



Employment Opportunity

Position: Summer Shuttle Driver (5 positions available)
Location: Santa Barbara, CA
Status: Seasonal, Part-time, Non-Exempt
Position Dates: June 10 to August 11, 2019

Position Description

The Shuttle Driver transports Music Academy fellows between Westmont College, the Music Academy Campus, and various downtown locations. Shifts will be established at least 5 days in advance. Shuttle driver operates 15-25 passenger vehicles provided by the Music Academy.

Driving hours and shifts may be scheduled within the following daily timeframes:

- Monday – Saturday between 8am – 11pm
- Sunday between 10am – 10pm.

Responsibilities

- Provide passengers with safe and timely transportation between Westmont Campus, the Music Academy Campus, and locations in Downtown Santa Barbara according to a predetermined schedule.
- Regularly inspect vehicle for safety and ensure appropriate fuel level.
- Wash vehicle windows and ensure cleanliness of vehicle.
- Maintain required log of number of passengers riding during each time period.
- Perform other duties as assigned.

Candidate Profile

Minimum requirements for this position include:

- Previous shuttle driving experience
- A valid CA Class B driver's license with 25 passenger endorsement (air brakes are not required)
- Current medical certificate
- An acceptable DMV driver's record
- Also requires the ability to read, write, understand and respond to instructions/directions in English.

To perform this job successfully, an individual must be able to perform each responsibility satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk and hear, sit, use hands to finger, handle, or feel objects, tools, or controls, and reach with hands and arms. The employee is occasionally required to stand and stoop, kneel, crouch, and crawl. The employee must occasionally lift and/or move up to 50 pounds if a tire must be changed on the vehicle. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Preferred Qualifications

- Minimum of 25 years of age
- Ability to lift up to 50lbs
- Excellent communication and interpersonal skills
- Excellent critical thinking and conflict-resolution skills
- Ability to work on a team and adapt to changing work priorities

Reporting Structure

The Shuttle Driver reports to the Student Services Manager with an indirect reporting responsibility to the Westmont College Director of Fleet Services.

Compensation and Benefits

- Hourly salary range is \$16 - \$20/hr commensurate to experience
- Seasonal position ineligible for Music Academy benefits except where required by law

Application Process

Please email a letter of interest and current resume by May 1, 2019, to hr@musicacademy.org using a Subject Header of **Summer Shuttle Driver**. No phone calls, please. The Music Academy of the West is an equal opportunity employer. A background screening, drug test, and DMV pull will be performed as a condition of employment.

Music Academy of the West

The Music Academy of the West is among the nation's preeminent summer schools and festivals for gifted young classically trained musicians. At its ocean-side campus in Santa Barbara, the Academy provides these musicians with the opportunity for advanced study and performance under the guidance of internationally renowned faculty artists, guest conductors, and soloists. Admission to the Academy is strictly merit based, and fellows receive full scholarships (tuition, room, and board). The Music Academy of the West cultivates discerning, appreciative, and adventurous audiences, presenting more than 200 public events annually. For more information, visit musicacademy.org