



QUESTIONS TO CONSIDER

Each **step in the process**, the team creating the policy needs to consider several questions:

1. *Create a vision statement*
What is the purpose of the policy?
2. *Research various policies with similar purpose*
3. *Determine the specific implications of the vision*
To whom will your policy apply? Who is protected? Who follows it?(outsiders, staff and volunteers, all working with youth, etc.)
How stringent do you want your protection?
(fingerprinting, nation-wide criminal background check, or...)
How broad do you want the safety net to extend?
(only minors?, medical emergencies, natural disasters, registered sex offenders)
What forms might be needed?
(driver's info, application, reference check, etc.)
Do you have off-site events? Outside groups use your facility?
Do you offer long term counseling, in addition to pastoral care?
How do you want to respond to convicted sex offenders who might attend your activities?
4. *Draft a policy for review*
Are there contradictions?
Are there gaps in the thread about what to do next?
Can leaders actually do what the policy promises?
5. *After corrections, submit for approval*
Has the insurance company approved the policy?
Can easy corrections and updates be made regularly?
6. *Publicize, publicize, publicize*
Have all those who will implement it read it and signed on?