



Property Management Group Inc.

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RESIDENTIAL RENTAL APPLICATION

One application for each adult Tenant is required.

Property Applying for: _____ Move In Date: _____

1. Applicant: Name: _____
Phone #: _____ Email: _____
Date of Birth: _____ S.I.N. _____ Drivers License #: _____
Present Address: _____
Present Rent: _____ Security Deposit: _____ Pd by: _____
Present Landlord/Agency: _____
Landlord/Agency Contact Name: _____
Landlord/Agency Contact Phone #: _____
How Long at Present Address: _____ Reason for Leaving Present Address: _____

2. Other Occupants:

Name: _____ Age: _____ Relationship: _____
Name: _____ Age: _____ Relationship: _____
Name: _____ Age: _____ Relationship: _____
Name: _____ Age: _____ Relationship: _____

Persons other than those indicated on application will not be permitted occupancy. Termination of tenancy or additional charges shall result if unauthorized persons who take up occupancy.

3. Present Employer: _____

Address of Employer: _____
Occupation: _____
Duration of Employment: _____ Contact Name: _____
Employer Contact Phone #: _____

Other Sources of Income/Pension: _____ Case #: _____

Case Worker Name: _____

Case Worker Phone #: _____

Monthly NET Income: _____ Name of Bank/CU: _____

Branch Address: _____

4. Description of vehicles used by occupants

Make/Model: _____ Colour: _____ License #: _____

Make/Model: _____ Colour: _____ License #: _____

Number of Parking Stalls Required: _____

Unlicensed, uninsured or inoperable vehicles are not permitted on property and will be towed at owner's expense.

5. Do you have a pet? _____ If so, how many? _____ Type of pet: **Cat / Dog**

Breed(s): _____ Weight(s): _____

Name(s): _____ **Is this pet a service animal?** Yes / No

A Pet Deposit will be required. Most rentals have weight restrictions. Please confirm with the property manager.

6. In case of emergency contact:

Name: _____ Phone #: _____

Address: _____

Relationship: _____ Email: _____

7. Guarantor if Required:

Name: _____ Phone#: _____

Address: _____

Phone: _____ Email: _____

Date of Birth: _____ S.I.N. _____

Present Employer: _____

Occupation: _____

Duration of Employment: _____ Contact Name: _____

Employer Contact Phone #: _____

Monthly NET Income: _____ **Name of Bank/CU:** _____

Branch Address: _____

Guarantor will be required to complete a credit check information form and consent form.

I hereby certify the above information to be correct, and consent to the undertaking of a personal credit investigation, Landlord check and Employment check. All personal information will be treated in accordance with the Privacy Legislation Bill (Bill C6- The Personal Information Protection & Electronics Documents Act (PIPEDA).

I understand that should the application be accepted, I shall sign a tenancy Agreement.

Applicant Signature: _____ **Date:** _____**Guarantor Signature:** _____ **Date:** _____

How did you hear about this rental unit?Kijiji: ☐ Facebook: ☐ Instagram: ☐ Genesis Website: ☐ Other: _____**Were you referred by anyone?**

Name: _____ Email: _____

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Rent: _____ Security: _____ Pd date: _____ Pd Method: _____

Processing date on cheque, should one be provided as deposit: _____

Lease from (date): _____ to (date): _____

Parking: Number of stalls _____ at \$ _____/stall

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Total Monthly Payable: _____

Landlord Authorization: _____ Approval Date: _____

Tenants notified by: _____ Date: _____

Tenant Responsible for:
Separate Meter (S/M)

HYDRO YES/NO

S/M YES/NO

Snow Removal YES/NO

Cable TV YES/NO

WATER YES/NO

S/M YES/NO

GAS YES/NO

S/M YES/NO

Grass Cutting YES/NO

Phone YES/NO

COMMENTS: _____

Application received by: _____ date: _____

All applications and credit checks will be processed as soon as we receive them. It takes 1-3 business days to complete. We will email you if you are either approved or declined. If you have any questions, please email our office manager, Jennifer Betsill, directly at jennifer@genesismanagement.ca.