



Additional Needs Policy

Review date : July 2021

Reviewed by: Phil Parker

As a multi-award winning brand with a mission to get children active through physical activity, having fun and learning together we welcome all children to our programmes, including those with additional needs. Although we recognise the importance of the equality act, there are some cases when we cannot provide for certain children without the support of their carer.

We operate a physical activity camp environment and our FUNDA Educators and support teams are primarily experienced, qualified and trained to provide physical activity coaching and supervision.

For children with additional needs, attendance is considered on an individual basis. We expect children that require 1:1 care at home or at school to be accompanied by their regular carer. We require parents and guardians to be fully honest and transparent regarding the level of additional needs of children at the point of booking, especially when children require 1:1 care in their regular school or home setting.

We reserve the right to contact parents and guardians at any point, to collect their child when our staff assess a child to demand a high level of 1:1 attention that may detract from the welfare of other children/staff/members of the public and places a high level of demand on our staff teams.

Additional Needs Care Process

In the case of children that demand a high level of 1:1 attention that detracts from the welfare of other children and places a high level of demand on our staff teams:

1. Our Senior Manager on duty will check the child details report for additional needs information
2. Our Senior Manager on duty will complete an incident report on the organisation's restricted access information platform, detailing behaviour and actions, so that all relevant people are informed (Quality Assurance Leader, Chief Operating Officer, Managing Director, Management Team)
3. Our Senior Manager on duty will contact the relevant Manager to discuss the child, the behaviour and to agree a course of action which is likely to be:
 1. Site Manager or Quality Assurance Leader will call the parent or guardian to explain the behaviour and agree for the child to be collected until 1:1 care is in place
 2. If 1:1 care is provided by the parent, the child can return to camp providing the 1:1 care is for the duration of their stay. The carer must accompany the child for all activities, bathroom visits and throughout their stay on camp
 3. Carers have visitor status and are required to sign in and out and wear a visitor lanyard throughout their attendance
 4. Carers are not responsible for any other children and they will not be left alone with any other children