

PACIFIC HISTORIC PARKS

★ *Remember* ★ *Honor* ★ *Understand* ★

Field Trip & Presentation Request Guide

Free education field trips and presentations are arranged and provided by Pacific Historic Parks. The Education Department is made up of experienced and highly trained educators who utilize place-based learning techniques and methods at historical sites to teach age-appropriate developmental concepts and skills. We serve youths ranging from Pre-K through high school.

Read the following information in order to request an education program and/or Pacific Historic Parks educator to visit your school or plan an effective field trip for your students to Pearl Harbor National Memorial.

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EDUCATION PROGRAM BASICS

How far in advance can I make an educational field trip and/or in-school presentation request?

Educational reservations can be made up to 12 months in advance. Request forms will be sent to you by the Education Department. Please send completed forms as soon and possible.

Please keep in mind that a request is not final until it has been confirmed by the Pacific Historic Parks Education Department.

How long are your in-school presentations?

In-school presentations range from 45-minutes to 1-hour.

Would we be able to visit the USS *Arizona* Memorial during our field trip?

Yes. Pacific Historic Parks can arrange for you and your students to get tickets to watch the USS *Arizona* Memorial documentary film and go on a boat ride to and from the USS *Arizona* Memorial.

What do you mean when you say "ticket time?"

Each ticket for the documentary film and boat ride to and from the USS *Arizona* Memorial is for a specific time.

The time slots for the USS *Arizona* Memorial Documentary and boat ride, are only available for 10:00 AM and 11:15 AM.

Please arrive 60 minutes prior to the ticket time.

It is imperative that you call or email if you think you are going to be late or need to change your ticket time.

How long does the film and boat ride last?

Approximately 75 minutes, beginning at the theater. It includes an introduction from a park ranger, a 23-minute documentary film, a Navy-operated shuttle boat ride to and from the USS *Arizona* Memorial.

What days and times are available for field trips and in-school presentations?

Tickets are available Sunday through Saturday for the 10:00 AM and 11:15 AM time slot. Education Coordinators are only available Monday thru Friday and can offer guided field trips. In-school presentations are available from Monday to Friday from 7:30am to 4:30pm.

Is there a cost for the USS *Arizona* Memorial tickets?

No, they are free.

Besides the film and boat ride, what other educational opportunities are available for free on the field trip?

Educators can take you and your students around the park to learn about the exhibits, monuments, and memorials located in and around the Pearl Harbor Visitor Center. We can also provide developmentally appropriate activities to address your student needs.

When I schedule a field trip through Pacific Historic Parks for Pearl Harbor National Memorial, what historic sites are we visiting?

You will be visiting the Pearl Harbor National Memorial. Tickets you receive through Pacific Historic Parks for the USS *Arizona* Memorial do NOT include tickets for our partner sites: the **USS Bowfin Submarine Museum & Park**, the **Battleship Missouri Memorial**, and the **Pearl Harbor Aviation Museum**. Please contact those sites directly for ticket information.

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FIELD TRIP PLANNING & PREPARATION

What are the expectations of teachers and chaperones at the park?

Student safety is our number one priority. Students must be supervised at all times while on a school sponsored event.

What are the expectations of students at the park?

Teachers, please review this with your students prior to your visit.

- Treat others how you want to be treated
- Listen when the ranger, teacher/chaperone, or educator is talking.
- Always stay with your group
- Avoid injuries: Do not run or climb on any exhibits or trees at any time, do not go on the rocks around the shoreline, and do not jump in the harbor.
- Do not feed the birds. They can bite you.
- **BE RESPECTFUL OF THE SITE AND OTHER VISITORS AROUND YOU.** This memorial is the final burial site for more than 950 men who lost their lives on December 7, 1941. Visiting the USS *Arizona* Memorial is no different than visiting another national cemetery.
- Use inside, library voices when you are on the memorial and in the museums

Keep your phones on silent while at the park site; do not text or make phone calls while you are on the memorial.

How much time should I allot for a field trip?

It depends on what you want to do. In addition to the film and boat ride to the USS *Arizona* Memorial, you may want to set aside time to do either a self-guided or park educator tour of the Visitor Center, monuments, and memorials. Other things to consider are allowing adequate time for you and your students to use the restrooms, eat lunch, and browse through the museum gift shop.

How many people can you accommodate in a field trip?

We can accommodate up to 145 students and adults (max capacity). If you have more than 145 participants, we will have to break your group up over multiple program times depending on availability.

How many chaperones will be needed?

We recommend a student-to-chaperone ratio of 10:1 or less. The closer you can get to that ratio, the better. All chaperones are expected to closely monitor student behavior, as the memorial is a site that calls for respect and quiet reflection.

What should we NOT bring?

Pearl Harbor National Memorial has a strict **NO BAG POLICY**. This policy extends to everyone - teachers and chaperones included.

We do, however, allow for medical/emergency/first aid bags per group. If you have a child who must carry their own medical bag with them, please let us know ahead of time so we can flag the bag as needed.

Security rangers will direct unauthorized bags to the USS *Bowfin* Bag Storage, where bags can be stored for \$5.00 per bag, USD cash only.

What can we bring?

You can bring in water bottles, cameras, small-hand-sized clutches, wallets, cell phones, etc. You can even bring in see-through or clear bags. Any covered bags need to be stored at the USS *Bowfin* Bag Storage. You may also let students know they can bring money if they wish buy something from the museum gift shop as a souvenir.

Can we bring our own lunches?

Yes. You and your students may eat your brown-bag lunches throughout the education lanai, grassy areas around the education building, or on the front lawn under the trees. We ask that the lunches be picnic style.

If you plan to have catered lunches, please indicate it on your online request form. Education groups who are having catered lunches **MUST** have a permit prior to coming to the site.

What should we wear?

It is best to dress for the weather. Sunscreen and comfortable but appropriate clothing (your group may be turned away for inappropriate attire) is recommended. Closed-toe shoes are easiest for all the walking involved, but are not required. If you have students wearing hats, we ask that they be removed and held while at the memorial.

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SUPPLEMENTAL EDUCATION OPPORTUNITIES

Are there specific supplemental education programs for my students?

Yes. We are pleased to offer a variety of supplemental student group rate education programs for all levels of learners for a fee. They are as follows:

1. USS *Arizona* Memorial Deluxe Tour - \$6.25 each for students/teachers (Retail for \$12.50)

Includes the use of a smartphone, USS *Arizona* Memorial Narrated Tour, access via the smartphone to access the National Park Service's Pearl Harbor National Memorial archives and admission to the Pearl Harbor Virtual Reality Center. (Available in English only)

2. USS *Arizona* Memorial Narrated Tour - \$3.75 each headset for students/teachers (Retail for \$7.50)

Available in English, Japanese, Mandarin, Korean, German, French and Spanish and even translates the 23-minute movie documentary into their language. This self-guided audio tour is perfectly timed and does not require any additional motor-coach charter time. (This tour is also available in Italian and Russian, but does not offer the movie translation)

3. Pearl Harbor Virtual Reality Tour –\$2.50 each goggle for students/teachers (Retail for \$4.95)

The Pearl Harbor VR Tours app includes three virtual reality experiences, including: 1) Walk the Decks of the *Arizona* Battleship Before the Attack, 2) Witness the Attack on Battleship Row, and 3) Experience the USS *Arizona* Memorial

4. Junior Ranger Booklet - \$1.50 per booklet (Retail for \$3.00)

This booklet was designed to help children in grades 3rd through 5th embrace and enjoy learning about history. The goal is to help them make meaningful connections during their visit at the park.

No tax applies on all tours, tour escorts are free and the student rates are non-commissionable. Student group reservations are required. These supplemental programs are to be used during your fieldtrip. When you fill out the online request form, you can select the program you want.

May we visit the museum gift shop?

Yes. If you choose to purchase something, please let the cashier know you are a teacher on a field trip, and they should give you a discount. Please make sure each group of students in the bookstore is accompanied by an adult.

What if we want to have a ceremony or performance at the monument?

If your group is interested in filming on site, laying a wreath at the USS *Arizona* Memorial, offering a musical tribute or performance, holding a ceremony, conducting a demonstration or similar use, please email us directly. Education groups must obtain a Special Use Permit for this prior to coming to the site.

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PARK LOGISTICS

What are the park hours of operation?

Pearl Harbor National Memorial is open 362 days a year. We are closed on New Year's Day, Thanksgiving Day, and Christmas Day. The Visitor Center is open from 7:00 am to 5:00 pm, with programs running every 15 minutes from 7:30 am to 3:00 pm.

Where do we park?

If you are using a school bus or another commercial bus service, you will want to be dropped off and picked up in the commercial lot. At the first intersection on *Arizona* Memorial Place, turn left. The commercial drop off zone will be on the right. If you are using non-commercial vehicles, at the intersection turn right and you may park in any of the open parking lots.

What is the physical address of Pearl Harbor National Memorial?

Our address is 1 *Arizona* Memorial Place, Honolulu, HI 96818. If you are using a GPS, please type in our site name or physical address.

DO NOT put in "Pearl Harbor" -- that will take you to the military base's visitor's center.

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BONA FIDE ACADEMIC EDUCATIONAL GROUPS

What qualifies as an educational group?

Pearl Harbor National Memorial is a National Park Service (NPS) site and defines *bona fide* academic/educational groups as accredited academic institutions.

The National Park Service regulations allow school groups and other bona fide national or international academic institutions to obtain a waiver for park entrance fees, provided that the visit is for educational purposes, and the resources or facilities the group proposes to use support those purposes. Academic fee waivers are not granted automatically and applicant groups must show they qualify for the program.

NPS only coordinates directly with the bona fide educational institutions. To find out if you are a bona fide educational institution copy and paste the following link:

<http://ope.ed.gov/accreditation/Search.aspx>

PLEASE NOTE: NPS does **not** reserve tickets for non-school approved guests. This includes school alumni groups, siblings, and/or family members (except for homeschooling groups). Please make sure your numbers reflect only those being sponsored by the academic/educational institution or group.

What if my group doesn't qualify as a bona fide academic or educational group?

Do not despair - there are still many ways you can obtain tickets for the USS *Arizona* Memorial program. Even if we cannot accommodate your group, the park is free and open to the public. There are no tickets needed to walk the grounds or visit the museums.

- If your group has already contacted a **permitted transportation provider**, you can ask them to obtain tickets on your behalf via recreation.gov (NPS and PHPEDU have no control over the price per person fee).
- You can attempt to obtain tickets on your own via recreation.gov, but you will have a max of six tickets per reservation and you will need to have multiple purchasers and credit cards available (USS *Arizona* Memorial program tickets are free, but there is a \$1.50 convenience fee per reserved ticket).
- Last but not least, you can come to the park with all of your group members and request any of the 1,300 walk-in tickets available daily (we do occasionally run out of tickets). You will be offered the first available program time that can accommodate most of the group.

What if I am a not-for-profit/non-profit group?

Non-profit groups are described as groups who have a 501(c)3 permit on file with the IRS. You must also submit your lesson plan for what you want to accomplish by visiting the USS *Arizona* Memorial.

What if I'm a tour company or destination management organization working on behalf of a school?

Unfortunately, a ticket broker or destination management organization is not an educational group and cannot request tickets on behalf of an educational group. The teacher responsible for the students should be requesting tickets to be reserved and provide the necessary justifications (per National Park Service Management Policies Section 8.2.6.1). This is done to ensure the point of contact for the educational group is aware of the procedures, bag policies, visitor expectations, and also so we may be alerted to any medical conditions.

CONTACT US

The Pacific Historic Parks Education Department at Pearl Harbor National Memorial is eager to assist you and your students!

Email us at phed@pacifichistoricparks.org.

Reach us by phone 808-484-5675 from 7:30 am to 4:30 pm, Monday through Friday, HST.

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