

Assistant Deputy Prosecuting Attorney - PAO

Salary	\$2,682.40 Biweekly
Location	Multiple locations in King County, WA
Job Type	Term Limited Temporary, Full Time, 40 hrs/wk
Department	PAO - Prosecuting Attorneys
Job Number	2020-11415
Closing	3/6/2020 11:59 PM Pacific

Summary

The Criminal Division of the King County Prosecuting Attorney's Office is looking for a highly motivated attorney to join our office as a contract deputy assistant attorney (DPAA) covering the infractions calendars.

The mission of the King County Prosecuting Attorney's Office is to do Justice. The hallmarks of service in the Office are Integrity, Compassion, Leadership and Professionalism. We exercise the power given to us by the people with fairness and humility. We serve our diverse community, support victims and families, and hold individuals accountable. We develop innovative and collaborative solutions for King County and the State of Washington.

We value diversity and strive to hire a workforce that reflects the community that we serve. It is essential to our mission that we create and maintain an office that is diverse and inclusive. We encourage you to watch our six minute values video: <https://www.kingcounty.gov/depts/prosecutor/jobs.aspx>

The Infractions DPAA will cover work at courthouses in Shoreline, Burien, and Seattle. The Infractions DPAA may also be assigned to work in Redmond and Kent. The Infractions DPAA is expected to be able to work at all of these locations.

Application Materials: Applicants must complete application form, answer supplemental questions and attach a resume and cover letter addressed to Stephanie Sato.

Job Duties

The DPAA contract is for six-months, with the option to extend an additional six months (12 months total) depending on budget and satisfactory performance. We hire regular deputies from current DPAA candidates when we have openings. This DPAA position is primarily assigned to work the Infractions calendars in our District Court Unit. This position will provide excellent courtroom experience, especially for new or inexperienced lawyers. Work assignments will most likely include four days of infractions calendars: Mondays and Fridays in Shoreline, and Wednesdays and Thursdays in Burien, with Tuesdays in Seattle for calendar preparation, case staffings, meetings, and other calendar coverage. The infractions calendars cover moving and non-moving vehicle violations such as speeding and

school bus stop-sign violations; defective equipment on vehicles; and, fishing violations. The infractions calendars typically consist of 80-100 cases per day. The Infractions DPAA will review infraction reports to determine legality, strengths and weaknesses from the evidence, negotiate just outcomes with pro se respondents or defense attorneys on behalf of their clients, and cross examine respondents in contested infractions proceedings. This DPAA position may possibly lead to handling gross misdemeanor cases in our District Court Unit, assisting with drug and mainstream felony filings, and covering felony calendars.

Experience, Qualifications, Knowledge, Skills

- **Must be a licensed member in good standing with the Washington State Bar**
- Passion and willingness to learn courtroom oral advocacy skills.
- Experience with legal research, legal writing and legal analysis.
- Capacity to handle a high volume of work in a fast-paced environment.
- Highly organized and able to complete a variety of tasks in an accurate manner.
- Ability to learn and work independently.
- Ability to take initiative and exercise reasonable decision making.
- Skilled in meeting deadlines with attention to detail
- Establish and maintain positive and effective working relationships with management, co-workers, attorneys, law enforcement, the court and the public.
- Strong work ethic.
- Willingness to assume unscheduled and unexpected responsibilities in addition to usual workload.
- Willingness to accept feedback and ability to incorporate changes as requested by a supervisor
- Commitment to Equity, Social and Justice work including ongoing cultural competence development.

Supplemental Information

Special Requirements: U.S. Citizenship (per RCW). Must submit to a criminal history check.

King County offers a highly-competitive compensation and benefits package designed to meet the diverse needs of our employees and support our employees' health and well-being. Eligible positions receive the following benefits and have access to the following programs:

- Medical, dental, and vision coverage: King County pays 100% of the premiums for eligible employees and family members
- Life and disability insurance: employees are provided basic coverage and given the opportunity to purchase additional insurance for both the employee and eligible dependents
- Retirement: King County employees are eligible to participate in a pension plan through the Washington State Department of Retirement Systems and a 457(b) deferred-compensation plan
- Transportation program and ORCA transit pass
- 10 paid holidays each year (plus 2 personal holidays)
- Generous vacation and paid sick leave

- Paid parental leave, family and medical leaves, and volunteer leave
- Flexible Spending Account
- Wellness programs
- Onsite gyms and activity centers
- Employee giving program
- Employee assistance programs
- Flexible schedules and telecommuting options, depending on position
- Training and career development programs

For additional information about employee benefits please visit our [Benefits, Payroll, and Retirement Page](#).

This is a general description of the benefits offered to eligible King County employees, and every effort has been made to ensure its accuracy. If any information on this document conflicts with the provisions of a collective bargaining agreement (CBA), the CBA prevails. Also, in the event of any incorrect information in this document, applicable laws, policies, rules, CBAs, or official plan documents will prevail.

NOTE: [Benefits for Term Limited Temporary \(TLT\) or Short Term Temporary \(STT\) positions, including leave eligibility and/or participation in the pension plan through the Washington State Department of Retirement Systems, will vary based upon the terms and details of the position. Short Term Temporary positions are not eligible for an ORCA transit pass.](#)

For inquiries about the specifics of this position, please contact the recruiter identified on this job posting.