



KENTUCKY BLOOD CENTER

June 17, 2026

Dear Blood Bank Managers/Supervisors:

The Kentucky Blood Center (KBC) Annual Physical Inventory Count is **Tuesday, June 30th**. Since we manage our inventory on a consignment basis (bill after transfusion); KBC must include the inventory at your facility with our end of year reconciliation.

- **Blood Component Orders – Prepare for June 30th Inventory Reconciliation**

Please try to avoid same day shipment requests **after 9 pm on Tuesday, June 30th**. However, please do not hesitate to call for an order if you require blood components shipped to your facility to meet the needs of your patients.

- **Completing the Annual Physical Inventory Count Form-Perform on Tuesday, June 30th**

The 2026 physical inventory count must be completed by **PRODUCT CODE** and please include all of the blood products in inventory as follows: products on the shelf inventory including crossmatched and uncrossmatched, both red blood cells (RBC) and platelets (SDP), all frozen or thawed products, and any designated or autologous products.

**See Attachments: 2026 ANNUAL PHYSICAL INVENTORY FORM Instruction Sheet
2026 ANNUAL PHYSICAL INVENTORY FORM**

Documents will also be available on our website Tuesday, June 30th under the “hospitals” tab. You may also upload your documents under the reporting tab. www.kybloodcenter.org

If you have questions about completing the 2026 Annual Physical Inventory Count Form on June 30th, please call Kara Bonta, Inventory Control Manager, at 859-519-3753. Please report corrections or additions to your facility's physical count as soon as possible, if you discover revisions are required after you submit the results to KBC.

- **Reporting Transfusions – July 1, 2026**

To complete the total blood component inventory reconciliation, we must include the number of blood components transfused at your facility on Tuesday, June 30th. **Please report transfusions for June 30th by 10am on Wednesday, July 1st.** If you discover blood components transfused prior to June 30th have not been reported to KBC, please report the transfusions as soon as discovered.

Our goal is to complete the total blood components reconciliation and resolve all discrepancies before close of business on Friday, July 10th. We appreciate the opportunity to provide blood components to your facility. Thank you for your assistance and cooperation as we complete our end of fiscal year blood component reconciliation.

Sincerely,

Kara Bonta
Inventory Control Manager
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