



Board of Directors

Susan Lehnhardt, President
Juda, WI

Pat Cardiff, Vice President
Lake Geneva, WI

Meredith Tripp, Treasurer
Brodhead, WI

Mindy Reinstra, Secretary
Juda, WI

Lindsay Foy
Monroe, WI

Ed Kaderly
Juda, WI

Aaron Kubichka
Juda, WI

Bob Sampson
Monroe, WI

Peg Sheaffer
Brodhead, WI

DeeAnna Straub
Brodhead, WI

Action Team Leads

Organization
Lynnette Nelson

Technical
Meredith Tripp

Science
Susan Lehnhardt

Education/Outreach
Lindsay Foy

Carol Aslesen

Grant Writing
Susan Lehnhardt

Dedicated to the care & enjoyment of our water resources

Minutes—LSRWA Board Meeting

Brodhead Public Library, September 7, 2016, 5:30pm-6:45pm

Handouts:

- 1_Agenda
- 2_Secretaries Report
- 3_Treasurers Report

Agenda:**1. Welcome & Introductions—Susan Lehnhardt**

Meeting called to order at 5:30 pm

Directors present (8 of 10, quorum present): Cardiff, Tripp, Reinstra, Foy, Kaderly, B. Sampson, Sheaffer, and Lehnhardt

Directors absent/excused: Kubichka, Straub

Action Team members present: J. Sampson, Emond Storm

2. Secretary's Report—Mindy Reinstra

No minutes were available for June, July, and August, as no regular board meetings were conducted during these months. The June meeting was used to conduct the final Fundraising/Membership Workshop; no meeting scheduled in July; August meeting was cancelled. It was noted that May minutes had not been approved. These will be circulated for review and approval at the next meeting.

3. Treasurer's Report—Meredith Tripp

Tripp presented treasurer's report, which was also submitted for review via email:

Bank Balance: \$8,818.96 (General Fund \$2,988.20; Grant Funds \$5,830.76)

August Receipts: \$0

August Disbursements:

Signalfire quarterly web hosting (March/June/July).....\$75.00

Request Approval for New Expenditures from General Fund: Total.....\$25.62

Postage stamps 23 x \$0.49 (reimburse Meredith Tripp)...\$11.27

Postage (Bioblitz new membership drawing).....\$12.93

Postage (BOD materials to Peg Sheaffer).....\$1.42

Motion by Cardiff to approve treasurer's report as read and to approve payment of expenditures from the general fund, Foy second, motion carried 8/0.

4. Action Team/Special Committee Reports**A. Organization—Nelson**

1. Liability Insurance—update on quotes, atty feedback (Lehnhardt)

Following brief discussion of quotes and guidance from Attorney Faust, **motion by Reinstra to approve the \$250 policy from Sagan Insurance & Associates of Brodhead WI, second by B. Sampson, motion carried 8/0.** Points of discussion:

Sheaffer suggested that we acquire the policy understanding that with regular insurance

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policy reviews we can update coverage as needed. Tripp and Lehnhardt to coordinate with Sagan to execute purchase of the policy and to pursue more information to share with board members, including possible Q/A session with agent at the next regular board meeting. **Motion by Foy to approve purchase using general funds, Sheaffer second, motion carried 8/0.**

2. Accounting—updates re payroll account, transaction entry and monthly process, P&L, IRS 940 online payment, laptop repairs (Straub, Foy)

Lehnhardt to circulate P&L reports to board and coordinate review with Northern Lights Accounting.

3. Fundraising/Membership Plan—updates (Foy)

Final plan will be submitted as part of grant report, currently being prepared by Storm. Next steps in executing the plan will be undertaken by a new Fundraising/Membership Team headed by Jill and Bob Sampson, with support from Lindsay Foy. Jill provided a draft membership/volunteer appeal letter for review.

4. Letters of Support—Sugar River Master Plan, state land acquisition in LSRW (Lehnhardt)

Letters submitted on behalf of the board.

5. Volunteer Recruiting Webinar—report (Lehnhardt, Tripp)

Brief report on knowledge gained from the free webinar hosted by The Stewardship Network.

6. Annual Meeting 2017—committee selection

Organization Team will initiate planning of this event.

B. Education/Outreach—Foy, Aslesen

1. EOAT meeting schedule and updates (Foy, Aslesen)

No meeting in September.

2. Art Show—update (Sampson)

Artist submittal deadline in November.

3. GRAS Annual Meeting—LSRWA presentation (Lehnhardt)

LSRWA to participate with other partners in presentation at the October 7 GRAS Annual Meeting.

C. Technical (GIS, website)—Tripp

1. Website O&M—updates, subwatershed content and maps (Tripp)

Subwatershed articles and maps are being developed. O&M team meeting will be scheduled before end of year.

D. Science—Lehnhardt

1. Watershed Planning—update (Lehnhardt)

2. Phosphorus Sampling 2016—updates (Bob Sampson, Dick Tripp)

Two sampling events remain to be conducted in this year's water quality monitoring effort. Kaderly has collected additional samples as part an independent study.

3. Juda Test Plot—update (Lehnhardt)

Native plantings in the test plots are beginning to establish. A site visit with the Juda Ecology Class will occur this month as part of the maintenance and monitoring phase of the test plot study.

4. Frog & Toad Survey—update (Lehnhardt)

Storm provided update on the outcomes of this year's survey, with interest in continuing to participate in this state-sponsored volunteer effort. Several volunteers, including entire families, participated in this year's effort focused on reaches of the Sugar River north and south of Brodhead, including Avon Bottoms.

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E. Grant Writing Team—

1. River Planning Grant III—report deadline extended to March 1, 2016 update (Lehnhardt)
2. Janelia Foundation Grant/Soil Carbon Story—update (draft children's book and adult book currently under review by Patagonia and University of WI Press)
3. River Planning Grant IV—3d model production; report deadline Dec 31, 2016 (Emond Storm)

Storm is preparing report and requests use of laptop computer. Foy reports possible battery malfunction, which needs to be investigated in the near term.

5. New grant opportunities—EPA, NRCS, WDNR River Planning Grant, DATCP, other

5. New Business**6. Adjourn** Meeting adjourned at 6:45pm**7. Next Meetings: October 5, 2016/5:30 – 6:45 PM—LSRWA board meetings are open to the public. EAOT monthly meetings are now scheduled for first Wednesday of the month immediately following the BOD meeting, location TBD 7:00 – 8:30 pm.**

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