



## **TRANSPORTATION BY VOLUNTEERS**

Some congregations have no off-site activities or shuttles to bring people to worship. But if you do, add a transportation section to your policy with the applicable forms (see Appendix). Owning a church van will require a much more extensive policy, with which your insurance company can help.

The notes below in blue are recommended by insurance companies, but not required.

SAMPLE POLICY TEXT BELOW



### Transportation

To ensure all minors and vulnerable adults are safely transported to church-sponsored activities that require volunteer drivers, St. Sanctuary requires that all drivers complete an Authorized Driver Form, and attach proof of insurance and a copy of a valid driver's license. Any church-sponsored event requiring driving will always be within the limits and recommendations of our insurance policy. In addition, drivers must be 25 or older if they are to drive other passengers under the age of 18. **When driving children, St. Sanctuary requires two unrelated adults in one vehicle. When driving youth, one adult volunteer driver is acceptable as long as there are two or more youth in the car.** A minor may be alone in a car with a church volunteer or staff as long as the minor's parents have signed the waiver. Of course, children may travel alone with their custodial parents or guardians without any forms.

To aid the adult volunteer driver in the event of an emergency, the driver should maintain possession of every passenger's health-history, and medical release form in the car at all times. In the event passengers change cars, it's recommended that the drivers have this information for every youth or child who is attending the event. Authorized driver policy applies to transportation to and from the point of origin. Getting to and from the point of origin is outside of the policy.