

## APPLICATION FOR LEASE

1. Pay a NON-REFUNDABLE application fee (\$40 for one applicant and \$20 for each additional co-applicant or co-signer)
2. All adults who will be living in the home must fill out and sign this application.
3. Answer all questions fully and truthfully. All information will be carefully checked. **False information will result in automatic rejection** of this application. If you have questions, call our office at 513-863-3336.
4. Return application with a copy of **1 month (4 weeks) most recent paystubs**, any other letters or statements you have to show your income, and a **copy of your state ID** to:

HHP Properties

1 N Commerce Park Dr, Ste 312  
Cincinnati, OH 45215

OR

Fax (513) 348-1998

OR

Email: [leasing@HHPproperties.com](mailto:leasing@HHPproperties.com)

I/We are applying for a \_\_\_\_\_ at \_\_\_\_\_ for move-in date of \_\_\_\_\_

### APPLICANT

Full Name (First Mi. Last) \_\_\_\_\_  
 Maiden / Other Last Name(s) \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Social Security \_\_\_\_\_  
 Phone (Cell) (\_\_\_\_) \_\_\_\_\_ Do you text message? \_\_\_\_\_  
 Phone (Hm) (\_\_\_\_) \_\_\_\_\_ (Wk) (\_\_\_\_) \_\_\_\_\_  
 Email: \_\_\_\_\_  
 # Adults Who Will Live in Home \_\_\_\_\_ # Minors \_\_\_\_\_  
 Emergency Contact Name: \_\_\_\_\_  
 Relationship \_\_\_\_\_ Phone \_\_\_\_\_

### CO-APPLICANT or CO-SIGNER

Full Name (First Mi. Last) \_\_\_\_\_  
 Maiden / Other Last Name(s) \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Social Security \_\_\_\_\_  
 Phone (Cell) (\_\_\_\_) \_\_\_\_\_ Do you text message? \_\_\_\_\_  
 Phone (Hm) (\_\_\_\_) \_\_\_\_\_ (Wk) (\_\_\_\_) \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Will you live in the home? \_\_\_\_\_  
 Emergency Contact Name: \_\_\_\_\_  
 Relationship \_\_\_\_\_ Phone \_\_\_\_\_

### Minors / Others who will reside in home:

Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_ Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_ Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

### PRESENT ADDRESS

Own \_\_\_\_\_ Rent \_\_\_\_\_

Street \_\_\_\_\_ Apt. No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Dates (MM/YY) From \_\_\_\_\_ To \_\_\_\_\_  
 Owner Name \_\_\_\_\_ Owner \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Amount you pay \$ \_\_\_\_\_  
 Utilities you pay \$ \_\_\_\_\_ (check): Heat Water Elec  
 WHY ARE YOU MOVING? \_\_\_\_\_

### PRESENT ADDRESS

Own \_\_\_\_\_ Rent \_\_\_\_\_

Street \_\_\_\_\_ Apt. No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Dates (MM/YY) From \_\_\_\_\_ To \_\_\_\_\_  
 Owner Name \_\_\_\_\_  
 Owner Phone (\_\_\_\_) \_\_\_\_\_ Amount you pay \$ \_\_\_\_\_  
 Utilities you pay \$ \_\_\_\_\_ (check): Heat Water Elec  
 WHY ARE YOU MOVING? \_\_\_\_\_

### PREVIOUS ADDRESS

Own \_\_\_\_\_ Rent \_\_\_\_\_

Street \_\_\_\_\_ Apt. No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Dates (MM/YY) From \_\_\_\_\_ To \_\_\_\_\_  
 Owner Name \_\_\_\_\_  
 Owner Phone (\_\_\_\_) \_\_\_\_\_ Amount you paid \$ \_\_\_\_\_  
 Utilities you pay \$ \_\_\_\_\_ (check): Heat Water Elec  
 WHY DID YOU MOVE? \_\_\_\_\_

### PREVIOUS ADDRESS

Own \_\_\_\_\_ Rent \_\_\_\_\_

Street \_\_\_\_\_ Apt. No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Dates (MM/YY) From \_\_\_\_\_ To \_\_\_\_\_  
 Owner Name \_\_\_\_\_  
 Owner Phone (\_\_\_\_) \_\_\_\_\_ Amount you paid \$ \_\_\_\_\_  
 Utilities you pay \$ \_\_\_\_\_ (check): Heat Water Elec  
 WHY DID YOU MOVE? \_\_\_\_\_

### CURRENT EMPLOYER

Name of Employer \_\_\_\_\_  
 Street \_\_\_\_\_ Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Job Title \_\_\_\_\_ Pay Rate \$ \_\_\_\_\_ / \_\_\_\_\_  
 Full Time \_\_\_\_\_ or Part Time \_\_\_\_\_ Hours per Week \_\_\_\_\_  
 Dates (MM/YY) From \_\_\_\_\_ To \_\_\_\_\_

### CURRENT EMPLOYER

Name of Employer \_\_\_\_\_  
 Street \_\_\_\_\_ Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Job Title \_\_\_\_\_ Pay Rate \$ \_\_\_\_\_ / \_\_\_\_\_  
 Full Time \_\_\_\_\_ or Part Time \_\_\_\_\_ Hours per Week \_\_\_\_\_  
 Dates (MM/YY) From \_\_\_\_\_ To \_\_\_\_\_

