



King County

Invites Applications for the Position of:

Commissioner Pro-Tempore

Apply online at <http://www.kingcounty.gov/jobs>

King County is committed to equity and diversity in the workplace. In addition, the county is committed to recruiting and maintaining a quality workforce that shares our guiding principles: collaborative, service-oriented, results-focused, accountable, innovative, professional and fair and just.

OPENING DATE/TIME: 03/08/19 12:00 AM (GMT -8:00)

CLOSING DATE/TIME: 04/01/19 11:59 PM (GMT -8:00)

SALARY: \$90.08 - \$90.08 Hourly

LOCATION: Multiple locations in King County

JOB TYPE: Short Term Temporary, Part Time, Std Wkly Hrs Vary

DEPARTMENT: KCSC - Superior Court

JOB NUMBER: 2019-09298

SUMMARY:

In accordance with RCW 2.24.040(1), RCW 13.04.021, and RCW 26.12.060, *Pro-Tempore* Dependency/FTC/ARY/CHINS and Truancy Commissioners' duties include presiding over matters pertaining to Dependency and Termination when a sitting judicial officer is unavailable.

Successful applicants for these positions will be placed on a list maintained by the Court, and may be called to duty if needed, per King County Superior Court Local Court Management Rule 8. *Pro-Tempore* Commissioners serve at the pleasure of the court.

Who May Apply: This position is open to attorneys licensed to practice in Washington State. Current *Pro-Tempore* Commissioners who wish to be reappointed must re-apply.

Work Schedule: This is an intermittent, temporary position, filling in when a sitting judicial officer is unavailable. The hours of work are typically between 8:30 a.m. and 4:30 p.m. Monday through Friday.

Work Location: This position may serve in any of the King County Superior Court facilities: King County Courthouse - 516 3rd Avenue, Seattle, WA 98104; Juvenile Court - 1211 E. Alder, Seattle, WA 98122; Maleng Regional Justice Center - 401 4th Avenue N., Kent, WA 98032.

Additional Material Required: Please include a **resume and cover letter** describing how you

meet or exceed the requirements for this position. **The following additional documents are also required:**

- **Confirmation of Citizenship form, per RCW 2.24.0106**
- **WSBA Release**
- **Criminal Records Background Check form**

Electronic versions of these documents may be found at the link below, under "*Work for Superior Court*":

<https://www.kingcounty.gov/courts/superior-court/get-help/general-information.aspx>

If you are unable to access these documents electronically, you may obtain them by calling King County Superior Court Human Resources at (206) 477-1536.

These materials are supplemental to your application. You must still completely fill out the application with your relevant education and work experience. Your application may be rejected as incomplete if you include relevant information only on the resume or cover letter, or if you reference "see resume" on your application.

Please note that you can attach multiple documents to your application. You options are:

- 1) Copy and paste one or more documents into the text resume section of your application; or
- 2) Attach multiple documents/files in the attachment section of your application.

JOB DUTIES:

In accordance with RCW 2.24.040 and RCW 26.12.060, the Pro-Tempore Dependency/FTC/ARY/CHINS and Truancy Commissioner's duties include presiding over matters pertaining to Dependency and Termination cases as defined in RCW 13.34; and performing other related duties as assigned by the Presiding Judge, when a sitting judicial officer is unavailable. These duties include, but are not limited to:

- Efficiently and effectively conduct initial hearings and determine shelter care.
- Efficiently and effectively preside over At Risk Youth and Child in Need of Services hearings and fact finding.
- Efficiently and effectively conduct truancy hearings.
- Address and incorporate ICWA requirements and procedures.
- Determine safe and appropriate placement of children, visitation, and services for families.
- Conduct Review and Permanency Plan Hearings making findings of compliance and progress for children in dependency, Extended Foster Care, and Legally Free status.
- Issuance of Restraining Orders under RCW 26.44.
- Review and authorize warrants and pick-up orders.
- Issuance of Agreed Dependency Orders and Termination of Parental Rights based on Publication.
- Conduct Disposition hearings.
- Conduct Special Immigrant Juvenile Status hearings and Vulnerable Youth Guardianships.
- Participate in staffing and conduct hearings and proceedings in Family Treatment Court.

EXPERIENCE, QUALIFICATIONS, KNOWLEDGE, SKILLS:

Applicants must meet the requirements of RCW 2.24.010. Membership in good standing with the Washington State Bar Association, with no history of discipline by the Washington State Bar Association, is required. Must be able to use a personal computer and Microsoft Office programs.

Applicants who currently practice in dependency in King County with dependency caseloads less than 25% are encouraged to apply. For attorneys currently practicing dependency with caseloads over 25%, applications will be considered on a case by case basis to address potential issues with conflicts, appearance of fairness, and records access. A minimum of five years of experience must be in the area of dependency under RCW Title 13. Familiarity with King County Juvenile Court rules and practice is required. Familiarity with RCW 13.32.A (ARY/CHINS) and/or truancy under RCW 28A.225.090, as well as offender work, is desirable.

Knowledge of the judicial system, including dependency law in RCW 13.34 and King County local rules, statutes, legal principles and case precedents, court procedures, King County Superior Court protocols and King County Superior Court calendaring practices is required.

The ability to objectively identify, analyze and interpret legal issues, principles and arguments; direct and control courtroom proceedings in a decisive, orderly, equitable and trauma informed manner is required. A successful candidate will be able to communicate orally and in writing in a concise, professional, and effective manner, exercise appropriate judicial temperament and demeanor, and effectively handle pressure in difficult and unexpected situations by responding in a calm, trauma informed and rational manner.

The ability to effectively manage a high volume court calendar within appropriate time frames, including the requisite reading and preparation, is required. Knowledge and experience with therapeutic court models and practice, as well as recovery frameworks within the child welfare system is preferred but not required.

The ability to proficiently use court-based technology programs, including ECR and KCMS, is required.

SUPPLEMENTAL INFORMATION:

Special Requirements: Finalists must have successfully passed a criminal background check and reference check.

If you have questions regarding this position, please call King County Superior Court Human Resources at (206) 477-1536.

Note: Online applications are preferred. However, if you cannot apply online, go to www.kingcounty.gov/jobs for other options.

If you need an accommodation in the recruitment process or an alternate format of this announcement, please inquire directly with the contact listed on the job announcement.