



Dedicated to the care & enjoyment of our water resources

Minutes—LSRWA Board Meeting Bank of Brodhead, August 7, 2019, 5:30pm – 7:00pm

Handouts:

- 1_Agenda
- 2_Secretary's Report
- 3_Treasurer's Report
- 4_Windward Fund Grant Contract

Agenda:

1. Welcome & Introductions—Susan Lehnhardt

Meeting called to order at 5:30pm

Board Members present: (8 out of 10, quorum present): Lehnhardt, S., Tripp, M., Lazorchick-Sampson, J., Cardiff, P./ (phone) Kaderly, E., Reinstra, M., Sampson, B. and Schwartz, T.

Absent: Foy, L., Mullen, D. (both excused)

2. Secretary's Report—Jill Sampson

Motion made by Tripp, M., to approve June's Secretary's report, 2nd by Schwartz, T., motion carried 8/0.

3. Treasurer's Reports—Meredith Tripp

A. Motion made by Lazorchick-Sampson, J., to approve June's Treasurer's report, 2nd by Schwartz, T., motion carried 8/0.

B. Discussion re: bills Meredith needs to pay. Motion made by Lazorchick-Sampson, J., to approve Meredith paying the current invoices, 2nd by Schwartz, T., motion carried 8/0.

4. Action Team/Special Committee Reports (* may require action)

A. Organization—Foy, Nelson

1. Vacant Vice President Position—nominations or interest* (L. Foy, S. Lehnhardt)

Discussion re: possible VP Board candidates. No candidates to fill the vacancy currently.

2. Joint LSRWA/SWLC September retreat—discuss status of fiscal sponsorship, Windward Fund grant, education plan and "Watershed Science Center". (S. Lehnhardt, L. Foy)

Discussion re: possible fall dates that would accommodate the schedules of the 2 boards/ LSRWA and SWLC. Target dates: October 12th, 13th, 19th or 20th.

3. Northern Lights Accounting—approve payment of \$200 invoice*; review/approve updated quote from NLA; consider potential changes re: Treasurer transition next year (M. Tripp, S. Lehnhardt)

Discussion to approve the new updated quote of \$100/month from Northern Lights Accounting (quarterly taxes/monthly reports/annual fee for yearly taxes, etc.)

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[Motion made by Lazorchick-Sampson, J., to approve Meredith paying the current NLA's invoice, 2nd by Schwartz, T., motion carried 8/0.](#)

4. Seasons of the Sugar River Art Show/Fundraiser—updates (J. Sampson)

MAC contracts have been signed by Lindsay and Jill signed and turned in to MAC.

5. Liability Insurance—discuss future coverage needs (Lehnhardt, Tripp, L. Foy)
6. LSRWA files and documents—transition to cloud storage* (L. Foy, Lehnhardt)

B. Education—Foy, J. Sampson

1. 2019 Event—consider capacity to host one Fall/Winter event (S. Lehnhardt, L. Foy)

Discussion re: hosting additional activities. Agreement that we will only host events we are committed to, as getting SWLC's Three Waters Reserve and LSRWA's Watershed Science Center up and running, as well as the Education Curriculum developed is paramount.

2. Education Plan w/ Candace Diaz UW-Madison Graduate Student—update (Lehnhardt)

Susan updated Board on Candice Diaz's progress on the DRAFT of the educational plan. Candice is also currently drafting a Child Protection Plan that will be required by the Windward Fund before releasing the second tranche of the grant funds in 2020.

C. Communications—Tripp

1. Website—status (Tripp)

Meredith and Ty working on the website updates, etc.

2. ESRI Account—update (Schwartz)

Ty looking into purchasing needed credits.

D. Science—Lehnhardt

1. NCR-SARE Research Project—implementation status (Kaderly, Welsh, Lehnhardt)

Ed and his SARE team continue to collect water and soil samples. Plant tissue samples will be collected in September.

E. Grants—Lehnhardt

1. Windward Fund Grant—status Three Waters Reserve Restoration and Building Upgrade (Lehnhardt)

Having acquired 501(c)(3) status, SWLC has released LSRWA from their Fiscal Sponsorship role per the associated contract; however, LSRWA will continue to administer these two Windward Fund contracts through completion.

2. Windward Fund Grant—contract review/approval* Lower Sugar River Watershed

Susan updated Board on contract status and that LSRWA has been awarded a \$10,000 contract to implement the Living Gene Bank Project at Three Waters Reserve. [Motion made by Lazorchick-Sampson, J. to complete and sign the contract. Second by Tripp, M., motion carried 8/0.](#)

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3. Native Plant Living Gene Bank at Three Waters Reserve (Lehnhardt, L. Foy)
([See above](#))

4. Janelia Foundation Grant—marketing and sales of “S” is for Soil! primer (Lehnhardt)

5. New Business

6. Adjourn

[Motion made by Sampson. B, to adjourn, 2nd by Schwartz, T., motion carried 8/0.](#)

7. **Next Meeting: Next Meeting: Wednesday/September 4/5:30 – 7:00 PM.
Location Three Waters Reserve. LSRWA Board Meetings are open to the
public.**

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