

ONLINE versions now available

Online versions **include**

- Zoom hosting
- Course Materials in PDF
- Workshops in 1, 2 and 3hr versions
- Customised to your needs and best hopes.

# the live workshops

why change when you can **evolve?**

**Steve Creffield**

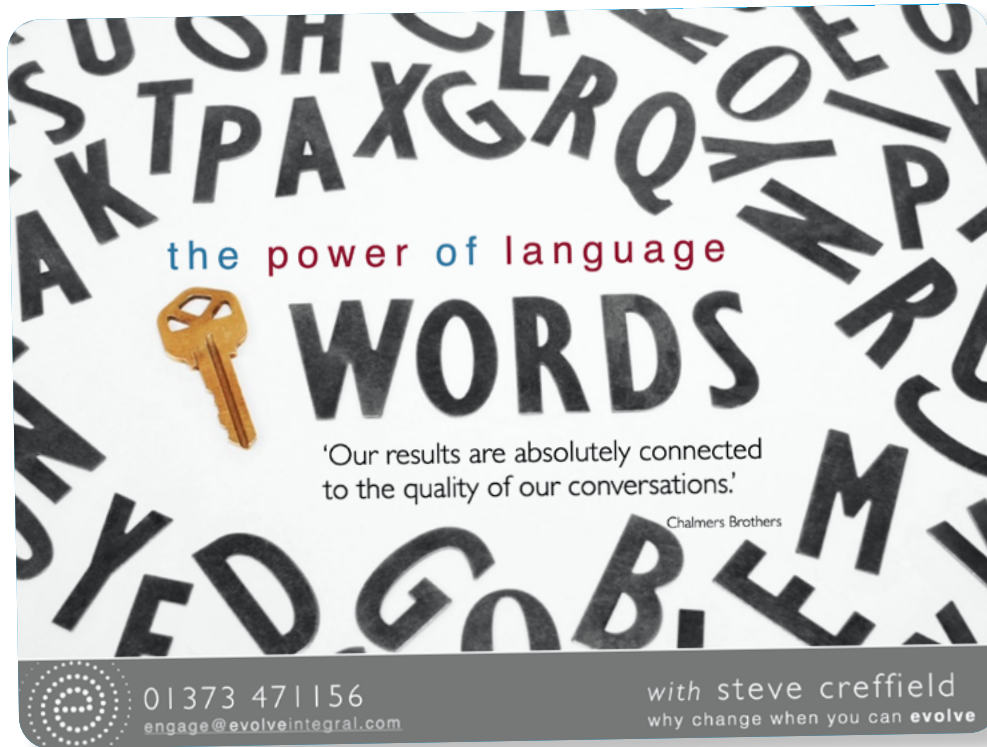
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## Agenda

The Nature of Speech Acts

Three Turning Words

The Art of Questioning

The Language of Effective Feedback

## Participant Feedback

*'This course provided me with excellent structure and real-life practical examples for me to use out in the workplace. I feel more confident about planning for and holding constructive conversations with my team. Thanks again.'*

*'This workshop was beneficial and inspiring! The trainer and design were excellent. I feel that many people would benefit from this work.'*

*'I would recommend this be required of all management training.'*

*'This workshop got me into a creative, problem-solving mindset about a lot of other ways I can contribute to my team/organisation in a really positive way.'*

# The Power of Language

**Group Size:** 4 - 12

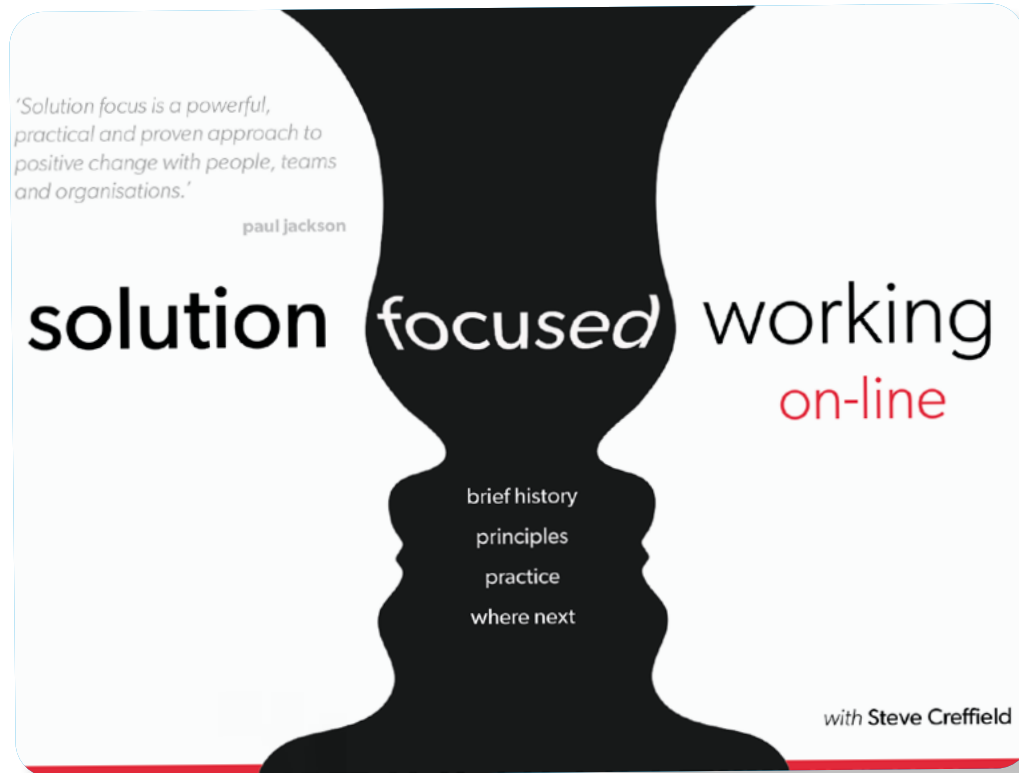
**Who:** anyone who wants be more mindful and impactful with their language

**Level:** beginner to experienced

**Duration:** one hour keynotes, to full one-day workshops

**Flexible Format:** this workshops can be customised to address specific needs such as giving performance feedback, conflict management, or facilitating meetings.

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# Solution Focused Working

**Group Size:** 4 - 12

**Who:** anyone who wants be more resourceful and collaborative at work

**Level:** Introductory - new to Solution Focused approaches

**Duration:** 3hr on-line workshop, to full one-day live workshops

**Flexible Format:** this workshop can be customised to address specific needs such as giving performance feedback, coaching, or Solution Focused conflict management.

## Agenda

The Pocket History  
Solution Focused Principles  
Solution Focused Action  
Putting into Practice

## Participant Feedback

*'Really engaging session with practical approaches that I can start working with right away.'*

*'Great balance between presentation and interaction.'*

*'Really enjoyed this workshop, immensely helpful and practical.'*

*'Energetic, enthusiastic and engaging - really practical.'*

*'I thoroughly enjoyed this session.'*

*'I feel so inspired to use these*





## Agenda

Three Different Meetings

The Role of Hosting

The Skills of the Role

Meetings in Design

Live Hosting

Handling Tricky Situations

## Participant Feedback

*'I went on Steve's course because I was running meetings that left my team reaching for their coffee cups and checking their watches. Steve's workshop gave me the confidence to try out a new way of doing things. I prepared and implemented a few of his key tips - it all worked like a dream. Even I was surprised at the energy and level of engagement in the room.'*

*'I attended the Effective Meetings training. I have never seen a group more engaged and I have been a teacher for twenty years! We all applied the thinking to our own particular roles and also discussed and advised each other on the situations we were dealing with. It was a safe and confidential space. Each of us walked away ready to apply our learning and I kept in contact with two members who wrote to me and told me of the steps they had implemented and the way they felt more in control in their meetings. Not to be missed I'd say and will definitely improve your performance in meetings both inside and outside of the workplace.'*

# The Practice of Holding Effective and Empowering Meetings

**Group Size:** 4 - 12

**Who:** anyone who hosts meetings as part of their role

**Level:** beginner to experienced

**Duration:** one-hour keynotes, to full one-day workshops

**Format:** the workshops can also incorporate on-line learning elements



# Coaching Made Simple

**Group Size:** 4 - 18

**Who:** anyone who wants to improve the way they support others

**Level:** beginner to experienced

**Duration:** one-hour keynotes, to full two-day workshops

**Format:** the workshops can also incorporate on-line learning elements

**Informed by:** Solution Focused principles and approaches

## Participant Feedback

*'This is one of the rare workshops that has worked out ideal length, pace, and range of topics so that participants are constantly engaged, learning and comfortable.'*

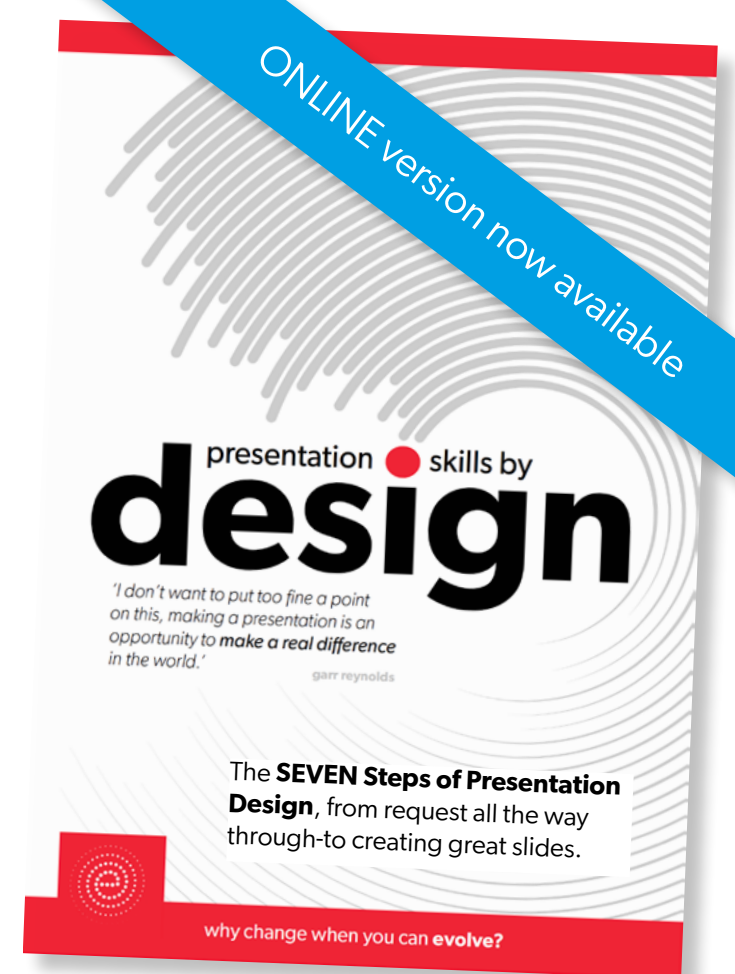
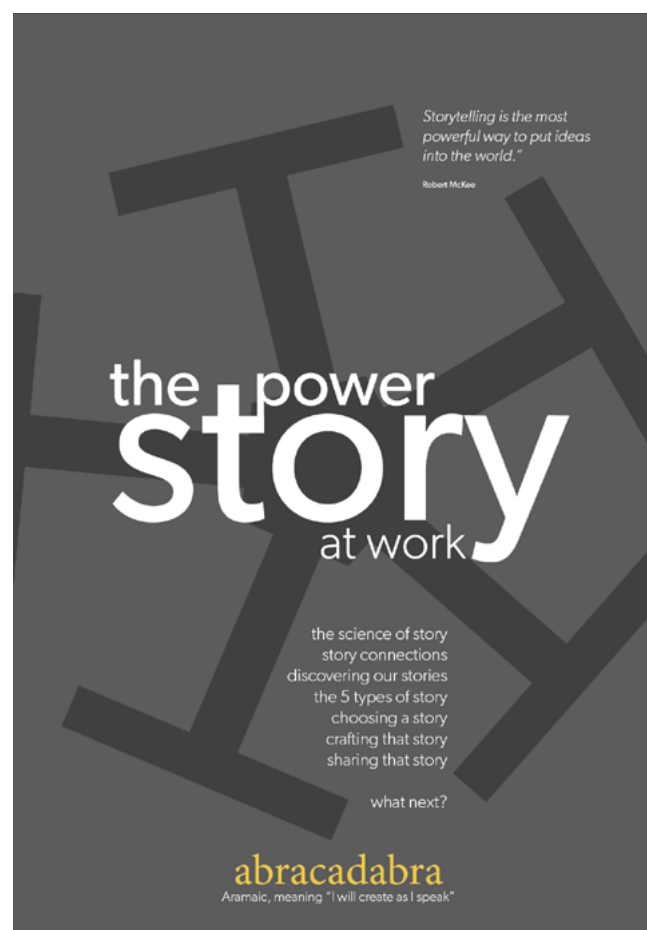
*'I really enjoyed this course and loved the facilitation style.'*

*'The time flew by on this course because we were so engaged and working with our own content.'*

*'Great structure, length and pace.'*

*'I really enjoyed this training and am grateful I had the opportunity to participate. Thank you.'*

*'Best training experience in 23 years of professional life.'*



## Everything you need to **stand up and stand out** as a presenter

**Group Size:** 4 - 18

**Who:** anyone needing to give presentations as part of their role

**Level:** beginner to experienced

**Duration:** one-hour keynotes, to one-day workshops

**Format:** the workshops can stand alone, or be deployed as a trilogy

*'These were very different from other presentation skills courses that I have attended which tended to concentrate on elements rather than the "round"'*

*'This is one of the few courses run at the University where there was a complete and fully transparent link between goals and outcomes.'*

*'I highly recommend this course to others. It was a fantastic workshop.'*

*'I have already started using these skills and its making a big difference.'*

*'Fabulous trainer and great colleagues, made it a supportive, meaningful event.'*

*'Fantastic, I would recommend it to anyone.'*

*'Steve has a great way of delivering workshops. He relaxes the participants and breaks the tasks down into manageable bits.'*

*'I loved this course, haven't stopped talking to people about it!'*

*'A very enjoyable and useful workshop – the best one I have attended.'*

*'One of the most valuable development courses I've undertaken.'*

# Why change when you can **evolve**?



**Group Size:** customised to meet your specific needs and aspirations.

**Who:** teams of people who want to step back and look again at how they work together.

**Level:** front line teams, to senior management teams.

**Duration:** morning sessions, one and two day-events.

**Format:** events can continue online.

**Informed by:** Solution focused-evolutionary principles and approaches.

## **OPTIONS:**

Team-building events (indoors or out)

Team planning sessions

Team collaboration sessions

Single issues meetings - to break-through  
energise, refresh and replenish.



**Get in touch** to discuss your needs and aspirations