MASTERING COLLEGE TO CAREER CHECKLIST

Now that you've identified your Target List and you've identified what skills to focus on, use this check list as a guide to help you master college and land your dream job.

- [ ] Subscribe to the Mastering College Podcast
- [ ] Network
- [ ] Create a LinkedIn account
- [ ] Join at least 2 student organizations
- [ ] Hold at least 1 leadership position
- [ ] Get involved with non profit organizations
- [ ] Sit in the front in class
- [ ] Attend office hours at least 2x each semester
- [ ] Find at least 3 mentors
- [ ] Create a resume
- [ ] Visit career services
- [ ] Have resume reviewed
- [ ] Practice interviewing
- [ ] Identify your top 10 companies & do research
- [ ] Stay up to date with current industry trends
- [ ] Meet with your Employer Relations Advisor
- [ ] Ask for letters of recommendation
- [ ] Order business cards
- [ ] Buy stationary/thank you cards
- [ ] Attend the career fair every semester
- [ ] Complete internships & externships
- [ ] Apply for jobs 1 year before graduation
- [ ] Send handwritten thank you cards/emails
- [ ] Land your dream job!

NOTES