

BTTC COVID-19 Exposure Control, Mitigation and Recovery Plan—for Phase 3 Updated 5/19/21 Members and Guests

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NOTE—all the conditions, requirements and guidelines imposed upon BTTC as a business and us as individuals re: Covid is constantly changing. These policies will be revised automatically as such requirements and guidelines are imposed. It is your duty as a US Citizen to stay current on Covid guidelines and requirements.

A. General—Club Wide

1. *Publication of Policies:* These policies shall be
 - a. posted on the BTTC Website and the Club
 - b. referenced in all Covid related Club information
 - c. included in BTTC Covid Compliance Acceptance

2. *COVID Compliance Officer:*
>Robin Robertson is the Club designated COVID-19 Supervisor

3. *Who May and May Not come to BTTC*
 - a. Members and Guests may use the Club during subject to these Mitigation Measures
 - b. All Members and Guests must complete the Covid Compliance Acceptance prior to use of the Club. *See Appendix A*
 - c. Each Member and Guest is responsible to self-screen and **not** come to the Club for any reason if you:
 - i. have been diagnosed with COVID-19 (have not recovered or are still within the required 14-day quarantine),
 - ii. had symptoms of COVID-19 (within the last 24 hours)¹, or
 - iii. had contact with a person that has or is suspected to have COVID-19 (within the last 14 days).
 - iv. if you are NOT vaccinated and have travelled. You must follow the current CDC guidelines for quarantine post domestic and international travel. A negative Covid Test is required in order to return to the club..²

4. *Member Etiquette—These are required by the State of WA.* All Club users shall:
 - a. wear appropriate face masks while in the Club.
 - b. maintain appropriate social distancing—6 feet at all times.

¹ Fever or chills, cough, Shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or Diarrhea.
<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

² <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html>

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- c. observe all spacing marks, ingress/egress flow patterns and other signage
- d. wash their hands and/or use hand sanitizer³ before entering the Club and periodically while at the Club.
- e. **All Members and guest must check in at the front desk prior to every visit--scan in using membership tag before each and every entry to the Club.**⁴
- f. follow all instructions and directions from Club staff regarding these policies
- g. only use water fountains for filling your water bottles.

NOTE—per the WA Sec. of Health Order 20-03.2 dated 5-15-21, those members and employees that are fully vaccinated (as defined in that Order) are not required to wear masks in the Club

5. Locker Room & Towel Use

- a. The locker rooms are open and available for showers. Saunas are closed. Masks are required (except while showering) and maintain social distancing
- b. Access to lockers is allowed.
- c. Towel service is available.

6. Lobby and Social Areas

- a. There shall be no use of the Club lobby social areas.
- b. Coffee and Tea service is suspended.

7 Timing of Member Access/Exit

- a. Arrive at the front entrance no earlier than 5 minutes prior to court time, class/lesson/clinic/training time.
- b. Exit the Club immediately upon completion of their Club related activity.
- c. Follow all ingress/egress signage and staff directions.

B. Club Communication if Member/Employee Tests Positive For Covid

1. Member and Employee Obligations if test positive for Covid:

³ “Sanitizer” as used herein will be a commercially produced liquid, gel or spray material with at least 60% alcohol content intended for the purpose of disinfecting the surfaces it is used on.

⁴ BTTC is required to maintain records of all people coming/going from the Club for contact tracing purposes. If required by Federal or State authorities, we will disclose to appropriate government agencies the history of all check-ins in support of contact-tracking of Covid.

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- a. Do not enter the Club for any reasons. Do not return to the Club until cleared by your physician.
- b. Employees shall notify Robin of positive test for Covid.
- c. Members and Employees must report to the Whatcom County Health Dept if they test positive for COVID.

2. Club Communication of Covid: If the Club received notification that a member, guest or employee has tested positive for Covid, we will:

- a. To the best of our ability, keep the identity of the person testing positive confidential and not knowingly disclose their identity except as required by applicable governmental agencies (including for contact tracing purposes).
- b. Report the notification to the Whatcom County Health Dept. and/or other applicable governmental agency.
- c. Provide notice to all Club members and employees of the positive test and the dates/times that the affected person was at the Club over the prior 14 days (to extent that the Club has the data).
- c. Cooperate fully with all governmental agencies for purposes of contact tracing.

C. Tennis Specific Policies

1. Player Attire:

- a. Masks are required on the tennis courts during all Club lesson/clinics/camps and when not involved in competition, except as provided above per Sec of State Order 20-03.2.
- b. All Players shall wash hands and/or use sanitizer prior to and after their play.

2. Court Etiquette

- a. Maintain appropriate social distancing at all times, except when not practicable for the activity.
- b. Players on Courts 3,4,5 shall exit the building out of the Court 5 door by the garage door (north side). Players on Courts 1 & 2 shall exit out the main entry door.
- c. Observe signage that is in place to guide for social distancing directions.
- e. Do not change sides.
- f. Please bring your own water bottle.

3. Lessons, Clinics and Camps:

- a. Clinics and Camps will be limited to 6 players and one Pro per court.
- b. Observe all signage and other markers for access and on court locations.
- c. Maintain social distancing at all times.

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- d. Mask shall be worn at all times except as provided above per Sec of State Order 20-03.2. .
- e All participants shall wash hands or use hand sanitizer before entering courts. Also Clinic participants shall use hand sanitizer during the clinic as appropriate.
- f. Clinic/Camps/Lesson participants shall arrive no earlier than 5 minutes prior to lesson/clinic and then enter their assigned court at the exact time it is scheduled.
- g. All Clinics/Camps/Lessons shall wrap up early enough to allow clearing the court and exiting the court on time.
- h. Parents are **NOT** allowed to wait on the court using social distancing standards.

4. *Ball Machine*

- a. Ball machine users shall pick up all balls up at least 10 minutes before the end of court time.
- b. All users shall sanitize⁵ any touched surfaces on the ball machine and ball mower with sanitizer provided towels and spray bottle provide on court after use.
- c. Put ball machine away and sweep up fuzz at least 5 minutes prior to end of court time.

C. Fitness Specific Policies

1. *Attire while on Gym Floor*

- a. Masks shall be worn by all users at all times except as provided above per Sec of State Order 20-03.2.

2. *Open Gym Policies*

- a. The capacity of both Strong and Zone shall be limited per Gov Proclamation: no more than 12 people in each area at one time (not including trainer, if any).
- c. Observe signage that is in place to guide for social distancing directions and maintain social distancing while using the facility.
- d. Users must sanitize each piece of equipment before and after each use.

3. *Use of Cycling Studio (non-class)*

- a. The Ride Studio is available for one person at a time.⁶

4. *Group Training Policies*

⁵ As used herein, “sanitize” means to use BTTC approved sanitizer, applying the sanitizer to the surface or a disposable wipe or BTTC supplied towel, and then thoroughly wiping that surface down as per <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

⁶ Using sanitizer and towels/wipes provided.

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- a. All classes limited to max of 10 people plus instructor and all shall be by reservation only.
- b. Separate equipment will be made available for individual use when possible
- c. All users shall clean equipment they use before and after each use/class⁷.
- d. Social distancing shall be maintained as much as practicable
- f. Masks shall be worn at all times except as provided above per Sec of State Order 20-03.2.

D. Administrative Policies

- >For the protection of Club staff, Members shall not meet in person with or drop in on Club employees except as provided above per Sec of State Order 20-03.2. .
- >Members or guests shall not enter any of the administrative offices.
- >Online and phone access to all Club employees shall be maintained.
- >If a Member wishes a face to face meeting, such shall be arranged by that Club employee and administrative and/or management staff.

All of the other applicable guidance issued by the State of Washington, in the vast array of locations spread across different departments, under the endless titles, with and without dates, are incorporated herein by this reference.

References: BTTC staff has spent significant effort to determine the best practices to make sure our Covid protocols meets all state requirements and industry standards. The following are some of the sources relied upon.

https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/Secretary_of_Health_Order_20-03_Statewide_Face_Coverings.pdf

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>

<https://www.governor.wa.gov/sites/default/files/COVID19%20Sporting%20Activities%20Guidance.pdf>

https://www.governor.wa.gov/sites/default/files/COVID19Phase2FitnessMemo.pdf?utm_medium=email&utm_source=govdelivery

<https://www.governor.wa.gov/sites/default/files/COVID19Phase2FitnessGuidelines.pdf>

https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/Secretary_of_Health_Order_20-03_Statewide_Face_Coverings.pdf

<https://lni.wa.gov/forms-publications/F414-164-000.pdf>

https://www.usta.com/content/dam/usta/2020-pdfs/20200421_USTA_COVID19_PlayingTennisSafely-Players.pdf

<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html>

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

<https://www.cdc.gov/media/releases/2020/s0522-cdc-updates-covid-transmission.html>

https://www.governor.wa.gov/sites/default/files/SafeStartWA_4May20.pdf?utm_medium=email&utm_source=govdelivery

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>

⁷ Using sanitizer and towels/wipes provided.