



Dear Resident(s):

Please fill in the attached form with all of the applicable requested information. We require this information to update our records as well as for Emergency Lists for Fire Department and Medical personnel. Residents should indicate any medical conditions that may require them to need emergency assistance in the event of a building emergency.

- **Updating your Resident Information:** We would also like to remind you of your obligation, to carry sufficient apartment insurance, as outlined in your Residential Tenancy Agreement (standard Form of Lease), Section 11. Tenant's Insurance. This coverage will protect you and other Residents from needless expense in the event of a fire, flood or similar incident in your home. Your insurer can assist you in the event there is damage as a result of a neighboring unit. The name of your insurer and policy number should be indicated on the attached form and a copy of the policy

We have also added an additional space for an in case of emergency contact. Please provide at least one name and phone number for the person you would like us to contact in the event of an emergency or problem in your suite in your absence.

Please return your completed form to the Resident Manager/Superintendent mail box by March 15, 2018.

Should you have any questions or concerns regarding this request, please contact the Management Office at 416-928-3300 during regular office hours.

Thank you for your cooperation on this matter,

Svetla Kasabova
Property Manager
High Value Consultants Ltd.

