

TERMS AND CONDITIONS OF APPLICATION TO LEASE

I/We understand and agree that:

1. The occupants of the premises, other than the Applicant will be _____ and that no other person(s) will be allowed to occupy the premises unless WRITTEN CONSENT is given by the Landlord.
2. Rent will be payable on or before the first of the month to head office at 200-485 Bank Street, Ottawa, ON K2P 1Z2 or as designated.
3. Upon acceptance of this Rental Application by the Landlord and before occupancy, the Applicant agrees that there will arise a tenancy agreement in the Landlord’s standard form of Tenancy Agreement which the Applicant has had an opportunity to review. The Applicant agrees to be bound to a Tenancy Agreement with the Landlord on the terms and conditions set out in this Rental Application. It is further agreed and acknowledged that upon acceptance of Rental Application by the Landlord, the applicant agrees that the last month’s rent (LMR) deposit paid to the Landlord upon making of this application and Offer to Lease shall be applied to the Landlord’s loss of rental income if the applicant withdraws the application and Offer to Lease. If the Landlord accepts the Offer to Lease the deposit shall be retained as the last month’s rent and will be credited to the last month’s rent upon the applicant(s) terminating their tenancy.
4. It is agreed that the resident(s) will provide CLV GROUP INC. with **Proof of Personal (content & liability) Insurance** on or before the lease is signed.
5. Where electricity is paid for by the Landlord, the resident will be subject to an additional yearly fee, as per the provincial rental law, if they choose to operate an Air Conditioner in their unit. The fee will be calculated yearly based on current market rates.

I/We understand and agree that: If this application is rejected by CLV GROUP INC., the deposit will be returned without interest and CLV GROUP INC. is not obliged to give any reason for its refusal. This application will not be returned. Cancellation of this application must be in writing. A Consumer Report containing personal information and inquiries to verify the information may be referred to in connection with this application including previous landlord references and court/credit history, CLV GROUP INC. undertakes to treat the information obtained and that provided in the application in a confidential manner.

I would like to receive future email communications about CLV Group promotions, events, news and contests. Yes No

48 HOUR TIME LIMIT TO PROVIDE ADDITIONAL OR MISSING INFORMATION

Please be reminded that once an application is submitted, there is a 48 hour time frame to provide CLV GROUP INC. with ANY remaining information that is pertinent to our processing of the application. If the information has not been provided within the 48 hour time frame, the application will not be processed, and we will continue in our attempts in re-renting the apartment. We wish to further remind that any repairs required to the apartment (cleaning and/or painting) will be done within a 30 day time frame.

VOID CHEQUE AND PRE-AUTHORIZED PAYMENT (NO LINES OF CREDIT)

Please attach voided cheque to the application for Pre-Authorized Payment (PAP). The Applicant authorizes CLV GROUP INC. to collect monthly rent via PAP upon satisfactory approval of this application. The PAP will commence on the 1st day of the 2nd month of tenancy.

PRIVACY POLICY AND CONSENT

The Applicant understands that to assess this application, the Landlord will collect some personal information about the Applicant (e.g. past tenancy history, employment history, references and conduct history, financial means and credit history, automobile information and intended use of the premises) and the Applicant also understands that additional personal information will be collected if the Applicant is accepted as a tenant (e.g. contact information, compliance with the tenancy agreement and rules and regulations, payment information). The Applicant has been advised of the Landlord’s Privacy Policy about the collection, use and disclosure of personal information, steps taken to protect the information and the right to review personal information, and consents to the Applicant, and consent to the Landlord:

- collecting personal information about the Applicant from and providing personal information to a credit agency and/or a consumer reporting service, and the Applicant agrees to sign any required consent forms;
- collecting information from employers, previous landlords, references and persons identified by them as having relevant information for assessing the Applicant’s suitability to be a tenant for the premises; and
- enforcing the terms of any tenancy agreement and the rules and regulations made under it.

The Applicant understands and agrees to the Landlord collecting, using and disclosing personal information about the Applicant as set out above and in its Privacy Policy, and has had an opportunity to review the Landlord’s privacy policy at www.clvgroup.com.

The Applicant consents to the Landlord providing the Applicant’s contact information only, to third parties to advise of offers and incentives for products and services and events related to the tenancy, however, this consent may be withdrawn in writing at any time.

I/We confirm that all of the information provided in this application is true and correct, and I/We have read and agree to all of the terms and conditions set out above.

Signature: _____ Print Name: _____

Signature: _____ Print Name: _____

Date: _____ Witness: _____



APPLICATION TO LEASE

200-485 BANK ST, OTTAWA, ON K2P 1Z2
 Tel.: (613) 728-2000 Fax: (613) 728-2978
 Email: info@clvgroup.com www.clvgroup.com

I/We, the Applicants, apply to lease through CLV GROUP INC. (as agent for the owner)	
Unit #	Address:
At a monthly rent of \$	And a monthly parking rate of \$
Commencing (Date)	and expiring on the last day of
Which rent includes: <input type="checkbox"/> Heat <input type="checkbox"/> Hydro <input type="checkbox"/> Water <input type="checkbox"/> Fridge <input type="checkbox"/> Stove <input type="checkbox"/> Washer <input type="checkbox"/> Dryer <input type="checkbox"/> HWT <input type="checkbox"/> A/C <input type="checkbox"/> Other _____	
Attached to this application is a certified cheque/money order/debit transaction in the amount of: \$ _____ made payable to CLV Group Inc. as a Contract Deposit. First months rent must be paid by certified cheque/money order/debit transaction at lease signing.	
PROSPECTIVE RESIDENT <input type="checkbox"/> GUARANTOR <input type="checkbox"/>	PROSPECTIVE RESIDENT <input type="checkbox"/> GUARANTOR <input type="checkbox"/>
First Name: Last Name:	First Name: Last Name:
Date of Birth: (m/d/y) S.I.N.	Date of Birth: (m/d/y) S.I.N.
Current Address: (Include City, Province, Postal Code) How Long?	Address: (Include City, Province, Postal Code) How Long?
Home Phone: Work Phone: Email address:	Home Phone: Work Phone: Email address:
Own? Rent? Parents? Other? If rent, how much? \$	Own? Rent? Parents? Other? If rent, how much? \$
Present Landlord/Telephone:	Present Landlord/Telephone:
Previous Address: (Include postal code) How Long?	Previous Address: (Include postal code) How Long?
Previous Address: (Include postal code) How Long?	Previous Address: (Include postal code) How Long?
Driver's License No.	Driver's License No.
Current Employer: How Long? Phone #: Occupation: Gross Income: \$	Current Employer: How Long? Phone #: Occupation: Gross Income: \$
Attached is Proof or Source and Amount of Income	Attached is Proof or Source and Amount of Income
Previous Employer: How Long? Phone #: Occupation: Gross Income: \$	Previous Employer: How Long? Phone #: Occupation: Gross Income: \$
Person to Notify In Case of Emergency: (Name/Relation) Phone Number:	Person to Notify In Case of Emergency: (Name/Relation) Phone Number
How did you hear about this unit? (Please Circle) Kijiji? Tenant Referral? Flyer? clvgroup.com? Bike Rack Ad? For Rent Sign? Billboards? Bus? Other web site? _____	
I/We certify that the information contained in this application is true and agree to abide by the terms mentioned herein and this is a Legal Binding Agreement	
Dated _____ Signed _____ Dated _____ Signed _____	
FOR OFFICE USE ONLY: ACCEPTED / REJECTED Date _____ By _____	