



MARCH 24, 2020

URGENT MEMO TO EXCAVATORS CONCERNING UNDERGROUND INFRASTRUCTURE LOCATES

PLEASE NOTE THAT METRO LOOP HAS SUSPENDED PROCESSING ALL STANDARD AND PROJECT UNDERGROUND INFRASTRUCTURE LOCATE REQUESTS AS OF MARCH 24, 2020 IN RESPONSE TO THE PROVINCE OF ONTARIO STATE OF EMERGENCY DECLARED DUE TO THE COVID-19 PANDEMIC.

METRO LOOP WILL CONTINUE TO PROVIDE CLEARANCES FOR STANDARD AND PROJECT UNDERGROUND INFRASTRUCTURE LOCATE REQUESTS IF WE CAN DETERMINE NO PLANT IS PRESENT IN THE DEFINED WORK AREA ON THE ORIGINAL LOCATE REQUEST.

EMERGENCY LOCATE REQUESTS WILL CONTINUE TO BE PROCESSED AND TURNED AROUND WITHIN THE TWO (2) HOUR REQUIREMENT AS PER STATUTE AND/OR REGULATION.

**IMPORTANT: YOU MAY NOT BEGIN ANY WORK
UNLESS YOU HAVE RECEIVED VALID LOCATES
BACK FROM ALL INFRASTRUCTURE OWNERS,
INCLUDING METRO LOOP.**

Why is Metro Loop implementing this temporary policy?

- 1) On March 23, 2020 the Province of Ontario ordered a stoppage at 11:59 pm on March 24, 2020 of all non-essential businesses. Included in this list of all construction businesses not engaged in health care construction, demolition, or provincial infrastructure works.
- 2) Metro Loop's internal health and safety team and executive management have implemented an immediate suspension of all non-essential, non-emergent work and travel for all employees to minimize the risk of a possible exposure to COVID-19.
- 3) Some locates require site meetings, which are no longer acceptable at this time due to social distancing policies.
- 4) The health and safety of our employees and adherence to Ontario's emergency procedures supersedes utility locates.

How long is this policy in effect?

- 1) This policy will be in effect until the Province of Ontario permits non-essential businesses to resume and the Metro Loop health and safety team and executive determines that the risk of COVID-19 exposure to employees has diminished to a safe level.

What if I have an urgent project that I need a locate for?

- 1) If your work is deemed to be essential by the Province of Ontario, Metro Loop will consider one-off locates on a case-by-case basis.

QUESTIONS? PLEASE CONTACT 905-667-8945.