

2015 EMPG Exercise Requirements

Refer to the EMPG Sub-Grantee Guidance for Fiscal Year 2015 for additional directions and reporting deadlines.

Exercise Requirements

Each **individual** funded with EMPG must:

- Participate in no fewer than three exercises in a 12-month period. Participation includes Player, Facilitator, Controller/Simulator, or Evaluator.

Each **agency** that receives EMPG funding must conduct in a 12-month period:

- An annual Training & Exercise Planning Workshop (TEPW) in which whole community stakeholders create a progressive multi-year Training and Exercise Plan (TEP).
- **PLUS**, two exercises that test the county's specific plans. The two exercises must be a tabletop, functional, or full-scale exercise.
 - A seminar or workshop can be considered as one of the two exercise requirements when a new plan has been written or revised and all key stakeholders are invited to participate to review roles and authorities.

Post-Exercise Reporting

- Within 90 days of the Training & Exercise Planning Workshop (TEPW), submit:
 - A current multi-year Training and Exercise Plan (TEP) outlining training and exercise priorities;
 - A list of the jurisdiction's priority core capabilities as defined in the National Preparedness Goal (September 2011) www.fema.gov/core-capabilities; and
 - Sign-in sheets listing workshop participants.
- Within 90 days of an exercise, submit:
 - After Action Report (AAR);
 - Improvement Plan (IP) with at least three (3) corrective action assignments that affect your agency/jurisdictional plans; and
 - Sign-in sheets listing exercise participants.

Quarterly Reporting Deadlines

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Activity Dates	January 1 <i>through</i> March 31	April 1 <i>through</i> June 30	July 1 <i>through</i> September 30	October 1 <i>through</i> December 31
Reporting Deadline	April 15	July 15	October 15	January 15