

Magazine Guest Author Checklist

Magazines that my colleagues write for:

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Notes:

Magazine Guest Author Checklist

Magazine booking:

- ☐ Magazine name: _____
- ☐ Magazine contacted
- ☐ Explain why my article is a good fit for the audience (send pitch)
- ☐ Book it!
- ☐ Write article
- ☐ Deliver article
- ☐ Send thank-you note
- ☐ Ask for a future writing spot

Magazine publicity:

- ☐ Posted on social media
- ☐ Shared with my list
- ☐ Other: _____
- ☐ Other: _____
- ☐ Other: _____

Notes:
