



Kay Four Quarterly

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Prevention is the best medicine - for buildings too

Regular Suite Inspections to begin this year

Just like we take care of ourselves to help prevent future illness, buildings and the spaces within them require preventative measures to make sure bigger issues don't come up.

When maintenance issues are identified early, they can be addressed right away and prevent further damage and inconvenience. Kay Four Properties is introducing an annual suite inspection program to help identify maintenance situations before they become problems.

When you schedule a maintenance call in the next year, the maintenance person will arrive with a brief checklist and will perform a quick review to see if they can anticipate any problems that might arise. The focus of the inspections is going to be on plumbing (taps and toilets), tiles and caulking, and anything mechanical. If it looks like something is going to become a problem, we will take steps to fix it sooner rather than later.

If you do not have a maintenance call in the near future, we will schedule an inspection at your convenience.

Finding a safer way

Kay Four Properties has always concerned itself with the safety of its employees and tenants. As safety awareness evolves generally in Manitoba, new programs become available to help us ensure the safety of our staff. We are taking advantage of these advances in safety management and are working with a safety consultant to introduce new programs to ensure we maintain a safety culture in all the work we do.

All our maintenance staff, caretakers and office staff are receiving additional training in safety practices and in the use of safety equipment.

And you can help. If you spot a situation that you think is creating an unsafe environment for our staff or your building community, please let us know. We take the well being of all of you very seriously and will carefully look into any situations you tell us about.



Got an idea? We'd like to hear it.

For more than 60 years, Kay Four Properties has been a leader in property management. One of the keys to our success is our willingness to challenge ourselves to find new ways to enhance the services we provide to the families and individuals who make their home with us. And we recently had a great idea – let's ask the people who live in the homes we provide if they have ideas on how to make things better.

We invite you to provide us with your ideas about how we can continue to enhance the service we provide or improve the place where you live.



Maybe you have ideas about how to enhance the common areas in your building or the landscaping around your building. Perhaps you have ideas about security in your building, increased safety opportunities for your building community or how maintenance services are offered.

We want to hear from you and encourage you to send us any ideas you have. While we may not be able to immediately act on all the ideas, we will certainly consider what you have to say and will implement suggestions where we are able to do so. Please send us your suggestions by email to: kayfour@shaw.ca or write to us at the address below.

We can't wait to hear from you!