

Privacy Attorney

Description of position: Costco Wholesale is seeking an experienced privacy attorney to join the legal team at its headquarters in Issaquah, Washington. Costco is one of the world's top retailers, with over 94 million members and warehouses in 12 countries. This role will be responsible for issues related to global privacy, including helping Costco comply with fast-developing privacy regimes around the world, in collaboration with international internal and external counsel. The ideal candidate will also have experience with issues related to advertising and marketing in the US. The candidate must be comfortable operating in a fast-paced environment with confidence in his or her judgments.

Responsibilities:

- Provide privacy advice to all of Costco's global businesses, with particular focus on the membership and marketing group, privacy operations and the information technology department.
- Provide legal support for the membership and marketing groups, including advertising and marketing advice, negotiating contracts for marketing suppliers and legal advice to guide strategic initiatives. Drive compliance efforts related to US advertising and marketing laws and regulations.
- Create global and national data privacy compliance frameworks and deploy them across the company. Provide advice necessary to ensure that processes and activities meet or exceed current global data privacy requirements.
- Track and understand global privacy legislation, evolving regulations, and enforcement.
- Develop, draft, and maintain privacy policies and procedures, notices, cookie policies, and online behavioral advertising policies. Review email marketing and marketing guidelines, compliance materials, and employee training materials for privacy concerns.
- Draft, advise on, and negotiate data privacy provisions in supplier and business contracts.
- Develop privacy-by-design frameworks and guide implementation of privacy risk mitigations.

Qualifications:

- At least ten years of relevant experience with a minimum of eight years in data privacy law.
- Thorough understanding of and experience with global privacy regimes and regulations, including GDPR and CCPA.
- Excellent business judgment and ability to assess legal risk while also thinking strategically and providing practical advice. Business orientation in interactions with senior management and other stakeholders
- Demonstrated ability to independently manage a diverse and complex workload while maintaining priorities and proactively anticipating issues.
- Exceptional communication, analytical and writing skills.
- Ability and desire to work both autonomously and collaboratively.
- Experience overseeing outside counsel.
- Strong execution and project management skills and ability to corral stakeholders from across the organization on cross-functional projects.
- Certified Information Privacy Professional certification preferred.
- Advertising and marketing law experience preferred.

At Costco, you will build a long-lasting career in a renowned culture where the company is committed to taking care of its employees, members, and suppliers. You will be empowered to independently drive results within your areas of responsibility, and you will feel good about what you are helping to build. Please apply by sending a cover letter and resume to sgardner@costco.com.