

FARHANG & MEDCOFF

Attorneys

4801 East Broadway, Suite 311

Tucson, Arizona 85711

Phone 520-790-5433 • Fax 520-790-5736

www.fmazlaw.com

EMPLOYMENT APPLICATION

Thank you for your interest in employment with Farhang & Medcoff. We ask that you answer the following questions in order that we may fully evaluate your application. Federal and State laws prohibit discrimination in employment based on race, color, religion, sex, ancestry, age, handicap disability, national origin, or veteran status. Farhang & Medcoff is an equal opportunity employer committed to employing a diverse workforce who can effectively respond to a diverse community.

PERSONAL INFORMATION

Last Name: _____ First Name: _____ Middle: _____

Present Address: _____ City: _____ State: _____ Zip: _____

Home Number: _____ Cell Phone: _____

SSN: _____ Do you have legal right to work in the United States? Yes No

Are you 18 years of age or older? Yes No

Have you ever been convicted of a criminal violation of law, or are you now under pending investigation for charges of violation of criminal law? Yes No If yes, explain. _____

Have you been the subject of any adverse action(s) by any duly authorized sanctioning or disciplinary agency for either conduct based or performance based actions? Yes No If yes, explain. _____

POSITION APPLYING FOR

For what position(s) are you applying?

Status of work seeking:

1. _____ Full Time Part Time Temporary

2. _____

Date available for work: _____

How were you referred to Farhang & Medcoff? _____

PROFESSIONAL REGISTERED /CERTIFIED PROFESSIONAL APPLICANTS ONLY

Admitted to practice date: _____ Admitted to SBA date: _____

States Licensed to Practice Law: _____

Number of years of continuous malpractice coverage: _____

Has your license or certification ever been suspended or revoked? Yes No

Have you ever been disciplined by any state board? Yes No

EDUCATION

High School

Name of School: _____
Address: _____ City: _____ State: _____ Zip: _____
Start Date: _____ Completion Date: _____ Highest level completed: _____

College or University

Name of School: _____
Address: _____ City: _____ State: _____ ZIP: _____
Degree? Yes No Type: _____ Major: _____

Name of School: _____
Address: _____ City: _____ State: _____ ZIP: _____
Degree? Yes No Type: _____ Major: _____

Name of School: _____
Address: _____ City: _____ State: _____ ZIP: _____
Degree? Yes No Type: _____ Major: _____

OFFICE EQUIPMENT SKILLS

If you are applying for a position which requires office skills, please complete the following

- Type _____ words per minute
 - Computer Experience: Hardware Name: _____ Software programs: _____
 - Do you know legal terminology? Yes No
- Additional Skills: _____

EMPLOYMENT HISTORY

(list most recent first and include military service)

Firm Name: _____	Job Title: _____
Address: _____	Job Duties: _____
City: _____ State: _____ Zip: _____	_____
Telephone: _____	Salary: \$ _____
Manager's name and Title: _____	Dates employed: _____ to _____
Reason for Leaving: _____	

Firm Name: _____	Job Title: _____
Address: _____	Job Duties: _____
City: _____ State: _____ Zip: _____	_____
Telephone: _____	Salary: \$ _____
Manager's name and Title: _____	Dates employed: _____ to _____
Reason for Leaving: _____	

Firm Name: _____	Job Title: _____
Address: _____	Job Duties: _____
City: _____ State: _____ Zip: _____	_____
Telephone: _____	Salary: \$ _____
Manager's name and Title: _____	Dates employed: _____ to _____
Reason for Leaving: _____	

Firm Name: _____	Job Title: _____
Address: _____	Job Duties: _____
City: _____ State: _____ Zip: _____	_____
Telephone: _____	Salary: \$ _____
Manager's name and Title: _____	Dates employed: _____ to _____
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May we contact the employer(s) listed above? Yes No

If no, indicate which one(s) not to contact and the reason(s): _____

Have you ever worked for Farhang & Medcoff? Yes No

If yes, provide employment date: _____ to _____

Do you have any relatives employed at Farhang & Medcoff? Yes No

If yes, state name and relationship _____

PLEASE READ THE FOLLOWING

I understand that any misrepresentation or material omission made by me in connection with this application is grounds for termination. I understand that acceptance of a job offer does not create a contractual obligation upon the employer to continue to employ me in the future.

Applicant Signature: _____ Date: _____