: _____

E-mail: _____ Phone: _____

Parent/Guardian Signature: _____ Date: _____

High School Official Section:

I certify that the student named above is a student in good standing at _____ high school with a cumulative grade point average of C or higher and may take courses in the MassBay Dual Enrollment Program to satisfy High School graduation requirements.

High School Official Name: _____

High School Official Title: _____

E-mail: _____ Phone: _____

High School Official Signature: _____ Date: _____

The College adheres to the FERPA (Family Educational Rights and Privacy Act of 1974) which sets forth requirements regarding the privacy of student records. Check our website at www.massbay.edu/registrar for details. A brief summary of FERPA is captured in the following two statements: 1) College students must be permitted to inspect their own educational records. 2) School officials may not disclose personally identifiable information about students, or permit inspection of their records without written permission unless such action is covered by exceptions permitted by the Act.