

State of Washington
Attorney General's Office
invites applications for the position of:

Assistant Attorney General - Spokane Division's Labor and Industries Section

SALARY: Depends on Qualifications

OPENING DATE: 12/13/18

CLOSING DATE: 01/10/19 11:59 PM

DESCRIPTION:

Persons requiring reasonable accommodation in the application process or requiring information in an alternative format may contact Tracy Robinson at 360-586-7693. Those with a hearing impairment in need of accommodation are encouraged to contact the Washington Relay Service at 1-800-676-3777 or www.washingtonrelay.com.



The Attorney General is the chief legal officer for the state of Washington, and the Attorney General's Office serves more than 230 state agencies, boards, commissions, colleges and universities, as well as the Legislature and the Governor. In furtherance of its mission to deliver the highest quality professional legal services to officials, agencies, and people of the state of Washington, the AGO covers a remarkably diverse legal landscape, including social and health services, consumer protection, civil and administrative litigation, environmental law, torts, tribal law, labor law, appellate practice and criminal prosecution.

The agency is highly respected for the quality of its legal work and the professionalism and ethical standards of its staff and leadership. The AGO's dedicated team members of 600 attorneys and 600 professional staff often cite the AGO's broad mandate, offering challenging, diverse work in the public interest, as reasons to join the office -- and opportunities for professional growth, along with a collegial atmosphere, as reasons to stay. The AGO greatly encourages, celebrates and values diversity, appreciating that a workforce composed of those from different backgrounds and experiences creates an inclusive environment, strengthens positive relationships with the local community and brings new perspectives and approaches to fulfill its mission of providing excellent, independent and ethical legal services to the State of Washington and protect the rights of its people.

For more information about the AGO, we encourage you to review the Office's newest Annual Report which can be found [HERE](#) and view [THIS VIDEO](#).

This position is based in Spokane, Washington. Spokane is a vibrant and beautiful city that enjoys four distinct seasons and provides residents and visitors with world class outdoor adventures, including: fishing and whitewater rafting in the Spokane River; biking the Centennial Trail; snow skiing at nearby Mt. Spokane, Lookout Pass, Silver Mountain, 49 Degrees North, or Schweitzer Mountain; and hiking, boating or fishing in a host of nearby lakes and nature preserves. Spokane also offers great indoor activities: theater, including Broadway shows; live music; multiple exhibits; and the opportunity to taste Washington's renowned grapes and hops at a number of local wineries and craft breweries.

DUTIES:

The Christine O. Gregoire Spokane Division of the Washington State Attorney General's Office has an immediate opening for an Assistant Attorney General in its Labor and Industries (L&I) Section. The position serves the Department of Labor and Industries (DLI) and the people of the state by providing quality legal advice and strategic representation with the highest standards of excellence, ethics and effectiveness.

The Spokane L&I Section is comprised of 8 attorneys, 4.5 paralegals, 4 legal assistants and one legal office assistant. The Spokane L&I Section handles a variety of litigation on behalf of the DLI including litigating workers compensation claims, building trades litigation, fraud cases, wage cases, and Washington Industrial Safety and Health Act violations. Section attorneys practice in almost every legal forum – from the Board of Industrial Insurance Appeals (BIIA) and Office of Administrative Hearings to state appellate courts.

On a daily basis, the attorney hired may negotiate contested matters, interview witnesses, propound/respond to discovery, research and write pre/post trial briefing and motions, and provide effective client advice. In litigating appeals of BIIA decisions to superior court, the attorney will identify legal and factual issues based on the record, identify witnesses, develop and employ effective litigation strategies, handle all pretrial motions, jury instructions, voir dire, and opening/closing arguments. The attorney may also assume all or any part of appellate work stemming from case.

This position provides the opportunity to work in an environment where teamwork and diversity are highly valued. Division members consistently strive to deliver high quality legal services; conduct themselves with integrity, professionalism, civility, and transparency; and, promote a collegial and diverse workplace that values, respects, and supports each other.

QUALIFICATIONS:

The successful candidate will ideally offer:

- Demonstrated and expressed interest in the practice of public sector law;

- Strong writing and oral advocacy skills;
- Excellent organizational skills and the ability to handle a heavy caseload through multi-tasking in cases;
- Practical experience communicating or working with people from diverse backgrounds and experiences; and
- Familiarity with the Washington Civil Rules and Washington Rules of Evidence and the Administrative Procedures Act.

There is a strong preference for familiarity with state laws administered by the Department of Labor and Industries, particularly the Industrial Insurance Act, and with the Administrative Procedures Act; experience handling industrial insurance litigation before the BIIA; and experience litigating cases in Superior Court and administrative forums, presenting and defending motions, interviewing and presenting witnesses, providing client advice.

Applicants must have graduated from a law school accredited by the ABA or completed the WSBA's Rule 6 Law Clerk Program and be licensed to practice law in Washington state. The AGO seeks applicants who are committed to public service as demonstrated by an applicant's background, talents, attitude, and enthusiasm for public law practice. The AGO greatly encourages, celebrates and values diversity, appreciating that a workforce composed of those from different backgrounds and experiences creates an inclusive environment, strengthens positive relationships with the local community and brings new perspectives and approaches to fulfill its mission of providing excellent, independent and ethical legal services to the State of Washington and protect the rights of people.

SUPPLEMENTAL INFORMATION:

AGO salaries are based on experience, qualifications and are commensurate with comparable positions in the AGO. A competitive state benefits package is also offered which includes a choice of medical/dental insurance plans, retirement, life and basic long-term disability insurance. In addition, there are non-financial benefits that include working in a collaborative and supportive work environment where professional development and work-life balance are highly valued.

Interested applicants must apply by hitting the "apply" button above. In addition to the on-line application, one must upload, via the system:

- A letter of interest;
- Resume;
- Law school transcript (unofficial copy is acceptable); and
- Writing sample.

If you have questions about this position and/or wish to learn more about it before applying, we welcome and encourage you to call Angela Zurlini, Section Chief, at AngelaR5@atg.wa.gov or (509) 456-3123. The deadline for receipt of all application material is January 10, 2019.

Honoring diversity, equity and inclusion means that as an agency, and as individuals, we are committed to ensuring that all employees and volunteers enjoy a respectful, safe and supportive working environment. Only by fostering the inclusion of people from all backgrounds, cultures and attributes, can AGO employees and volunteers achieve their fullest potential and best advance the goals and mission of the AGO.

The AGO is an equal opportunity employer and does not discriminate on the basis of race, creed, color, national origin, sex, marital status, sexual orientation/gender identity, age, disability, honorably discharged veteran or military status, retaliation or the use of a trained dog guide or service animal by a person with a disability. Persons requiring reasonable accommodation in the application process or requiring information in an alternative format may contact Tracy Robinson at 360-586-7693. Those with a hearing impairment in need of accommodation are encouraged to contact the Washington Relay Service at 1-800-676-3777 or www.washingtonrelay.com.

Assistant Attorney General - Spokane Division's Labor and Industries Section Supplemental Questionnaire

- * 1. Have you ever worked or volunteered for the Washington State Attorney General's Office?
If yes, indicate dates and positions in which you served. If "NO", you will need to indicate "NO" or "N/A" in order to proceed with your application.
- * 2. List all activities or community involvement, past or present, that demonstrate a commitment to public service.
- * 3. Are you a current member of the Washington State Bar Association?
 Yes No
- 4. What is your Washington State Bar Association number?
- 5. If seeking admission to the WSBA via reciprocity or score transfer, what date do you anticipate being admitted to the WSBA?
- * 6. Have you ever been subject to discipline or censure by a Bar Association or other licensing organization? If "YES" provide a full explanation for each disciplinary action. If the answer is "NO" you must indicate this by typing "NO" in order to proceed with your application.
- * 7. Is there any Bar disciplinary proceeding pending against you? If "YES", provide a full explanation. If the answer is "NO", you must indicate this by typing "NO" in order to proceed with your application.

- * 8. Have you ever been fired or asked to resign from any position? If "YES", you must provide a full explanation for each termination. If the answer is "NO", you must indicate this by typing "NO" in order to proceed with your application.

- * 9. Have you participated, whether as an attorney, paralegal, legal assistant, or in any other capacity, in the representation of any party in a matter where the party's interest was materially adverse to that of the State, its agencies, or its officers or employees? If "YES", please identify all such matters, including the parties to the matter, the court and cause number of the matter, and your role in the matter. If "NO", you must indicate this by typing "NO" in order to proceed with your application. If you require additional space, please attach additional sheets and indicate your attachment here.

- * 10. Have you participated as a judge, arbitrator, mediator, adjudicative officer, or as a law clerk to such a person, in a matter in which the State or any of its agencies, officers, or employees were a party? If YES, please identify all such matters, including the parties to the matter, the court and cause number of the matter, and your role in the matter. If "NO", you must indicate this by typing "NO" in order to proceed with your application. If you require additional space, please attach additional sheets and indicate your attachment here.

- * 11. Is there any other matter, person, entity, or personal interest that might present a conflict of interest or otherwise limit your ability to perform work for the Attorney General's Office or represent a state agency, officer, or employee? If YES, please identify such matters, persons, entities, or personal interests with sufficient detail to allow the Attorney General's Office to understand the nature of the potential conflict of interest. You are not required to disclose any pending or contemplated complaint or dispute for which the law allows you to remain anonymous; however, you are responsible for not accepting assignments that would violate conflict of interest or confidentiality provisions of the Rules of Professional Conduct or other laws with regard to such matters. If "NO", you must indicate this by typing "NO" in order to proceed with your application. If you require additional space, please attach additional sheets and indicate your attachment here.

- * 12. Please be advised that the AGO thoroughly checks references, including one's current employer. HOWEVER, it is very important to note that references are ONLY checked after at least one interview. Any concerns about checking references can be discussed during any interview. For the sake of efficiency, we ask that you proactively provide a release by responding affirmatively to the following statement. I authorize the Washington State Attorney General's Office (AGO) to contact any or all of my former or present employers, or organizations for which services have been provided, for the purposes of verification and reference. This may include information of a confidential nature, to include but is not limited to reviewing my personnel file, contacting any references, and/or contacting anyone else who might be familiar with my past job performance. I knowingly and voluntarily release the state of Washington, the AGO, its individual employees, and all my former or present employers, and their individual employees, from any and all known and unknown claims for damages or other relief arising out of the AGO's request for and receipt of employment information, unless my current or former employer is prohibited by state or federal law from disclosing the information that the AGO requests. PLEASE TYPE YOUR FULL NAME IN RESPONSE TO THIS SUPPLEMENTAL QUESTION TO PROVIDE SUCH AUTHORIZATION.

- * 13. Have you uploaded all of the required material (i.e., letter of interest, resume, law school transcript and writing sample) with this application?
 Yes No

- * Required Question