

Booking Confirmation and Agreement January 2018

Please read and sign this agreement then email to julian@julianmather.com and send original by mail with deposit cheque for 50% to secure booking or transfer deposit directly into account as per point (8) of this agreement.

Booking details:

The Client

Event Details

Investment Package \$ + GST + All travel relaxed expenses

Inclusions:

Presentation / Workshop or Keynote by Julian Mather

Event communication campaign (E-book's and teaser)

All preparation and briefing meetings

Please note:

1. The engagement is not confirmed until a signed agreement and 50% deposit has been received.
2. The balance of payment is due 30 days prior to the event.
3. Agreed speaking fees are quoted on advance payment.
4. Cancellation fees do apply to bookings, specifically.
 - In the event of cancellation by The Client, the 50% retainer is not refundable
 - In the event of cancellation by The Client less than six weeks before the engagement date, the full fee is payable.
 - In the event of cancellation by Julian Mather, all monies paid will be refunded to The Client. Should the client so choose an alternative speaker may be provided in lieu of the refund.
5. Accommodation charges: The hotel should be instructed to have all charges for appropriate night(s), charged to the master account. These charges include room charge and food, BUT NOT long distance calls, alcohol, charges to gift shop, internet, etc.
6. Checkout arrangements: If the presentation lasts after 12:00 noon, late checkout will be arranged for 4:00pm. If the presentation lasts until 2:00pm, late checkout will be arranged for 6:00pm. If the presentation lasts until 3:30pm and travel connections don't work out, an extra nights accommodation will be charged to your master account.
7. Julian travels business class on all flights. Where business class is not available to certain destinations, Julian travels full economy. Where required, Julian will organise return transfers between the airport and the venue. Parking at Brisbane airport will also be on-charged. Julian Mather prefers to do his own travel bookings.
8. Payment methods.
 - a) Cheque - Please make cheques payable to Julian Mather
 - b) Credit Card – I accept all major credit cards except Diners but do advise of a 3.25% merchant fee on top of quoted fee.
 - c) Electronic funds transfer - please deposit into my account - details as follows:
Suncorp Account: EVERYDAY OPTIONS 029584200 BSB 484-799
Please advise us by email to confirm transfer of funds into our account.
9. Advice by Julian Mather is general in nature and in signing this informed consent you agree to release Julian Mather and representatives from any and all liability.

Signed:

Signed:

Julian Mather

Client: