



## Class B Reporting Document

**Activity Category:** Non-Prior Approved and/or Non-Assessed CE

**Description:** CEs that have not been prior-approved and/or are not assessed may be counted as Class B. CEs fitting this description such as hospital-required or state board of nursing-required CEs will qualify for Class B.

Other examples of content which, if not Prior Approved or Assessed, could qualify for Class B credit include: Grand Rounds presentations, departmental Morbidity & Mortality (M&M) meetings (with presentation, clinical case review & discussion) and/or Journal Club.

A single CE offering fitting this description may be reported only once in a cycle. Repeated claims for the same CE course are not allowed.

**Value:** 60 minutes (1 clock hour = 1 CE) = 1 Class B credit

**Required/Recommended Audit Documentation and/or Information:**

- Program provider
- Program name
- Number of CEs or number of contact hours awarded
- Certificate of attendance or completion

Use the box below to document any of the above information. Save this document on your computer, then attached any additional pertinent items at the time of submission.

**Name of CRNA:** \_\_\_\_\_

**AANA #** \_\_\_\_\_

**Signature of CRNA:** \_\_\_\_\_

**Date of Submission:** \_\_\_\_\_

NOTE: AANA Members who have entered the CPC Program can upload this form, along with any supporting documentation, into their Class B portal, accessible at: <https://aptify.aana.com/Aptify/Certification/CETranscriptsLanding.aspx>