

## **LabTech Community Grant Funding Criteria**

### **Funding Guidance**

London Borough of Camden is a diverse borough which is a unique and dynamic place for people to live, work and visit. Corporate Social Responsibility (CSR) is an integral part of LabTech's aim to make Camden a better place.

LabTech's Community Grant objective is to encourage a range of local initiatives to improve and enhance local residents' quality of life by supporting local initiatives with the following themes: community cohesion, community activities, social action, summer programmes, crime prevention initiatives and social enterprise schemes.

### **Who can apply?**

Registered charities and community and voluntary groups that are based within the London Borough of Camden which meet the funding criteria can apply. Priority will be given to projects within Camden Town, Holborn and surrounding areas.

### **When can I apply and for how much?**

With the exception of the summer programme, applications for funds will be considered throughout the year. The deadline for the summer programme application is 30 April and grants will be awarded by 14 June.

The grants awarded range from £250 to a maximum of £1,000.

A summary of the main purpose of the project (no more than two sheets of A4) including amount requested and the timescale of the project. Send your application to Abdul Hai, Director of Community Engagement at [abdul.hai@labsgroup.com](mailto:abdul.hai@labsgroup.com) or contact him on 020 3763 9933 for further guidance on the application.

### **Funding criteria for Community Grant**

1. The Community Grant is intended to cover a wide range of community activities within the stated themes.
2. Funding will only be granted to projects that directly benefit residents of the London Borough of Camden.
3. Applicants must be able to demonstrate that they operate as a non-profit making organisation. The application for funding must be accompanied by a copy of the organisation's constitution and financial information or audited accounts.
4. The organisation must have formal accounting arrangements and have a bank account in its name, with two unrelated signatories.

5. Each application should indicate whether applications have been made for funding from other sources. Funding will not be granted for the same elements of the project, promised or given from another source.
6. Any organisation can make more than one application. However, you must submit a separate application for each project.

### **What we cannot fund**

1. The organisation cannot apply for retrospective funding, i.e. apply in August for a project undertaken in May.
2. LabTech will only fund projects which involve working with young people and/or vulnerable adults where the applicant can demonstrate that suitable checks or DBS records are in place.
3. Any kind of political or religious activity.
4. Grants which benefit a single individual.
5. Projects which exclude any group or individual on the grounds of age, disability, gender, marital status, maternity or paternity, sexual orientation, ethnicity, religion or belief.

### **How we deal with and assess your application**

The Community Grant is intended to fund a range of community activities. The application process is intended to be flexible, subject to safeguards to ensure that the funds are properly expended.

LabTech will have a wide discretion as to which applications best meet the stated objectives of the fund. The Director of Community Engagement is willing to advise on any applications.

LabTech's decision on any application will be final. There will be no right of review or appeal.