

ARTICLE I - NAME

This organization shall be known as the Northeastern Athletic Conference

ARTICLE II - PURPOSE

The Northeastern Athletic Conference promotes wholesome interscholastic high school competition between public and private schools, cultivates fair play and good sportsmanship, and initiates policies and programs that will safeguard the values of member schools.

ARTICLE III - MEMBERSHIP

Section 1 -- *Full membership of the Conference requires that schools participate in all league competition which the school has competitors and at the highest level available. Schools that have a varsity team must field that team in league play at the varsity level. Exceptions can be made to allow schools with startup programs to compete at lower levels by a vote of the athletic directors. Full member schools must maintain recognized status with the ISBE and be eligible to participate in IHSA tournament series. Exceptions to this requirement can be made by a 2/3 vote of the principals*

Section 2 -- *Schools may request to participate in only one sport. Schools participating in this way are considered associate members (as opposed to full members) and do not have voting privileges in the Conference. The Athletic Directors of these schools will be involved in A.D. meetings and may vote on issues directly affecting that sport. Associate membership participation requires the approval of 2/3 of the principals of the full member schools and will be given on a two year renewable basis. Associate member schools must follow IHSA eligibility requirements for all participants. Exceptions to this requirement can be made by a 2/3 vote of the principals.*

Section 3 -- *A member school may withdraw from the Conference after giving one year's written notice to the League President.*

Section 4 -- *Schools applying for membership in the Conference shall be admitted by a 2/3 vote of the principals of the member schools. All applications received before January 1 shall be considered at the next meeting.*

Section 5 -- *Newly admitted schools shall be eligible to participate in all Conference activities at the beginning of the next scheduling cycle or sooner if scheduling permits. New schools must commit to a minimum membership of two years.*

ARTICLE IV - ORGANIZATION

Section 1 -- *Each full member school of the Conference shall be represented by the principal and the athletic director (or their designated representatives) who shall serve as members of the controlling body. In meetings attended by the principal and athletic director (or their designated representatives) only the principal may vote.*

Section 2

- a) *The officers of the Conference shall be a President who shall be a principal; a Vice-President who shall be a principal; an athletic director Chairperson who shall be an athletic director and an Executive Secretary/Treasurer who shall be elected*

by the athletic directors..

- b) The officers shall comprise a group called the Executive Committee. No two members from any school may serve simultaneously on the executive committee.*
- c) An officer may hold only one office at a time.*

Section 3 -- Elections

- a) At the September meeting the principals will elect a principal to the Executive Committee for a two-year term. He/she shall serve as the Vice-President of the League the first year of his/her term and as President the second year.*
- b) Officers may succeed themselves to office.*

Section 4

- a) A 2/3 majority vote of the principals is required for any change in the constitution or the by-laws.*
- b) Such changes shall be made at either semi annual league meeting.*

Section 5 -- *Any principal unable to attend a semi-annual or duly called special meeting may send a representative empowered to cast ballots for his or her school.*

Section 6 – *Roberts Rules of Order will be used as a guide for conducting all Conference meetings.*

ARTICLE V -- POWERS AND DUTIES

Section 1 -- Principals

It shall be the duty of the principals to:

- a) deal with all matters pertaining to the Constitution and policies of the Conference.*
- b) be responsible for all finances of the Conference including any financial decisions impacting Conference fees..*
- c) be responsible for all matters pertaining to membership.*
- d) be responsible for all matters pertaining to eligibility.*
- e) expel from the League any school meriting such action; this to be done by a 2/3 vote of the member schools with no vote cast by the school under consideration.*
- f) elect a principal to the Executive Committee each year.*

Section 2 – Athletic Directors

It shall be the duty of the athletic directors to:

- a) have general control and supervision over all Conference interscholastic athletic functions.*

- b) *make recommendations to the principals and to advise the principals regarding League activities.*
- c) *enforce all Conference policies and bylaws in accordance with the Conference Constitution and policies.*
- d) *approve all Conference interscholastic athletic schedules.*
- e) *approve an assignor pending the Principal's approval of fees..*
- f) *approve officials for the Conference athletic functions.*
- g) *elect an athletic director to the Executive Committee every two years.*

Section 3 -- *Officers:*

It shall be the duty of the Conference President to:

- a) *preside at all Conference meetings.*
- b) *be responsible for the enforcement of the Constitution, its bylaws, and all Conference policies.*
- c) *call the semi-annual meetings and any other special meetings.*
- d) *plan the agenda for the semi-annual meetings and all duly called special meetings*
- e) *provide all communication on behalf of the Conference on all matters with the exception of Conference standings and awards.*

It shall be the duty of the Vice-President to serve in the absence of the President.

It shall be the duty of the Athletic Director Chairperson to:

- a) *preside over all Conference athletic meetings.*
- b) *call all Conference athletic meetings.*
- c) *enforce all Conference policies and bylaws in accordance with the League's Constitution and policies.*
- d) *supervise all Conference athletic schedules.*
- e) *be responsible for the recording and distribution of the minutes of Conference athletic meetings.*
- f) *be responsible for the recording of all Conference athletic standings.*
- g) *appoint all Conference athletic committees.*
- h) *supervise all Conference athletic publicity.*
- i) *plan the agenda for all League athletic meetings.*

Section 4 -- *The Executive Committee*

It shall be the duty of the Executive Committee to:

- a) determine the amount of compensation for the executive secretary, for all assignment chairmen, and for any other individual for whom compensation is authorized pending approval by the principals.*
- b) shall place on probation any school failing to abide by the Conference Constitution, bylaws, or policies, and shall give such offending school a hearing.*
- c) may recommend to the principals the expulsion of a school from the Conference.*
- d) recommend the calling of Conference meeting to the President.*
- e) be responsible for the interpretation of the Constitution and bylaws.*

Section 5 -- *The executive secretary*

It shall be the duty of the executive secretary/treasurer to:

- a) be responsible for taking and distributing minutes of all meetings of the Conference and Executive Committee meetings.*
- b) be responsible for the handling and disbursing of all Conference funds.*
- c) be responsible for sending all Conference communications and minutes to all (by name) principals, athletic directors, and others for whom such communication may be relevant.*
- d) be responsible for planning all schedules of the Conference and to present such to the athletic directors for approval.*
- e) be responsible for arranging all tournaments and championship meets sponsored by the Conference and to present them to the athletic directors for approval.*
- f) be responsible as the need arises, for the Conference publicity related to conference standings and awards.*
- f) be responsible for keeping policies up to date and communicating such policies to member schools.*
- g) Obtaining all athletic awards, certificates, trophies etc. for all conference events.*
- h) Shall effectively act as the conference treasurer, developing and monitoring budget activity and reporting information to the athletic directors and principals as needed*

ARTICLE VI -- DUES AND ASSESSMENTS

Section 1 -- *The fiscal year of the Conference shall be from September 1 to August 31 with the annual report in the September meeting. All member schools are to receive the annual report no later than two weeks before the September meeting.*

Section 2 -- *Assessments may be made by a 2/3 vote of the principals.*

ARTICLE VII -- MEETINGS

Section 1 – Semi-Annual meetings of principals

- a) *There will be two regular Conference meetings
The 3rd Wednesday of September at 9:30 am
The 3rd Wednesday of April at 9:30 am*
- b) *Notice of the semi-annual meetings with time, place, and agenda shall be sent to all (by name) principals and athletic directors at least 10 days prior to the date of the meeting.*

Section 2 -- Special meetings

- a) *Special meetings of the Conference shall be called at the recommendation of the majority of the Executive Committee.*
- b) *Notice of special meetings with time, place, and agenda shall be sent to all (by name) principals and athletic directors at least 48 hours prior to the date of the meeting.*

Section 3 -- Conference athletic director's meetings:

- a) *There shall be 5 athletic director's meetings annually. (NEED DATES)*
- b) *Notice of all athletic directors meetings with time, place, and agenda shall be sent to all (by name) athletic directors at least 10 days prior to the date of the meeting.*
- c) *Special meetings of the Conference athletic directors may be called at the discretion of the athletic Chairman and notice of the meeting shall be sent according to Constitution guidelines.*

ARTICLE VIII -- AMENDMENTS

Section 1 -- *Proposed amendments to the Constitution or its bylaws must be submitted to the executive Committee on or before March 15 of each year.*

Section 2 -- *The executive Committee shall present in writing all proposed amendments to all principals and athletic directors before March 30 of the fiscal year of the proposal.*

Section 3 – *The Conference President shall place all proposed amendments on the agenda for action at the next semi-annual meeting.*

Section 4 -- *Announcement of impending action on proposed amendments shall be included in the notice of the semi-annual meetings.*

Section 5 -- *Amendments shall be passed by 2/3 vote of the principals.*

ARTICLE IX -- DISSOLUTION

In the event of dissolution of the Conference, any remaining funds shall be divided evenly among the full member schools.

BYLAWS OF

ARTICLE I -- ELIGIBILITY

To be eligible a player must meet all eligibility rules set forth by the Illinois High School Association.

ARTICLE II – CONFERENCE PARTICIPATION

Section 1 -- *All full member schools are required to participate in the conference sports that the full member school offers..*

Section 2 -- *The Conference shall sponsor league competition in approved activities. This may take the form of dual Conference competition, and/or tournament competition, and/or championship meet competition at Varsity and Frosh-Soph levels.*

Section 3 -- *Participation in a Conference schedule in a particular sport requires participation in Conference--sponsored tournaments or meets in that sport.*

Section 4 -- *No Conference activities may be scheduled unless facilities are available for all participants.*

Section 5 -- *Changes in the organization and administration of athletic competition must be made before the season begins.*

ARTICLE III -- OPERATION

Section 1 -- *Fees paid to league assigned officials for any league activity shall be the same for all schools.*

Section 2 -- *All league events are described in the Conference Handbook..*