



Proud to serve the legal profession.

Pima County Bar Association

177 Church Avenue, Suite 101, Tucson, AZ 85701

Phone: (520) 623-8258, Fax: (520) 623-9772

NAME OF ATTORNEY APPLICANT: _____

QUALIFIED-INCOME LEGAL TEAM PROGRAM: TERMS & CONDITIONS

- The attorneys in the Program will provide a free initial consultation which may be conducted in person or over the telephone. Prior to the consultation, clients will pay a \$30 application/referral fee to PCBA due at the time of the referral to cover the Program's administrative costs. If an attorney/client relationship is established, the attorney will provide legal services at a fee discounted from the normal fees chargeable in the community for similar work or service, and pursuant to the following fee schedule:

TYPE OF CASE	FEES (* Plus any Incidental Costs)
Criminal Misdemeanors (<i>non-DUI</i>)	\$750 Retainer + \$110 Per Hour
DUI	\$750 – If matter is resolved before day of trial \$1,000 – If matter is resolved by plea or final dismissal on day of trial \$1,500 – If matter proceeds to trial
Divorce (Simple – No Children) <i>Uncontested</i> <i>Contested</i>	\$650 Flat fee \$650 Retainer / \$100 Per Hour
Divorce (With Children) <i>Uncontested</i> <i>Contested</i>	\$650 Flat fee \$1000 Retainer / \$100 Per Hour
Foreclosure	\$500 Retainer / \$100 Per Hour
General Civil Litigation	Negotiable Retainer (\$500 / Not to Exceed \$1000) / \$100 Per Hour
Guardianship +	\$500 Retainer / \$100 Per Hour
Landlord / Tenant	\$250 Retainer / \$100 Per Hour

* *Incidental Costs may include process fees, finding costs, and all filing fees.*

+ *If unsuccessful with petition, client may be responsible for additional fees and is encouraged to talk with the attorney for more details.*

- Attorney members of the Program must:
 - Be a **licensed** member in good standing of the State Bar of Arizona
 - Be a member of the Pima County Bar Association (or pay a \$150/yr. non-member fee)
 - Demonstrate the required experience in their application
 - Provide documentation of current legal malpractice insurance with a minimum limit of \$100,000
 - Utilize an appropriate written retainer agreement with all referred clients.

Malpractice Insurance: A certificate of the coverage must be provided to PCBA. The minimum limits must be \$100,000 and attorneys must submit their declaration page with this application. Proof of continued insurance coverage will need to be submitted to PCBA on an annual basis in order to remain as an active member of the Program. If coverage is stopped or cancelled, the attorney must notify PCBA within five (5) days.

3. Participation as an attorney member of the Program is contingent upon the review of submitted documentation and subsequent approval by the Pima County Bar Association. An annual review will be performed by PCBA to ensure that all attorney members continue to meet the Program's participation requirements and have provided current proof of insurance.
4. The attorneys involved in the Program practice separate and apart from the Pima County Bar Association, the Pima County Consolidated Justice Court, and from the Pima County government. They are individual practitioners and act in the capacity of an independent contractor. The Pima County Bar Association reserves the right to terminate any attorney from the Program or to add attorneys to the panel as determined by PCBA.
5. The lawyers on the referral panel are professionals and retain the right to independently determine whether they will accept or decline representation or rendition of legal services for any client or in any matter. The same is true for a client. Any client securing the services of an attorney on the referral panel likewise has the right to terminate the relationship for any reason and at any time. If there are disputed unpaid fees remaining to be resolved, all members of the referral panel have agreed to submit such matter to the State Bar of Arizona, if the client desires to resolve the matter in that fashion.

As practitioners, attorneys signing the Terms and Conditions and the Application acknowledge that they are not agents or employees of PCBA and will not hold themselves as such. They also acknowledge that the practitioner is responsible for his or her acts or omissions. All financial arrangements are strictly between the client and the attorney. By signing this document, the attorney member is further agreeing to abide by the presented fee schedule, with any violation resulting in termination from the Program.

6. Any attorney member of the Program can terminate participation on the panel at any time upon giving thirty days written notice. Additionally, any attorney member of the Program can be terminated by PCBA. Termination from the panel shall have no effect on any existing clients or cases. Upon Program termination of non-PCBA members, reimbursement of the annual fee will be reviewed and determined by PCBA.

I, _____, agree to the above terms and conditions of the Pima County Bar Association's Qualified-Income Legal Team Program. By agreeing with the Pima County Bar Association to charge a reduced fee, the undersigned affirms that s/he has not entered into a reduced fee agreement with competing lawyers.

Signature and AZ Bar No.

Date

PCBA QUALIFIED-INCOME LEGAL TEAM PROGRAM
ATTORNEY MEMBER APPLICATION

Applicants must use the attached application format for submission and must answer all questions. Pima County Bar Association reserves the right to reject any application that is not in the required format or is incomplete. Applicants should answer the questions on the application, where applicable in the form of a thorough narrative. Please fill-out and complete the application as provided below. If additional pages are necessary, please attach and clearly cross-reference and document answer to the application question number.

1. NAME: _____

2. Date admitted to practice law in the State of Arizona: _____
Arizona Bar No. _____

3. (a) Are you a member in good standing with the State Bar of Arizona? Yes No
(b) Are you a member in good standing with the Pima County Bar Association?
 Yes No (** If no, the \$150/yr. non-member fee must be included.*)

4. In which legal area(s) would you like to be considered a panelist for within our Program?
____ Divorce (Simple, No Children) ____ General Civil Litigation
____ Divorce (With Children) ____ Guardianship / Conservatorship
____ Foreclosure ____ Landlord / Tenant
____ Criminal Misdemeanors / DUI (*Please contact Program for different application*)

5. Please describe your experience in the legal area(s) you would like to be listed as a panelist for within our Program.
Years of Experience _____
Number of Cases _____

6. Do you presently have a contract for representation of indigent criminal defendants in any state, local or federal court? Have you ever had such a contract?
Yes No
If so, specify, court, contract number (or title), and dates of contract.

7. Do you have any other legal training or experience, which would qualify you for membership on this panel?

Yes []

No []

Specify: _____

8. Have you been the subject of a disciplinary proceeding by the State Bar of Arizona or by the Bar of any other State?

Yes []

No []

If so, please attach a detailed description of the nature, date, and result of the disciplinary proceeding.

9. Are you fluent and able to competently represent a client in any language other than English?

Yes []

No []

If so, please specify language(s):

DATE

SIGNATURE OF APPLICANT

Please return signed and completed application with a copy of your certificate of legal malpractice insurance coverage to the PCBA office: 177 Church Avenue, Suite 101, Tucson, AZ 85701 or (520) 623-9772 (fax).

IF YOU ARE NOT A PCBA MEMBER, THE \$150 ANNUAL NON-MEMBER FEE MUST BE INCLUDED WITH YOUR APPLICATION. If your application is not approved, the \$150 fee will be reimbursed to you. Payment options include: Check/Money Orders (payable to "PCBA") or VISA / MasterCard.

For Visa/MasterCard charges, please indicate:

Name (Please Print)

Card Number

Signature

Expiration Date